

County of Dinwiddie Board of Supervisors

BOARD OF SUPERVISORS

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COUNTY ADMINISTRATOR

W. KEVIN MASSENGILL

FOUNDED 1752

January 18, 2022

Regular Meeting - 3:00 PM

Public Hearings - 7:00 PM

1. ROLL CALL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. AMENDMENTS TO AGENDA
5. CONSENT AGENDA:

A. Summary And Claims

Documents:

[Claims Reports January 2022.pdf](#)

B. VRA 2019 C Tax Exempt Bond Requisition #26

Documents:

[VRA 2019C 26.pdf](#)

C. BAPCC 2020 Disbursement #10- Southside Elementary HVAC

Documents:

[BAPCC 2020 10.pdf](#)

D. Minutes

Documents:

[10-19-21 Regular Meeting Minutes FINAL.pdf](#)

6. REPORTS:

A. Virginia Department Of Transportation

Aaron French, Virginia Department Of Transportation

Documents:

[DINWIDDIE BOS Report 1-18-22 VDOT.pdf](#)

B. Redistricting Advisory Citizen Committee Update

Francene Green, Chair, Redistricting Advisory Citizen Committee

Documents:

[Slides for Redistricting Committee Presentation.pdf](#)

7. ACTION ITEMS:

A. Appointment Of Zoning Administrator

Mark Bassett, Director, Planning & Zoning

Documents:

[Appointment of Zoning Administrator Memo.pdf](#)

B. Contract Award: Parks & Recreation Master Plan

J. Rayfield Vines, III, Director, Parks & Recreation

Documents:

[220118 Master Plan BOS Memo.pdf](#)

[220118 Contract with Berry Dunn.pdf](#)

C. Contract Award, Operational Medical Director

Dawn Titmus, EMS Manager

Documents:

[210121 Contract with MTF Contracting.pdf](#)

[220118 BOS memo OMD contract.pdf](#)

D. Contract Award, Item Conservation

Barrett Chappell, Circuit Court Clerk

Documents:

[220118 BOS Memo.pdf](#)

[220118 Contract with Kofile.pdf](#)

E. Contract Award, Radio Maintenance

Denice Crowder, Director, Emergency Communications

Documents:

[2022 Motorola BOS letter.pdf](#)
[220118 Contract with Motorola.pdf](#)

F. Commerce Park Land Transfer To IDA

Morgan Ingram, Director, Economic Development

Documents:

[Memo Commerce Park Land Transfer to IDA.pdf](#)
[Resolution for Commerce Park Land Transfer to IDA.pdf](#)

8. CITIZEN COMMENTS (3 MINUTES)

9. COUNTY ADMINISTRATOR COMMENTS

10. BOARD MEMBER COMMENTS

11. CLOSED SESSION:

§2.2-3711 (A) (1) Personnel:

Appointments:

- Social Services Advisory Board
- Dinwiddie County Water Authority
- Dinwiddie County Planning Commission

§2.2-3711 (A) (5) Business And Industry Development:

Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry Where No Previous Announcements Have Been Made:

- Economic Development Prospects Update

§2.2-3711 (A) (3) Discussion Or Consideration Of The Acquisition Of Real Property Or The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect The Bargaining Position Or Negotiating Strategy Of The Public Body:

- Sale Of Property To Prospective Business
- Potential Acquisition Of Real Property

§2.2-3711 (A) (8) Consultation With Legal Counsel Employed Or Retained By A Public Body Regarding Specific Legal Matters Requiring The Provision Of Legal Advice By Such Counsel.

- Advice Concerning Previous Broadband Agreement

12. PUBLIC HEARINGS:

A. Case C-21-5 Hollywood Signs, Western Heights Baptist Church

Mark Bassett, Director, Planning And Zoning

Documents:

[Case C-21-5 BOS Mtg Memo.pdf](#)
[C-21-5 BOS Report Jan 18 2022.pdf](#)
[C-21-5 Application.pdf](#)
[C-21-5 Location Map.pdf](#)

B. Case P-21-6 21922 Butterwood Road

Mark Bassett, Director, Planning And Zoning

Documents:

[Case P-21-6 BOS Mtg Memo.pdf](#)
[P-21-6 BOS Report Jan 18 2022.pdf](#)
[P-21-6 Rezoning Application.pdf](#)
[P-21-6 Location Map.pdf](#)
[P-21-6 Proffer Statement.pdf](#)

C. Case C-21-7 Olive Branch Baptist Church And Superior Signs

Mark Bassett, Director, Planning And Zoning

Documents:

[Case C-21-7 Olive Branch Church Sign BOS Mtg Memo.pdf](#)
[C-21-7 BOS Staff Report Jan 18 2022 Mtg.pdf](#)
[C-21-7 Application.pdf](#)
[C-21-7 Proposed Sign and Location Map.pdf](#)

D. Amendment To Transient Occupancy Tax, Dinwiddie County Code Chapter 19, Article IX, Sections 19-116 To 19-119

Tyler Southall, County Attorney

Documents:

[Occupancy Tax Language Memo.pdf](#)

[Dinwiddie Occupancy Ordinance.pdf](#)

13. OLD/NEW BUSINESS:

A. Appointments

14. CITIZEN COMMENTS (3 MINUTES)

15. BOARD MEMBER COMMENTS

16. ADJOURNMENT

Information:

Documents:

[Monthly FTE OT Report 2022.pdf](#)

[Monthly Stat Report 2022.pdf](#)

[Dec 2021 Financial Report.pdf](#)

[Bldg Permit Stats 2015-2021 by BOS District.pdf](#)

[December 2021 Monthly Report.docx.pdf](#)

Notice of the public hearings can be found at www.dinwiddieva.us/984/public-notice.

. Citizens wishing to state their views prior to the public hearings should submit them to Camisha Brown, cbrown@dinwiddieva.us, 804-469-4500, option 1, extension 2103, or PO Drawer 70, Dinwiddie, VA 23841, on or prior to Noon on January 17, 2021. Written comments will be limited to a reading time of five minutes.