

County of Dinwiddie Board of Supervisors

BOARD OF SUPERVISORS

DANIEL D. LEE
BRENDA EBON-BONNER
HARRISON A. MOODY
DR. MARK E. MOORE
WILLIAM D. CHAVIS



COUNTY ADMINISTRATOR

W. KEVIN MASSENGILL

July 21, 2020
Regular Meeting - 3:00 PM
Public Hearings - 7:00 PM

This meeting is being held in conformity with the Continuity of Government Ordinance approved by the Dinwiddie County Board of Supervisors on April 14, 2020.

Notice of the public hearings can be found [here](#).

All five members of the Board of Supervisors are expected to participate in person.

To access this meeting remotely, please call in using the following information: 1-844-621-3956,
Access Code/Meeting Number 132 550 2950.

- 1. ROLL CALL**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AMENDMENTS TO AGENDA**
- 5. CONSENT AGENDA:**

A. Summary And Claims

Documents:

[Claims July 2020.pdf](#)

B. Minutes

Documents:

[6-2-20 Special Meeting Minutes.pdf](#)
[6-16-20 Regular Meeting Minutes.pdf](#)

C. Virginia Destination Marketing Organization Resolution

Documents:

[Dinwiddie County DMO Resolution.pdf](#)

D. VRA 2019 C Tax Exempt Bond Requisition #6

Documents:

[VRA6.pdf](#)

6. REPORTS:

A. Virginia Department Of Transportation

Scott Thornton, Assistant Residency Administrator

Documents:

[VDOT.pdf](#)

B. Broadband Update

Tammie Collins, Deputy County Administrator, Planning And Community Development

C. Technical Amendment To Land Use Ordinance

Tyler Southall, County Attorney

Documents:

[Technical Land Use Amendment Memo.pdf](#)

[Technical Land Use Amendment Ordinance.pdf](#)

D. CARES Funding Prioritization

W. Kevin Massengill, County Administrator

7. ACTION ITEMS:

A. CARES Funded Contracts:

1. Contract Award: Sheriff's Office Vehicles

The Honorable D. T. Adams, Sheriff

Documents:

[200721 BOS Memo sheriffs vehicles.pdf](#)

[200721 Contract with Sheehy.pdf](#)

2. Contract Award: Zoll ZVent Portable Ventilators

Dawn Titmus, EMS Manager

Documents:

[200721 BOS memo ZVent2.pdf](#)

[200721 Contract with Zoll.pdf](#)

3. Contract Award: Training Manikins

Dawn Titmus, EMS Manager

Documents:

[BOS memo Gaumard.pdf](#)

[200721 Contract with Gaumard.pdf](#)

4. Contract Award: Panasonic Toughbooks

Dawn Titmus, EMS Manager

Documents:

[200721 BOS Memo Daly Panasonic.pdf](#)

[200630 Contract with Daly.pdf](#)

B. Contract Amendment: Zoll Autopulse Protection Plan

Dawn Titmus, EMS Manager

Documents:

[200721 BOS Memo Autopulse.pdf](#)
[200721 Zoll Contract Amendment 1.pdf](#)

C. Contract Award: Election Equipment Maintenance And Supplies

Linda Brandon, Registrar

Documents:

[200721 ESO Board Memo.pdf](#)
[200721 Contract with ESO.pdf](#)

8. CITIZEN COMMENTS (3 MINUTES)

9. COUNTY ADMINISTRATOR COMMENTS

10. BOARD MEMBER COMMENTS

11. CLOSED SESSION

A. §2.2-3711 (A) (1) Personnel:

1. Appointments

1. *Dinwiddie Airport And Industrial Authority*
2. *Design Review Board*
3. *District 19 Community Services Board*

B. §2.2-3711 (A) (5) Business And Industry Development:

1. Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry Where No Previous Announcements Have Been Made: Economic Development Prospects Update.

12. PUBLIC HEARINGS:

A. Case C-20-2, Request For Conditional Use Permit To Operate A Business That Repairs Automotive And Equipment

Mark Bassett, Planning Director

Documents:

[C-20-2 BOS Memo.pdf](#)
[C-20-2 BOS Report.pdf](#)
[CUP Application.pdf](#)
[Location Map.pdf](#)

B. Case C-20-3, Request For Conditional Use Permit To Construct Wireless Communication Tower

Mark Bassett, Planning Director

Documents:

[C-20-3 BOS Memo.pdf](#)
[C-20-3 BOS Report.pdf](#)
[Conditional Use Application Application.pdf](#)
[County Telecommunication Consultant Technical Review.pdf](#)
[Section 106 Notification of SHPO THPO Concurren....pdf](#)
[Tower Application Supporting Information.pdf](#)
[Verizon Site Plans.pdf](#)

C. Proposed Amendments To Section 22.1 Definitions Of The Dinwiddie

County Zoning Ordinance And Proposed Amendment Of The Dinwiddie County Zoning Ordinance Regarding Amusement Centers

Mark Bassett, Planning Director

Documents:

[Amusement Centers Amendment BOS Memo for July 21 Mtg.pdf](#)
[Amusement Centers Ordinance for BOS Mtg March 17 2020.pdf](#)

D. Ordinance To Amend Dinwiddie County Code Section 14-16. Courtroom Security Fee

Tyler Southall, County Attorney

Documents:

[Courthouse Security Fee Memo.pdf](#)
[Courthouse Security Fee Ordinance.pdf](#)

13. OLD/NEW BUSINESS:

A. Appointments

B. School CARES Transfer

Anne Howerton, Deputy County Administrator, Finance And General Services

C. Tax Abatement, Teddy M. Whitt

Tyler Southall, County Attorney

Documents:

[Tax Abatement Memo.pdf](#)
[Certification from Commissioner.pdf](#)

14. CITIZEN COMMENTS (3 MINUTES)

15. BOARD MEMBER COMMENTS

16. ADJOURNMENT

Information:

1. [Monthly Stat Report](#)
2. [Building Inspections Report](#)
3. [FTE OT Report](#)

Citizen Participation Instructions:

- **Citizens are highly encouraged to use an online form to submit their comments.** Online forms can be found under the meeting links tab at <https://www.dinwiddieva.us/984/Public-Notice>.
- Citizen comments or public hearing comments will also be accepted in writing or via telephone up until close of business Monday, July 20, 2020. Such comments should be submitted to Stephanie Wray, PO Drawer 70, Dinwiddie, Virginia 23841, swray@dinwiddieva.us, or 804-469-4500, option 1, extension 2103.
- All submitted comments will be read during the meeting and will be part of the **public record**.
- **Webex will be the platform used for participants to access the meeting remotely.** In order to accommodate everyone, participants will be able to attend via **telephone or computer**.
- To access this meeting remotely, please call in using the following information: 1-844-621-**3956, Access Code/Meeting Number 132 550 2950**.
- During an electronic meeting, citizens have an opportunity to sign up to speak prior

to the meeting. As such, Webex will open 30 minutes prior to the scheduled meeting time. During this time, citizens will be able to sign up to speak on public hearing items or for the general citizen comment period during the time in which the Chairman opens up the comment period. (This is for those who did not submit comment prior to the meeting.)

- Citizens who wish to attend the meeting in person should adhere to the social distancing guidelines and Executive Order 63 requiring face coverings while inside **buildings set forth by the Governor and public health officials.**
- Citizens are asked to remain at home and participate electronically if they (1) are experiencing symptoms of illness, (2) have had contact with a known or suspected COVID-19 case in the last 14 days, or (3) have a fever of 100.4 degrees or higher.