

VIRGINIA: MINUTES FOR THE WORKSHOP MEETING OF THE DINWIDDIE COUNTY PLANNING COMMISSION HELD IN THE MULTI-PURPOSE ROOM AT THE PAMPLIN ADMINISTRATION BUILDING ON THE 14<sup>th</sup> DAY OF NOVEMBER 2018 AT 6:00 P.M.

PRESENT:	DR. EVERETTE PROSISE		DIST #1
	EDWARD TITMUS III		DIST #2
	JOHN L. HARVELL	CHAIRMAN	DIST #3
	BUTCH CUNNINGHAM		DIST #4
	ANTHONY SIMMONS	VICE CHAIRMAN	DIST #5
	SAMUEL W. HAYES		DIST #1
	THOMAS TUCKER		DIST #2

OTHER:	MARK BASSETT	PLANNING DIRECTOR
	JAMIE SHERRY	SENIOR PLANNER/ZONING ADMINISTRATOR

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**IN RE: CALL TO ORDER**

The Vice Chairman called the workshop meeting to order at 6:00 p.m.

**IN RE: ROLL CALL**

The Vice Chairman call the roll and Mr. Tucker, Mr. Hayes, Mr. Titmus, Mr. Prosis and Mr. Simmons were present. Mr. Harvell who was present before the roll was taken but he had to leave because of a family emergency. Mr. Cunningham arrived during Ms. Sherry's presentation.

**IN RE: APPROVAL OF AGENDA**

The Vice Chairman asked if there were any amendments to the agenda. Hearing none he entertained a motion accept the agenda as presented.

Mr. Tucker made a motion to accept the agenda as presented. Mr. Prosis seconded it and with Mr. Tucker, Mr. Prosis, Mr. Titmus, Mr. Hayes and Mr. Simmons voting "AYE" the agenda was accepted as presented.

The Vice Chairman turned the meeting over to Ms. Sherry for her presentation.

**IN RE: HOME OCCUPATION ORDINANCE AMENDMENTS – JAMIE SHERRY, PRINCIPAL PLANNER/ZONING ADMINISTRATOR**

Ms. Sherry said it has been several months since we spoke concerning this and I just want to bring you up to speed with what we have been doing. She handed them a printout of the changes that were being worked on. As she reviewed the changes, the Commissioners expressed their concerns.

Mr. Hayes asked how often do complaints come up and what is the closure rate on them.

Ms. Sherry said it isn't often as you would think. The biggest thing I come across is people who have to lie about what they have as well as how many employees they may have because the Ordinance does not allow for employees.

After further discussion, Ms. Sherry said she would go back and add or correct items that were part of the discussion. Ms. Sherry stated that she will update the Ordinance amendments addressing the comments and concerns so that discussion can continue at a future workshop meeting.

All the members present were in agreement with that.

The Vice Chairman said he would know turned the meeting over to Mr. Bassett for his presentation.

**IN RE: ORDINANCE AMENDMENTS, ARTICLE IX. WIRELESS FACILITIES AND WIRELESS STRUCTURES – MARK BASSETT, PLANNING DIRECTOR**

Mr. Bassett gave an update on the Ordinance amendments for Article IX Wireless Facilities and Wireless Structures that Ms. Jessica Lipford, the Legal intern, worked on over the summer. Mr. Bassett indicated that Mr. Drewry and he reviewed the Ordinance amendments and made our comments and suggested changes. Staff is planning on bringing a final version to the Planning Commission early in the New Year. Further, as the County is working on the internet broadband initiative, and the proposed Ordinance amendments could have an impact on the delivery of internet services. Knowing that, the County Attorney and Planning staff will meet with the County Administrator to come up with a path that will move us forward on any Ordinance amendments that need to be included related to the broadband initiative.

Mr. Bassett mentioned that a new telecommunications tower application may be coming before this Commission early in the New Year. The proposed location for the new tower is off of Wilson's Road just south of Route 460.

Mr. Bassett said surrounding counties will let us know if something they are reviewing could affect the County, and I have been informed that Amelia County and Sussex County both have 300 foot Verizon towers proposed near the Dinwiddie County lines. One tower is being proposed to locate off of Walker's Mill Road in Sussex County and the other tower is proposed to locate off of Well's Road in Amelia County.

**IN RE: REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) NEW PROJECTS DISCUSSION – MARK BASSETT, PLANNING DIRECTOR**

Mr. Bassett reviewed the Tri-Cities MPO call for new transportation improvement projects for possible RSTP funding. It was determined that the two proposed Smart Scale funding projects: the roundabout project at Ferndale Rd. and River Rd. and the Route 1 improvement project at Route 1 and the northbound off- ramp from I-85 interchange as well as the Route 460 and Route 226 interchange improvement project would be submitted for RSTP funding through the Tri-Cities MPO.

**IN RE: PLANNING COMMISSIONER'S COMMENTS**

Due to staff having to move out of their offices in the Pamplin building and move into the new Government Center building the Commissioners agreed to not have the Christmas dinner for staff in 2018.

**IN RE: PLANNING DIRECTOR'S COMMENTS**

Mr. Bassett said Town of Blackstone, Nottoway, Brunswick, and Dinwiddie Counties are moving forward with the Fort Pickett Joint Land Use Study (JLUS). The RFP was advertised and a three consultants submitted proposals for review. A proposal review committee has been formed and the committee will be reviewing their submittal and conducting interviews with each consultant. I will make you aware of who is awarded the contract. Also, to report news from the subdivision discussion group meeting, the group asked the Planning Commission to further study subdivisions in the outer portion of the growth area. Therefore, at a future meeting staff and the Commission need to discuss

subdivision standards including where to allow future subdivision growth, private roads, and lot access to existing collector roads.

**IN RE: ADJOURNMENT**

The Vice Chairman said he would entertain a motion to adjourn. Mr. Cunningham made a motion to adjourn and Mr. Tucker seconded it and with all members in agreement the workshop was adjourned at 8:50 p.m.

Respectfully submitted

Mark Bassett  
Planning Director

Signed: \_\_\_\_\_  
Planning Commission Chairman

Dated: \_\_\_\_\_

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