



Dinwiddie County Planning & Zoning Office

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MEMORANDUM

TO: Board of Supervisors and Kevin W. Massengill, County Administrator

FROM: Mark Bassett, Planning Director/Zoning Administrator

DATE: April 21, 2020

SUBJECT: Grass Cutting and Lot Cleanup Contract Awards

Background

Since 2013, the County has contracted with a list of rotating, prequalified contractors for grass cutting and debris removal related to unabated Code Compliance violations. All contractors were paid a set amount for grass cutting based on lot size and an hourly rate for debris removed. In 2017, the County restructured the process slightly to accommodate larger debris removal jobs. The current contracts expire April 19, 2020.

Actions

We released a RFP for grass cutting and lot cleanup services on March 9, 2020. Seven vendors submitted proposals on March 25, 2020. After evaluation of the proposals, the selection committee choose the top four vendors for contract awards. The Contractors will provide services on a rotating basis. Further details on this procurement can be found on the County website at www.dinwiddieva.us, under the Purchasing tab.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contracts with B&Q Landscaping LLC, Heaton's Lawn Maintenance LLC, Lasting Memories Lawn Service and Oak Ridge Enterprise LLC for grass cutting and lot cleanup services related to unabated Code Compliance violations.