



## Dinwiddie County Registrar

14016 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

---

### **MEMORANDUM**

TO: Board of Supervisors

FROM: Linda Brandon, Registrar

DATE: July 21, 2020

SUBJECT: Contract Award, Election Equipment, Maintenance and Supplies

---

#### **Background**

In April of 2015, the State Board of Elections required the County to purchase all new voting equipment. The contract for new equipment also included equipment warranty, maintenance and supplies. The original contract has expired and a new contract is needed to keep equipment in working condition and to provide services and supplies for elections. Per §2.2-4346, election materials and services are exempt from competitive requirements.

With 31 voting machines, annual fees total approximately \$9,000. The cost for materials and services range from \$8,000 to \$14,000 per election. Over the past few years the County has spent approximately \$40,000 per year on services and supplies.

#### **Actions**

The County requested prices from the current vendor, Election Services Online LLC, for election equipment, maintenance and supplies.

#### **Recommendation**

We recommend approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract for election equipment, maintenance and supplies with Election Services Online LLC with any changes, substantive or otherwise as may be approved by the County Administrator.