



COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES

Administering the Children's Services Act

Scott Reiner, M.S.
Executive Director

ADMINISTRATIVE MEMO #21-01

To: CPMT Chairs, CSA Coordinators, CSA Fiscal Agents, and CSA Report Preparers

From: Kristy Wharton, Business and Finance Manager

Date: January 22, 2021

Subject: Review and Reallocation of FY2021 WRAP-Around Services for Students with Disabilities (SPED Wrap)

For FY 2021, CSA has been provided \$2.2M to support the State's share of Special Education Wraparound (SPED Wrap) expenditures. These funds are allocated to localities at the beginning of each year based on a locality's prior three years expenditures. OCS will be analyzing allocations mid-year and making adjustments based on current year reimbursement activity.

At the end of January a locality's expenditures of the SPED Wrap-Around will be analyzed and the following actions taken:

- a) A locality's SPED Wrap Allocation will be removed, if a locality has not recorded any expenditures/reimbursements in the Local Expenditure and Data Reporting System (LEDRS) in Expenditure Category 2.h (Wrap-Around Services for Students with Disabilities) as of January 31, 2021. This will take place effect February 1, 2021.
- b) If your locality's allocation is removed due to a lack of expenditures posted to LEDRS, but you wish to retain all or part of the allocation, a SPED Wrap Request form will need to be submitted for review.
- c) The SPED Wrap form is located on the CSA Web under Resources / Forms, select SPEDWRAP Request Form. <https://www.csa.virginia.gov/Resources/Forms>.
- d) Please submit a scanned copied of the form with signatures to the OCS Business and Finance Officer, Kristy Wharton (kristy.wharton@csa.virginia.gov).

The use of funds allocated as "WRAP-Around Services for Students with Disabilities" allows communities to provide services to youth when their identified educational disability affects adjustment outside the school environment. Such services may provide critical support for youth who face significant challenges in the home or community. Communities are encouraged to consider their local policies regarding the provision of SPED Wrap-Around services and to identify strategies to maximize utilization of community-based supports for all youth.

- e) If your locality requires additional SPED Wrap allocation to support anticipated services for the remainder of FY 2021, please submit a request for additional allocation. OCS will continue to distribute State SPED Wrap funds until the \$2.2M has been fully utilized.

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If there are questions related to this Memorandum please direct them to the CSA/OCS Business and Finance Manager Kristy Wharton at kristy.wharton@csa.virginia.gov

cc: Scott Reiner, OCS Executive Director
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