

**Dinwiddie County**  
**Community Policy and Management Team**  
**Minutes**  
**Wednesday, May 26, 2021**  
Dinwiddie Government Center  
14010 Boydton Plank Road, Dinwiddie, VA

The meeting was held in conformity with and in compliance with the Pandemic Disaster Continuity of Operations Ordinance approved by the Dinwiddie County Board of Supervisors on April 14, 2020. Angel Young-Gill was responsible for receiving public comment and identified in the notice. The notice that was provided allowed for the opportunities for the public to access and participate in such electronic meeting to be identified on the Dinwiddie County website.

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**Roll Call:**

Diana Barnes, District 19 CSB, Specialist Children's Services Manager - joined electronically from  
Chesterfield, VA

Alicia Lee, DCPS, Special Education, Co-Chair - absent

Anne Howerton, Deputy County Administrator, Finance & General Services - absent

Sheila Green, Salisbury-Rivermont School/Principal, Private Provider - joined electronically from  
Dinwiddie, VA

Erica Stewart, Salisbury-Rivermont School/Guidance Counselor - absent

Natachia Randles, Dinwiddie DSS, Director, Vice-Chair - joined electronically from  
Dinwiddie, VA

Tracy King, 11<sup>th</sup> District CSU, Director - joined electronically from Petersburg, VA

Terry Arthur, Crater Health District, Nurse - absent

Shanon Fletcher, Crater Health District, Nurse - absent

Pam Joyner, DCPS, Director of Special Education, Chair - joined electronically from  
Dinwiddie, VA

Eileen Drake, Parent Representative - absent

Sheryl Jackson-Wade, 11<sup>th</sup> District CSU, Supervisor - absent

Amanda Skalsky, CSA Management Specialist - joined electronically from Dinwiddie, VA

Angel Young-Gill, Children's Services/CSA, Director - joined electronically from Dinwiddie, VA

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The meeting was called to order at 9:04 AM by the Chair, Pam Joyner.

The April minutes were approved. A motion was made by Tracy and seconded by Natachia. All were in favor.

New Business:

The FY 2021 Pool Reimbursement and Transaction History Report filed on May 7, 2021 was distributed. It showed the total year to date expenditure amount of \$1,555, 694.60 (\$1,045,212.42 - State & \$510,482.18 - Local).

Angel reported on the OCS Administrative Memo #21-04, LEDRS File Layout Updated that was sent on April 30, 2021. It revised some of the upcoming changes to the CSA LEDRS file layout, mandated types definitions, CSA Service Names, Pool Fund Expenditures, Categories and Definitions as well as CSA Service Placement Types. It will be effective July 1, 2021. The OCS Administrative Memo #21-06, Restriction on Use of CSA Funds - Unlicensed Private Educational Programs was sent on April 30, 2021. "CSA state pool funds reimbursement will not be used for private educational programs that do not hold a valid license issued by the VA Board of Education or an equivalent out of state licensing agency." This is in effect on July 1, 2021. The Code will not allow for any exceptions related to this. The Superintendent sent a similar memo to all local public schools. The OCS Administrative Memo #21-07, Changes to Medicaid Forms for Psychiatric Residential Treatment Facility and Therapeutic Group Home Placements and the revised DMAS-600 form (CSA Referral for Residential Treatment Services) & DMAS-600 T (Transfer of CSA Jurisdiction for Medicaid Funded Residential Placement) were sent on April 30, 2021. These forms are revisions of what was previously known as a 'Rate Certification Sheet' and go in effect for use of these services on July 1, 2021. Local CSA offices will be working with their agencies, private providers, DMAS and Magellan on these submissions. The OCS Administrative Memo #21-08, Sample Standard Contracts/Contract Template for Evidence-Based Services and the accompany document, Contract Template for Family First Prevention Services and/or CSA Evidence-Based Services was forwarded on May 3, 2021. It is not a mandatory contract for localities. This applies to Functional Family Therapy (FFT), Multisystemic Therapy (MST) & Parent-Child Interaction Therapy (PCIT) services. This will be effective July 1, 2021. These can be funded through CSA and Title IV-E. Angel will consult with Tyler Southall, our attorney on this contract in relation to our county contract. This was connected to the revised CSA Model Contracts (Admin Memo #21-08) that was sent on May 24, 2021. The change was on page 3 of the MST section on 'Education, Certification and Training. The OCS Administrative Memo #21-09, Special Education-

Transitional Services in the Public School Setting distributed on May 17, 2021. This allows for the youth who are in private day school setting and returning to public school to receive transitional services for six to twelve months as identified in their individualized education program. On May 24, 2021, the OCS Administrative Memo #21-10, CSA Guidance RE: Congregate Care Placements- Effective July 1, 2021 and accompanying document, CSA QRTP Guidance. It provides input to CSA programs on the use of Medicaid, Title IV-E and the implementation of the Family First Prevention Services Act (FFPSA) with children in foster care and congregate care placements. A final copy of the updated Virginia Juvenile Community Crime Control Act (VJCCCA) was distributed. The FY2022 FAPT Private Provider Selection and appointment was completed. Paul Bratton with Elk Hill Farms was selected and will begin with FAPT on July 1, 2021. Angel will be submitting our FY2022/FY2023 CSA Contracts to the Board of Supervisors on June 15, 2021 for final approval. Members had a discussion on the potential of returning to in person and/or virtual CPMT & FAPT meetings. The Dinwiddie Government Building Training room has been reserved for August dates for FAPT & CPMT. Angel will check with Tyler to gather input on how this relates to the Board of Supervisors' Ordinance. It will be added to the June agenda. Eighteen members participated in our joint CPMT & FAPT ICC & FSP training held on April 28, 2021. The System of Care Committee will be receiving a training in June on Adaptive Leadership.

Diana stated that District 19 CSB would be open to the public on July 1, 2021. Staff will be on site and some will be virtual. They are looking at hiring two Family Support Partners, two Outpatient Substance Abuse Therapist. The Mental Health and Outpatient SUD has been switched. They are assessing the clinic and school interactions potential return. They can bill Medicaid and private insurance for services. They are hiring a licensed outpatient therapist supervisor who will hold a small caseload. They hope to have that person hired within 4 to 6 weeks. Sheila reported that they have been face to face since August. Rivermont Schools have 43 enrolled and 3 graduating. The closing ceremony is on June 11, 2021 at 10 AM. Natachia stated that in a few months she would be hiring to for two leadership positions and a secretary for DSS. They are gearing up for FFPSA and Kinship Care. They are looking for foster parents. Tracy reported that on June 4, staff would be teleworking one day of the week. Prior to that, staff had been teleworking for 3 days. On August 1, 2021, they will be fully operational under the Supreme Court Executive Order. Dinwiddie & Petersburg CSU Offices are down one staff. She is working on a specialized new position that will work on their Standardized Disposition Matrix (SDM), YASI and EPICS. Pam is closing out this year. Dinwiddie's Graduation will be on June 11, 2021 at Virginia State University. We over 300 graduates this school year. It will be in person and accessible virtually as well.

The next CPMT meeting is on June 23, 2021 at 9 AM and will be held electronically based on the current BOS Ordinance.

### **CLOSED SESSION**

At 10:24 AM, upon the motion of Natachia Randles and seconded by Sheila Green and all were in favor,

The Community Policy and Management Team (CPMT) convened into a closed meeting under:

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business.**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16).** Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

AYES: Pam Joyner, Sheila Green, Diana Barnes, Tracy King, Natachia Randles

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Eileen Drake, Anne Howerton, Terry Arthur, Erica Stewart

At 10:40 AM, upon motion of Sheila Green, seconded by Natachia Randles, the CPMT reconvened into open session. All were in favor.

AYES: Pam Joyner, Sheila Green, Diana Barnes, Tracy King, Natachia Randles

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Eileen Drake, Anne Howerton, Terry Arthur, Erica Stewart

## **CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION**

**Whereas**, the Community Policy and Management Team convened in a closed meeting under section

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16).** Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

**And whereas** , no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

**Now may it be certified** , that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Diana Barnes, seconded by Natachia Randles, the Certification Resolution was adopted.

AYES: Pam Joyner, Sheila Green, Diana Barnes, Tracy King, Natachia Randles

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Eileen Drake, Anne Howerton, Terry Arthur, Erica Stewart

Upon motion of Natachia Randles, seconded by Diana Barnes, the May budget was approved as presented.

AYES: Pam Joyner, Sheila Green, Diana Barnes, Tracy King, Natachia Randles

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Eileen Drake, Anne Howerton, Terry Arthur, Erica Stewart

### **ADJOURNMENT**

The meeting was adjourned at 10:42 AM.