

County of Dinwiddie Board of Supervisors

MINUTES

Organizational Meeting – January 7, 2020, 7:02 PM
Community Meeting Room, Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia

Supervisors Present:

William D. Chavis, <i>Chair</i>	Election District 3
Daniel D. Lee, <i>Vice Chair</i>	Election District 4
Brenda Ebron-Bonner	Election District 5
Harrison A. Moody	Election District 1
Dr. Mark Moore	Election District 2

Administration Present:

W. Kevin Massengill, *County Administrator*
Tyler Southall, *County Attorney*

1. ROLL CALL

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

5. ORGANIZATIONAL MEETING

Before the nomination process began, Mr. Massengill presented Mr. Chavis with a plaque in appreciation of his hard work and dedication as Chairman for calendar year 2019.

A. CHAIRMAN NOMINATIONS AND APPOINTMENT

Mr. Massengill opened the floor for nominations for the position of Chairman for the calendar year 2020.

Mr. Moody nominated Mr. Lee for the position of Chairman.

There were no other nominations brought forth.

Upon motion of Mr. Moody, seconded by Dr. Moore,

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that Daniel D. Lee shall be appointed as the Chairman of the Board of Supervisors of Dinwiddie County, Virginia for the year 2020, or until he resigns, is unable to hold office, or until a successor assumes office.

AYES: Ms. Ebron-Bonner, Mr. Moody, Dr. Moore, Mr. Chavis

NAYS: None

ABSTAIN: Mr. Lee

B. VICE CHAIR NOMINATIONS AND APPOINTMENT

Mr. Lee opened the floor for nominations for the position of Vice-Chair for the calendar year 2020.

Mr. Chavis nominated Ms. Ebron-Bonner for the position of Vice-Chair.

There were no other nominations brought forth.

Upon motion of Mr. Chavis, seconded by Dr. Moore,

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that Brenda Ebron-Bonner shall be appointed as the Vice-Chair of the Board of Supervisors of Dinwiddie County, Virginia for the year 2020, or until she resigns, is unable to hold office, or until a successor assumes office.

AYES: Mr. Moody, Dr. Moore, Mr. Chavis, Mr. Lee

NAYS: None

ABSTAIN: Ms. Ebron-Bonner,

Mr. Lee thanked the Board for their confidence in him. He stated that he is honored and proud to be the Chairman of the Dinwiddie Board of Supervisors for 2020. He shared that 2015 was last time that he was chairman, and a lot has happened in the past five years. Mr. Lee stated that he has always had his family's support and that he is sad that some are not with us that were here five years ago. He expressed that he is

truly happy that there are four more happy faces to go with one the one granddaughter that was here five years ago. Mr. Lee addressed his wife, Alicia, thanking her for all she has done and stating that he could not have done anything without her support. He acknowledged and thanked his children and their spouses, a future spouse, Alicia's mom, her and aunt and uncle, Pastor Brian, and his good friend Dennis Sexton who were all in attendance. Mr. Lee thanked the Board, stating that Mr. Chavis is a good friend and he looks forward to beating him in golf this year. He ended his comments by thanking Mr. Massengill and the rest of County staff, stating that they truly make a difference in making Dinwiddie a good place to live and work.

C. ADOPTION OF BOARD MEETING SCHEDULE

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Tuesday, November 3rd.)**</p> <p>LOCATION: TRAINING ROOM Dinwiddie Government Center 14010 Boydton Plank Road Dinwiddie, Virginia 23841</p> <p>&</p> <p>REGULAR MEETINGS, shown in RED, are held on the THIRD TUESDAY of every month at 3:00 PM, with PUBLIC HEARINGS beginning at 7:00 PM.</p> <p>LOCATION: BOARD MEETING ROOM Dinwiddie Government Center 14010 Boydton Plank Road Dinwiddie, Virginia 23841</p> <p>If a regular or advertised meeting is canceled due to weather or other conditions, it shall be continued for 7 days to the same time and place.</p> <p>Mailing address: P. O. Drawer 70 Dinwiddie, Virginia 23841</p> <p>Telephone: (804) 469-4500</p> <p>Note: The ORGANIZATIONAL MEETING for 2021 will be held on January 5, 2021 at 7:00 p.m.</p>
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Upon motion of Dr. Moore, seconded by Mr. Moody,

WHEREAS, the Board of Supervisors of Dinwiddie County, Virginia is required by State Law to organize at the first meeting in January,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following rules shall apply for the year 2020:

1. Regular Meetings of the Board shall be held on the third Tuesday of each month, as shown on the attached 2020 calendar.
2. Regular Meetings shall take place in the Board Meeting Room in the Dinwiddie Government Center, 14010 Boydton Plank Road, Dinwiddie, Virginia unless otherwise noted. The Regular Meeting time shall be 3:00 p.m. unless otherwise noted with Public Hearings beginning at 7:00 p.m. unless otherwise noted.
3. Workshop Meetings of the Board shall be held on the first Tuesday of each month, as shown on the attached 2020 calendar.

4. Should it be necessary to cancel a regular and/or a noticed Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued for seven (7) days to the same time and place.

The regular meeting dates are as follows:

- January 21, 2020
- February 18, 2020
- March 17, 2020
- April 21, 2020
- May 19, 2020
- June 16, 2020
- July 21, 2020
- August 18, 2020
- September 15, 2020
- October 20, 2020
- November 17, 2020
- December 15, 2020

AYES: Ms. Ebron-Bonner, Mr. Moody, Dr. Moore, Mr. Chavis, Mr. Lee

NAYS: None

D. ADOPTION OF FY 2021 BUDGET CALENDAR

**Dinwiddie County
FY 2021
Proposed Budget Calendar**

September-April	CIP Committee FY 2021-2030 Work Sessions
December 9	Department Manager Meeting: Overview of FY 2021 Budget Packets
December 9-10	County Administration Review of Department Strategic Plans
January 7	Board of Supervisors Budget Calendar Approval
January 10	Departments and Outside Agencies Budget Requests Due to Administration
January-March	Administration Review of Expenditure Requests and Development of Revenue Projections
January 24	Board of Supervisors Advance
January 27-31	Department Request Reviews with Administration & Managers
March 10	Joint Board of Supervisors/School Board Budget Work Session
March 11-12	Board of Supervisors Operating Budget Work Session:
March 17	Board of Supervisors Regular Meeting: Tax Rates for Advertisement, Health Insurance Resolution
March 19	Complete Tax Rates Advertisement
March 22 & 29	Run Tax Rates Advertisement
March 31	Tax Rates Public Hearing and Resolution Adoption
April 7	Board of Supervisors Budget Work Session: Operational Expenditures/CIP
April 8	Planning Commission: CIP Review
April 9	Complete Budget/CIP Advertisement
April 12 & 19	Run Advertisements for Tax Rates and Budget/CIP Public Hearing
April 21	Public Hearing for Budget/CIP
May 5	Adoption of Budget/CIP Resolutions

Upon motion of Dr. Moore, seconded by Ms. Ebron-Bonner,

The proposed budget calendar for fiscal year 2020 was approved as presented.

AYES: Ms. Ebron-Bonner, Mr. Moody, Dr. Moore, Mr. Lee, Mr. Chavis

NAYS: None

E. Review of the Board of Supervisors Bylaws/Code of Ethics

Tyler Southall, County Attorney stated that if the Board desired for there to be any changes to the Bylaws, he could do so. As the Board had no changes, Mr. Southall read the Code of Ethics as follows:

CODE OF ETHICS

Recognizing that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct, any person serving on the Dinwiddie County Board of Supervisors should adhere to the following Code of Ethics:

1. Uphold the Constitution, laws and regulations of the United States and of all governments therein and never knowingly be a part to their evasion.
2. Put loyalty to the highest moral principles and to the County as a whole above loyalty to individuals, districts, or particular groups.
3. Give a full measure of effort and service to the position of trust for which stewardship has been granted; giving earnest effort and best thought to the performance of duties.
4. Seek to find and use the most equitable, efficient, effective, and economical means for getting tasks accomplished.
5. Adopt policies and programs that support the rights and recognize the needs of all citizens regardless of race, sex, age, religion, creed, country of origin or handicapping condition. Avoid adopting policies, supporting programs or engaging in activities that discriminate against or offend individuals because of race, sex, age, religion, creed, and country of origin or handicapping condition.
6. Ensure the integrity of the actions of the Board of Supervisors by avoiding discrimination through the dispensing of special favors or unfair privileges to anyone, whether for remuneration or not. A member should never accept for himself or herself or for family members, favors or benefits under circumstances, which might be construed by reasonable persons as influencing the performance of Board of Supervisors duties.
7. Make no private promises of any kind binding upon the duties of any office, since a public servant has no private word, which can be binding on public duty.
8. Engage in no business with the county government, or the school system, either directly or indirectly, which is inconsistent with the conscientious performance of Board of Supervisors duties except as may be consistent with the conflict of interest statutes in the Code of Virginia.
9. Never use any information gained confidentially in the performance of Board of Supervisors duties as a means of making private profit.
10. Expose, through appropriate means and channels, corruption, misconduct, or neglect of duty whenever discovered.
11. Adhere to the principle that the public's business should be conducted in the public view by observing and following the letter and spirit of the Freedom of Information Act using closed sessions only to deal with sensitive matters as provided by the Code of Virginia.
12. Avoid using the position of public trust to gain access to the media for the purposes of criticizing colleagues or citizens, impugning their integrity or vilifying their personal beliefs.
13. Make sure, when responding to the media, that a clear distinction is made between personal opinion or belief and a decision made by the Board.
14. Review orally and in public session, at the annual organizational meeting, each of these principles.
15. Pledge to honor and uphold these principles, ever conscious that public office is a public trust.

The Board recessed briefly to take pictures with Mr. Lee's family and friends.

6. CLOSED SESSION:

At 7:47 PM, upon motion of Dr. Moore, seconded by Ms. Ebron Bonner, the Board convened into closed session under:

A. §2.2-3711 (A)(29). Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body:

- **Contracts related to radio project**

AYES: Ms. Ebron-Bonner, Mr. Moody, Dr. Moore, Mr. Lee, Mr. Chavis
NAYS: None

At 7:57 PM, upon motion of Mr. Chavis, seconded by Ms. Ebron Bonner, the Board convened into open session.

AYES: Ms. Ebron-Bonner, Mr. Moody, Dr. Moore, Mr. Lee, Mr. Chavis
NAYS: None

Upon motion of Dr. Moore, seconded by Mr. Chavis,

Whereas, this Board convened in a closed meeting under

A. §2.2-3711 (A)(29). Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body:

- Contracts related to radio project

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

AYES: Ms. Ebron-Bonner, Mr. Moody, Dr. Moore, Mr. Lee, Mr. Chavis
NAYS: None

7. ADJOURNMENT

Upon motion of Mr. Moody, seconded by Ms. Ebron-Bonner, the meeting was adjourned at 7:58 PM.

AYES: Ms. Ebron-Bonner, Mr. Moody, Dr. Moore, Mr. Lee, Mr. Chavis
NAYS: None

Daniel D. Lee
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board

/sbw