



# County of Dinwiddie Electoral Board

## BOARD MEMBERS

EMMA RUFFIN  
CAROLYN WORSSAM  
JAMES TALBOT

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Dinwiddie County Electoral Board

Minutes for May 22, 2023 at 11:00 A.M.

### 1. Call to Order/Roll Call

The meeting was called to order at 11:01 A.M. The roll was called. All board members were present, E. Ruffin, Chair, James Talbot, Vice Chair, C. Worssam, Secretary.

### 2. Prayer

The Lord's Prayer was recited by all.

### 3. Pledge of Allegiance

The Pledge was recited by all.

### 4. Approval of the Agenda

A motion was made to approve the agenda by C. Worssam, and seconded by James Talbot. All voted aye. Motion carried.

### 5. Approval of Minutes

A motion was made by James Talbot, and seconded by E. Ruffin to approve the minutes from April 10, 2023 and April 19, 2023. All voted aye. Motion carried. (Minutes were late due to the many corrections/additions that were needed and made).

### 6. Approval of Staffing Plan for June 20, 2023 Primary

The Registrar handed out, to each board member, a Staffing plan she had compiled. There was a lengthy discussion by the Board about the plan submitted. The plan was amended by the Board. A motion was made by James Talbot, Seconded by C. Worssam to approve the amended Staffing plan. All voted aye. Motion carried.

### 7. Public Comments

none or see below.

## 8. Closed Session: 2.2 – 3711 (A) (1) Personnel

### A. Discussion Regarding the Evaluation and Appointment of the General Registrar

The Chair called for a motion to entered into a Closed Session at 12:38 P.M. Motion made by James Talbot, seconded by C. Worssam. All voted aye. Motion carried.

A motion was made to come out of Closed Session by James Talbot, seconded by C. Worssam. All voted aye. Motion carried.

Closed Session Certification was read by the Chair.

A motion was made by James Talbot to certify the certification, seconded by C. Worssam. All voted aye. Motion carried at 3:00 P.M.

The General Registrar called for the Electoral Board to make a decision about her reappointment today (May 22, 2023) and not wait until after the June primary (June 20, 2023) election but before June 30, 2023 which is the deadline set by the Department of Election (ELECT).

The Chair called for a motion to reappoint the General Registrar for 4 more years. The term would begin to begin July 1, 2023 and end June 30, 2027.

James Talbot made the motion, seconded by Emma Ruffin. 2 Ayes. Nays 0 C. Worssam not voting.

The Secretary C. Worssam will complete the Department of Election (ELECT) reappointment form and forward the form to ELECT.

## 9. Adjournment

The next meeting of the Board is scheduled by June 7, 2023 at 11:00 A.M. to discuss the Canvass, polling place assignments and the inspecting of polling place sites for ADA compliance.

The Chair called for a motion to adjourn the meeting. Motion made by James Talbot, seconded by seconded by C. Worssam. All voted aye. Motion carried. Meeting adjourned at 3:28 P.M.

Respectfully Submitted

Carolyn Worssam

Secretary