



County of Dinwiddie Electoral Board

BOARD MEMBERS

EMMA RUFFIN
CAROLYN WORSSAM
JAMES TALBOT

Dinwiddie County Electoral Board Minutes August 30, 2023 at 11:00 a.m.

1. Call to Order/Roll Call

The meeting of the Dinwiddie County Electoral Board was called to order by the chair Emma Ruffin. The roll was called by Secretary C. Worssam. All members were present, E. Ruffin, J. Talbot and C. Worssam. Registrar (Guest) S. Wray

2 & 3. Prayer and Pledge of Allegiance

The Lord's Prayer and the Pledge of Allegiance were recited by all.

4. Approval of the Agenda

Questions for the Registrar were added to the agenda. Motion made by J. Talbot to approve the agenda with additions and seconded by E. Ruffin. All voted aye. Motion carried.

5. Approval of Minutes: June 15, 2023, Canvass of Election June 21 and June 26, 2023, July 12, 2023

A motion was made by J. Talbot to approve the minutes for all meetings listed above after review. Motion seconded by E. Ruffin. All vote aye. Motion carried.

6. General Registrar Report

See the attached handout provided by Registrar.

7. Review & Approval of the Ballots

Ballots from ELECT were reviewed. Ballots for Polling places 101, 102 and 103 missing. Registrar provided those ballots for review before the meeting was adjourned. Motion made by J. Talbot and 2nd by C. Worssam to approved the ballots for the November 7 General Election., all voted aye. Motion carried.

8. Review & Approval of Ballot Order

Ballot order was reviewed and approved for printing. Motion made by J. Talbot and 2nd by C. Worssam. All voted aye. Motion carried.

9. Public Comments

There were no public comments.

10. Closed Session: 2.2-3711 (A) (1) Personnel

A. Discussion Regarding the Goals, Objectives, and Delegated Duties of the General Registrar.
J. Talbot made the motion to enter Closed Session. Motion 2nd by C. Worssam. All voted aye. Motion carried at 1:21 p.m.

J. Talbot made the motion to come out of Closed session. Motion 2nd by C. Worssam. All voted aye. Motion carried at 3:05 p.m.

Certification read. Motion to approve made by J. Talbot, 2nd by C. Worssam. All voted aye. Motion carried.

The decision from the closed session was to review the electoral board duties and responsibilities before delegating duties. All agreed.

11. Resolution Regarding Delegation of Duties

The resolution was tabled for now.

12. Adjournment

Chair asked for a motion to schedule our next meeting and to adjourn. Motion made by J. Talbot. 2nd by C. Worssam. All voted aye. Motion carried.

Next meeting scheduled for September 13, 2023 at 10:00 a.m.

Meeting adjourned at 3:22 p.m.

Carolyn V. Worssam
Dinwiddie County Electoral Board
Secretary