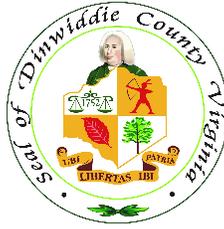


Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members

Emma Ruffin – Chairman
James Talbot – Vice-Chairman
Carolyn Worssam – Secretary



General Registrar/
Director of Elections
Stephanie Wray

Electoral Board Meeting Minutes

October 23, 2023

12:30 PM

1. Call to order/Roll Call

Emma Ruffin called the meeting to order at 12:30 PM.

The roll was called by C. Worssam Secretary. All were Present plus Guest S. Wray, Registrar.

2 & 3 Prayer and Pledge of Allegiance

Prayer and Pledge of Allegiance was said by all

4. Approval of the Agenda

The chair called for the review and approval of the agenda.

C. Worssam made a motion to approve the agenda, the motion was seconded by James Talbot. All voted aye. Motion carried.

5. Emergency Staffing Change

We are changing the staffing plan due to illnesses of some of the officers of election-on-Election Day:

Sherrill Mellick was assigned to Cherry Hill but her husband is having medical problems so she is not available to work on Election Day. The changes are to make Mr. Gilchrist the assistant chief. He has been a chief before and to move Monique Harris from McKenney to Cherry Hill (New officer). The Secretary, C. Worssam asked the other Electoral Board members to read the section in the **Virginia Code book 24.2-115** regarding assignment of officers of election. A motion was made by C. Worssam, Secretary to approve the changes to the staffing plan for Election Day. Motion seconded by James Talbot. All voted aye. Motion carried.

A short discussion took place about an Attorney General Opinion received on October 24, 2023. Subject is AG opinion regarding designation of early voting sites as well as polling places.

6. Additional Ballot Purchase

ELECT sent an advisory regarding ballots. Do you have enough? Therefore, to comply we ordered; ELECT also has a standard regarding the printing of ballots 24.2-642 (C).

The sheet the registrar handed out was using percentages instead of raw numbers that would make it easier to determine the number of ballots previously ordered and the number of additional ballots being requested.

After much discussion, James made a motion to approve the additional ballot order presented by the general registrar. C. Worssam seconded the motion. All voted aye.

Motion carried.

C. Worssam announced the need to purchase weight for the tall cones used on Election Day. Many officers have complained about the cones falling over not once but many times during the day. Ms. Worssam said if the board was not going to approve the purchase C. Worssam would pay for cones out of her secretary pay. Our officers of election need things (tools) that are going to help them not hinder their work on Election Day. The small and tall cones are both effected. After discussion, J. Talbot motioned that weights be purchased for all the cones we have and have them made available a motion for use at the November 7, 2023. Motion seconded by C. Worssam. All voted aye.

7. Adjournment

Motion made by James Talbot to adjourn the meeting. Motion seconded by C. Worssam. All voted aye. Motion carried. Meeting adjourned.

Changes were made prior to Electoral Board approval.

Approved 1/10/2024