



County of Dinwiddie Electoral Board

BOARD MEMBERS

EMMA RUFFIN
JAMES TALBOT
CAROLYN WORSSAM

MINUTES

December 21, 2023 at 11:00 AM

1. Call to Order/Roll Call

The meeting was called to order at 11:00 AM. C. Worssam, Secretary, called the roll. All were present. Staff present: Stephanie Wray.

2. Prayer/3. Pledge of Allegiance

Was recited by all.

4. Approval of the Agenda

C. Worssam made a motion to approve the agenda. Motion was seconded by J. Talbot. All voted aye. Motion carried.

5. Approval of Minutes

- a. October 11, 2023
- b. October 23, 2023
- c. Canvass of the November 7, 2023, Election
- d. December 13, 2023

Minutes were read and corrections made. Minutes to be corrected and resubmitted.

Ms. Worssam noted that she had delivered the Certificates of Election to the winning candidates via certified mail or hand delivery per Virginia Code 24.2-676.

6. Approval of Pay Change for Recount Officials

Discussion:

Dinwiddie was notified at 4:30 PM the night prior to the recount that their teams had been cut by 1. Six officials worked more hours and went above and beyond during the recount. Also, Ms. Whirley showed up as an alternate due to the cutting of here team.

A motion was made by C. Worssam and seconded by J. Talbot to pay an additional \$100 to the six officials and \$50 to Ms. Whirley for her time and gas. They will receive pay for the recount on January 15th.

7. Approval of Early Voting and Absentee Ballot Order

Ms. Wray disseminated a spreadsheet with a suggested order of ballots to start off early voting and absentee by mail for the March 5, 2024 Primary Elections. Early in person voting begins on January 19, 2024. J. Talbot made a motion to approve the ballot order as

presented and that the ballots would be reviewed prior to the election to determine the need for additional ballots to be purchased.

C. Worssam presented to the board her findings regarding waste of taxpayer dollars that occurs when too many ballots are purchased. She cited laws that cover reprinting of ballots when needed during an election.

8. Ballot Approval

Ms. Wray handed out copies of the “Ballot Standards,” the ballots from VERIS, and the ballots from the vendor for the Electoral Board to proof and approve. The Electoral Board reviewed the ballots according to the standards.

A motion was made by J. Talbot, seconded by C. Worssam to approve the ballots for printing. All voted aye and the motion carried.

9. Schedule Next Meeting

The Electoral Board will hold their Organizational Meeting on January 10, 2024, at 11 AM.

10. Adjournment

J. Talbot said he had a statement that he wanted to go into the minutes: “I came on this Board in April. I knew nothing at all, absolutely null, maybe minus 0 about this stuff and Ms. Worssam had a lot of knowledge on this with her background and she has said many things that I have benefited from as far as what goes on with the board and how it works and she has said many things I’ve conflicted with. That’s just how things go but I do want to give an overview of that since you won’t be here anymore. Even with the conflicts that we have had, I think you have added many good things to the operation of the board. If this statement is not in the minutes, you are in pretty deep trouble.” E. Ruffin seconded this statement.

The Chair, E. Ruffin called for a motion to adjourn. J. Talbot made a motion to adjourn at 1:56 PM. The motion was seconded by C. Worssam. All voted aye and the motion carried.

Changes were made prior to Electoral Board approval.

Approved 1/10/2024