

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Emma Ruffin – Chair
Angela Mayton – Vice-Chair
James Talbot – Secretary



Staff Present

Stephanie Wray, Registrar

Minutes
April 17, 2024
11:00 A.M.

1. Call to Order/Roll Call:

The meeting was called to order at 11:01 AM. Roll was taken. Present E. Ruffin, J. Talbot one minute late; A. Mayton present.

2. Prayer & Pledge of Allegiance:

The Lord's Prayer and pledge of Allegiance were said. 11:04

3. Approval of the Agenda:

The agenda was reviewed by the Board. Upon motion by J. Talbot , seconded by E. Ruffin , the agenda was approved as presented. 11:05

Aye: James Talbot, Emma Ruffin, Angela Mayton

No: None

4. Approval of Minutes:

The minutes of the March 27, 2024, meeting were reviewed by Board. Upon motion J. Talbot , seconded by E. Ruffin , the minutes for were approved as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

5. Closed Session:

At 11:06 AM a motion was made by J. Talbot, seconded by A. Mayton to convene in a closed session under:

A. Section 2.2-3711 (A) (1) Personnel: Interviews of potential Officers of Election

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

At 12:04 PM, a motion was made by J. Talbot, seconded by A. Mayton, to come out of closed session.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

Upon motion of J. Talbot, seconded by A. Mayton, Whereas no member has made a statement that was a departure from the lawful purpose of the closed meeting or the matters identified in the motion discussed, be it certified that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting. 12.05

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

6. Registrar Report:

Ms. Wray gave a report on the calendar now online for board members, NCOA mailings and LESS security matters. The Board of Supervisors approved the purchase of 19 new voting machines, 3 to arrive 4/22/24. L&A to be done then and the other 16 when they arrive mid May. Juneenth will move back Canvass of the June 18 primary.

7. Public Comment: There was no public comment.

8. New Business:

a. Appointment of Officers of Election

Upon motion of J. Talbot, seconded by A. Mayton, the following were appointed as Officers of Election for a three-year term. Barbara McKitrick, Debbie Clay, Kim Arrington-Bolton, and William Sizemore.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

b. Ballot Proof Approval:

Upon motion of J. Talbot, seconded by A. Mayton the Ballot style 1 for the Republican Primary was approved.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

c. Ballot Order Approval:

Upon motion of J. Talbot, seconded by A. Mayton the Board voted to order 5,150 ballots for the Republican Primary.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

d. Training Plan:

The training dates and format for the June Primary were discussed.

Upon motion of J. Talbot, seconded by A. Mayton the Board voted to approve the training plan with more input to be discussed in May meeting.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

9. Board Member Comments:

Ms. Ruffin informed the Board of an email she had received from the public concerning a Resolution of the Duties and Responsibilities of the General Registrar voted on at the Feb. 7 meeting. After a discussion, the Board decided to respond to the email.

10. Schedule Next Meeting:

The next meeting was scheduled for May 14 or 15 depending on the arrival of 16 new voting machines.

11. Adjournment:

Upon motion by J. Talbot , seconded by E. Ruffin, the meeting was adjourned at 1:19 PM.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

Submitted by,

James Talbot, Secretary