

# Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

## **Board Members Present**

Emma Ruffin – Chair  
Angela Mayton – Vice-Chair  
James Talbot – Secretary



## **Staff Present**

Stephanie Wray, Registrar

## Minutes

May 15, 2024, 11:00 AM

### **1. CALL TO ORDER/ROLL CALL**

The meeting was called to order 11:00. Roll call taken/ All Board Members present.

### **2. PRAYER & PLEDGE OF ALLEGIANCE**

### **3. APPROVAL OF THE AGENDA**

Upon motion by J. Talbot, seconded by A. Mayton, the agenda was approved as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

### **4. APPROVAL OF MINUTES**

Upon motion by J. Talbot, seconded by A. Mayton, the minutes for April 17, 2024, were approved as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

### **5. CLOSED SESSION**

At 11:04 AM a motion was made by J. Talbot, seconded by A. Mayton to convene in a closed session under:

Section 2.2-3711 (A) (1) Personnel: Interviews of potential Officer of Election

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

At 11:13 AM, a motion was made by J. Talbot, seconded by A. Mayton, to come out of closed session.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

Upon motion of J. Talbot, seconded by A. Mayton, Whereas no member has made a statement that was a departure from the lawful purpose of the closed meeting or the matters identified in the motion discussed, be it certified that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

Aye: Angela Mayton, James Talbot, Emma Ruffin.  
No: None

**6. REGISTRAR REPORT**

Ms. Wray gave a report on updated web sites for training resources for poll watchers. She also told of her talkings with Dinwiddie Sheriff's Office and Dinwiddie Emergency Communications about communication problems at Rocky Run and White Oak.

**7. PUBLIC COMMENTS:**

Gary Sheehan, from Dinwiddie Republican Committee introduced himself, thanked the Board for their transparency in the L and A process, commended the teamwork of the Board and Registrar, and sought information on how he could work with the Board to facilitate the election process.

**8. NEW BUSINESS:**

**a. Appointment of Officer of Election**

Upon motion of J. Talbot, seconded by A. Mayton, Effie Moore was appointed as an Officer of Election for a three-year term.

Aye: Angela Mayton, James Talbot, Emma Ruffin.  
No: None

**b. Staffing Plan**

Upon motion of J. Talbot, seconded by A. Mayton, the Chief and Assistant Chiefs and staffing plan were approved as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin.  
No: None

**c. Satellite Locations**

The idea of starting a satellite precinct at East Side was discussed. Upon motion of J. Talbot, seconded by A. Mayton, the topic was tabled until the June 5, 2024 meeting.

Aye: Angela Mayton, James Talbot, Emma Ruffin.  
No: None

**9. OLD/UNFINISHED BUSINESS**

**a. Training Plan**

A training plan for the June 18<sup>th</sup> Primary was presented by Ms. Wray with discussion and inputs from Board members. Upon motion of J. Talbot, seconded by A. Mayton, the training plan was accepted as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin.  
No: None

During these discussions, Mr. Sheehan committed on his desire to assist in providing candidates to be evaluated for Election Official positions.

**10. BOARD MEMBER COMMENTS**

Ms. Ruffin asked about liability protection at voting sites and was told by Ms. Wray that the voting sites were covered by County Liability Insurance of events occurring during elections.

**11. SCHEDULE NEXT MEETING**

The next meeting is scheduled for June 5<sup>th</sup> at 11:00 AM.

**12. ADJOURNMENT**

Upon motion of J. Talbon, seconded by A. Mayton, the meeting was adjourned at 12:41 PM.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

**Submitted by,**

**James Talbot, Secretary**