

# Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

## **Board Members Present**

Emma Ruffin – Chair  
Angela Mayton – Vice-Chair  
James Talbot – Secretary



## **Staff Present**

Stephanie Wray, Registrar

Minutes  
September 4, 2024  
11:00 AM

### **1. Call to Order/Roll Call**

The meeting was called to order at 11:00 AM.

### **2. Prayer & Pledge of Allegiance were said.**

### **3. Approval of the Agenda**

Upon motion of J. Talbot, seconded by A. Mayton, the agenda was approved as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin

No: None

### **4. Approval of Minutes**

Upon motion of J. Talbot, seconded by A. Mayton, the minutes for were approved as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin

No: None

### **5. Reports**

The General Registrar gave information about a Senate or Congressional Risk Limit Audit to be done on November, 21, 2024. We will be notified at a later date which we will need to do. She also reviewed information concerning Safe and Secure Elections that will be included in Election Officers Training later this year.

### **6. CLOSED SESSION:**

At 11:15 AM, upon a motion by J. Talbot, seconded by A. Mayton, the Board went into Closed Session under section 2.2-3711{A} {1} Personnel to interview potential officers of election.

Aye: Angela Mayton, James Talbot, Emma Ruffin

No: None

At 2:20 PM, upon a motion by J. Talbot, seconded by A. Mayton, the Board came out of closed session.

Aye: Angela Mayton, James Talbot, Emma Ruffin

No: None

Upon motion of J. Talbot, seconded by A. Mayton, Whereas no member has made a statement that was a departure from the lawful purpose of the closed meeting or the matters identified in the motion discussed, be it certified that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

Aye: Angela Mayton, James Talbot, Emma Ruffin

No: None

**7. New Business:**

**a. Appointment of Officers of Election:**

Upon motion of J. Talbot, seconded by A. Mayton, the following people were approved for appointment as officers of election:

Sherilyn Merritt; Gloria Tann; Vickie Winfield; Kevin Barkman; Renee Kirkland; Floyd Kirkland; Phileshia White; Corey Reynolds; Juanita Stalling; Darlene Williams; Rick Newman; Charles Keatley; J. Dawson Cloninger.

Aye: Angela Mayton, James Talbot, Emma Ruffin

No: None

**b. Preliminary Ballot Review for November 5, 2024 General and Special Elections:**

Ballot formats for 2024 Full, Federal Only, Presidential Only, and McKenney Town were reviewed and approved on a motion by J. Talbot, Seconded by A. Mayton.

Aye: Angela Mayton, James Talbot, Emma Ruffin

No: None

**c. Ballot Order Approval:**

After discussion, the Board approved ordering 19,500 Full ballots and 140 Federal and 140 President ballots, and 300 McKenney Town ballots. Motion by J. Talbot, seconded by A. Mayton.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: No

**d. Meeting Time:**

The Board discussed changing the meeting to 6:00 P.M. in that it may be accommodating for more attendance by the public. Upon motion by J. Talbot, seconded by A. Mayton, the Board decided to have meeting times remain at 11:00 A.M.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

**8. Board Member Comments:**

The Board's schedule for September was reviewed.

**9. Schedule Next Meeting:**

The next meeting is scheduled for September 9 at 5:00 P.M. if needed for ballot approval; otherwise, on September 25 at 11:00 A.M.

**10. Adjournment**

Upon motion of A. Mayton , seconded by J. Talbot , the meeting was adjourned at 3:17 P.M.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

**Submitted by,**

**James Talbot, Secretary**