

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Emma Ruffin – Chair
Angela Mayton – Vice-Chair
James Talbot – Secretary



Staff Present

Stephanie Wray, Registrar

Minutes
September 17, 2025
11:00 AM

1. Call to Order/Roll Call

The meeting was called to order at 11:00, roll was taken with Emma Ruffin, Angela Mayton, James Talbot present.

2. Prayer & Pledge of Allegiance were said at 11:02

3. Approval of the Agenda at 11:02

Upon motion of J. Talbot, seconded by A. Mayton, the agenda was approved as presented.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

4. Closed Session: § 2.2-3711(A)(1) Personnel for the interview of Potential Officers of Election

Upon motion of J. Talbot, seconded by A. Mayton, the Board went into closed session at 11:03.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

At 11:35, a motion was made by J. Talbot, seconded by A. Mayton, to come out of closed session.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

Upon motion of J. Talbot, seconded by A. Mayton, Whereas no Board member has made a statement that was a departure from the lawful purpose of the closed session nor of the matters identified in the motion, now be it certified that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

5. Approval of Minutes of the August 20, 2025 Meeting

After reviewing the minutes of the August 20, 2025 meeting, a motion was made by J. Talbot, seconded by A. Mayton to approve the aforementioned minutes.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

6. Public Comment: 11:39

Carolyn Worssam, Ford, Va. – Ms. Worssam requested the current number of absentee ballots that have been sent out and the number returned for the November 2025 election. She indicated that similar requests may/will be made in the future.

7. Reports: 11:42

a. General Registrar:

The registrar reported on the election sticker for first time voters and the sticker for all other voters which were created by Dinwiddie Middle School students. The students were recognized at the last School Board meeting. She also reminded that early voting would begin on Friday September 19. She stated that no absentee ballots had been sent out yet but 967 were ready to be sent on September 18 and an additional 21 would be emailed.

b. Board Members:

The Board discussed the continuation of canvassing after 11/5/2025 and decided on continuing on 11/12 /2025 at 10:00 a.m. The Board also inquired into the questionnaire given by Ms. Worssam at the August 20, 2025 meeting. Ms. Wray said she had fully responded within a week after receiving the questionnaire.

8. New Business:

a. Appointment of Officers of Election:

At 11:51, a motion was made by J. Talbot to appoint Donyata Washington, Robert Moore, and Monica Stith as Officers of Election. Motion was seconded by A. Mayton.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

b. Training plan:

A training plan and schedule for Chiefs/Assistants and regular staff was presented by Ms. Wray. After a discussion that included focus on EPB training, a motion was made by J. Talbot, seconded by A. Mayton to approve the plan and schedule.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

c. Preliminary Staffing Plan – Chiefs and Assistant Chiefs:

After a discussion on the availability and leadership qualities of the Officers of Election, a motion was made by J. Talbot, seconded by A. Mayton to approve the staffing as presented on the attached document.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

9. Schedule next meeting: 12:15

Upon a motion by J. Talbot , seconded by A. Mayton , the next meeting will be set for October 15, 2025 at 11:00 a.m.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

10. Adjournment:

A motion was made to adjourn by A. Mayton, seconded by J. Talbot at 12:15.

Aye: Angela Mayton, James Talbot, Emma Ruffin.

No: None

Submitted by,

James G. Talbot, Secretary

Attachment

Attachment:

Dinwiddie County Officers of Election

101 - White Oak - 799 Chief - Richard Worsam Asst - Rebecca Freeze	301 - Reams - 856 Chief - Dana Tipton Asst - Becky Burton	403 - Cherry Hill - 837 Chief - Tracy Doucette Asst - Bill Sizemore
102 - Rocky Run - 1429 Chief - Tabitha Rhodes Asst - Carrie Mortinger	302 - New Hope - 1536 Chief - Kevin Perry Asst - Cynthia Wells	501 - Edgehill - 1120 Chief - Yolanda Smith Asst - Betty Alston
103 - Church Road - 1982 Chief - Debbie Marston Asst - Teresa Stump	303 - Little Zion - 2265 Chief - Sherry Merrill Asst - Floyd Kirkland	502 - Chesdin - 2739 Chief - Ida Nicholas Asst - Michele Archer
201 - Rohoic - 1271 Chief - Laura Ketron Asst - Monica Brooks	401 - Dinwiddie - 2277 Co-Chief - Franklin Zitta Co-Chief - Debera Jones	CAP Co-Chief - Wanda Bailey Co-Chief - Nikki Gusti
202 - Sutherland - 3069 Co-Chief - Kathy Whirley Co-Chief - Michele Goings	402 - McKenney - 1426 Chief - Connie Capone Asst - Monique Harris	