

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Emma Ruffin – Chair
Angela Mayton – Vice-Chair
James Talbot – Secretary



Staff Present

Stephanie Wray, Registrar

Minutes

October 15, 2025

11:00 A.M

1. Call to Order/Roll Call:

The meeting was called to order at 11:00: roll call: Emma Ruffin present, James Talbot, present, Angela Mayton, absent.

2. Prayer & Pledge of Allegiance were said at 11:02

3. Approval of the Agenda 11:03

Upon motion by J. Talbot, seconded by E. Ruffin , the agenda was approved as presented.

Aye: James Talbot, Emma Ruffin.

No: None

4. Closed Session:

J. Talbot made a motion to go to closed session under article 2,2-3711 Personnel: interview of potential officers of election and electoral board staffing. Motion seconded by E. Ruffin.

Aye: James Talbot, Emma Ruffin.

No: None

At 11:45, J. Talbot made a motion to come out of closed session, seconded by E. Ruffin.

Aye: James Talbot, Emma Ruffin.

No: None

J. Talbot stated that whereas no member had made a statement that was a departure from the lawful purpose of such closed meeting or the matters identified in the motion discussed, a motion was made that it be certified that only matters as were identified in the motion were discussed, or considered in the closed meeting. Motion seconded by E. Ruffin.

Aye: James Talbot, Emma Ruffin.

No: None

5. Approval of minutes of September 17, 2025 meeting: at 11:49 J. Talbot made a motion, seconded by E. Ruffin, to approve the minutes of September 17, 2025

Aye: James Talbot, Emma Ruffin.

No: None

6. Public Comments:11:50

Ms. Carolyn Worssam commented that when she voted on September 19, 2025, she noticed the General Registrar committing a Code violation by doing the duties of an Officer of Election.

7. Reports

a. General Registrar:

Ms. Wray provided information on the early voting and absentee voting at this point {Oct. 15}. Approximately 2,369 total votes or about 11.3%. She also notified the Board that Edward Riley, a long time and beloved Officer of Election, passed away. Ms. Wray reported also that she has been at Dinwiddie High School registering students and will return on October 29th to train some students to be Pages on November 4, 2025.

b. Board Members:

The Board questioned about the ramp needed at precinct 101.

The ramp had not been completed and the Board committed to taking measurements and forwarding them to the Registrar.

8. New Business:

a. Appointment of Officers of Election

J. Talbot made a motion, seconded by E. Ruffin, that Bert Jones and Joshua Bey, III be appointed as Officers of Election.

Aye: James Talbot, Emma Ruffin.

No: None

b. Ballots

Based on early voting numbers, a motion was made by J. Talbot, seconded by E. Ruffin, to order 100 ballots for precinct 103, 50 for precinct 302, and 50 for precinct 403.

Aye: James Talbot, Emma Ruffin.

No: None

c. Staffing Plan – Chiefs and Assistant Chiefs

Because of changes in availability of some Officers of Election, changes in Chief/Assistant Chief for precinct 301, 303, and 403 were presented by the Registrar. A motion to approve these changes was made by J. Talbot, seconded by E. Ruffin.

Aye: James Talbot, Emma Ruffin.

No: None

9. Schedule Next Meeting

A motion was made by J. Talbot, seconded by E. Ruffin, to schedule a meeting for November 4, 2025, at 7:00 p.m.

Aye: James Talbot, Emma Ruffin.

No: None

10. Adjournment

Upon motion by J. Talbot , seconded by E. Ruffin, the meeting was adjourned at 12:15

Aye: James Talbot, Emma Ruffin.

No: None

Submitted by,

James Talbot, Secretary