



County of Dinwiddie
Office of the Commissioner of the Revenue

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Lori K. Stevens
Commissioner of the Revenue

To: Prospective Vendors

From: Lori K. Stevens
Commissioner of the Revenue

Re: Dinwiddie County Special Event Vendors

Effective January 1, 2017 the (\$50.00) fifty dollar fee for the Special Event License is no longer required for any organized event of (5) five days or less. However, completion of the vendor registration form is required in order to obtain a Special Event License which must be posted for the period of the event.

All food vendors and vendors charging admission are required to collect meals and admissions tax. Both meals and admissions tax will be collected in the amount of (4%) four percent and remitted within (5) five days after conclusion of the event. *The meals and admissions tax is a Dinwiddie County local tax, therefore, different from the State Sales tax.*

The required remittance form for meals tax is attached. However, both the meals and admission tax remittance forms are available on our website at www.dinwiddieva.us select departments, Commissioner of the Revenue, then forms, online filing is not available for special event vendors.

If you have any questions concerning the meals and/or admissions tax remittance requirements, please contact Pam Wilson at (804) 469-4500 x4.