

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Carolyn Worssam – Chairman
George Rivers – Vice-Chairman
Effie Moore – Secretary



Staff Present

Stephanie Wray, Registrar

Minutes

December 14, 2021

10:00 AM

Farewell to Mr. Rivers from 10:00 AM – 11:00 AM.

1. Call to Order/Roll Call

The meeting was called to order at by Chairman Carolyn Worssam.

2. Prayer

3. Pledge of Allegiance

4. Approval of Minutes

Upon motion by George Rivers, seconded by Carolyn Worssam, the October 21, 2021 and November 3, 2021 minutes were approved with the following corrections:

McKenney precinct was added to Vice Chair's assignment; and

Chesdin precinct was added to the Secretary's assignment.

5. Board Members Report

No formal reports were given from the Board members. The VEBA dues for Board members have been submitted. There was no Risk Limited Audit for Dinwiddie County following the election.

6. Registrar Report:

A motion was offered by George Rivers to have Registrar send a form letter to all Officers of Election asking them to indicate if they wanted to work or if they were no longer interested. The motion was seconded by Effie Moore with all voting AYE. The motion was carried.

Mrs. Wray will send out the letters the first of the new year.

Mrs. Wray will notify the Board members when Demtech will be coming to service the electronic poll books.

Please see Registrar's report for all other details.

7. New Business

a. Budget for 2022 Discussion

Mrs. Wray presented a draft of the budget to be presented to the County Administration upon the Board's approval.

Upon motion by Effie Moore, and seconded by George Rivers with all board members voting Aye the proposed budget was approved with the only change being raising the polling places' pay to \$125 per election.

A copy of the budget will be filed with the minutes.

b. Cages for Election Equipment

The Board members discussed the pros and cons of having cages. After much discussion, the Board decided that Dinwiddie did not have the necessary space and resources to use cages. Mrs. Worssam will research this further.

c. Set Term for Assistant Registrar

The Board agreed that the term of the Assistant Registrar will be the same as the registrar. Virginia code 24.2.

8. Old Business

Discussion was had regarding the need for the Ballot Count form to be filled out correctly. Two people need to count each package. Virginia Code 24.2-666.

9. Schedule Next Meeting

The next meeting will be January 11, 2022 @ 10:00AM - Reorganization meeting.

10. Call for Adjournment

Upon motion by Effie Moore and seconded by George Rivers the meeting was adjourned 1:38 PM.

Submitted by,

Effie Moore