

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Carolyn Worssam – Chairman
Effie Moore – Secretary



Staff Present

Stephanie Wray, Registrar

Minutes

May 10, 2022

1:00 P.M.

1. Call to Order/Roll Call

The meeting was called to order by Chairman Carolyn Worssam at 1:03 PM.

Stephanie Anaya was absent.

2. Lord's Prayer

3. Pledge of Allegiance

4. Approval of the Agenda

There were no changes to the agenda.

5. Approval of Minutes

Upon motion by Carolyn Worssam, and seconded by Effie Moore, the minutes from April 13, 2022 were approved with all members present voting Aye.

6. Discussion and Appointment of Officers of Election

Upon motion by Carolyn Worssam, the board approved the following Officers of Election with all members present voting Aye.

Keith Andrews –Democrat

Sarah James Andrews-Democrat

Catherine Bacon-Independent

Monica Beloate- Democrat

Rebecca (Becky) Burton-Republican

George Gunn-Democrat

Melvin Jackson-Democrat

7. Board Members Report

Effie Moore presented a report on the Secretarial duties she had performed for the month of April 2022.

Carolyn Worssam did not make a report.

8. Registrar Report

Please see Registrar's report filed with the minutes for details about ongoing initiatives such as training for Officers of Election and the page program.

Upon motion of Effie Moore, the Board approved the establishment of a Student Election Day Page Program as presented by Ms. Wray, with all members present voting Aye. This is a team effort by the Board and Registrar (As required by Virginia code 24.2-604.3.)

9. Review and Planning for Officer of Election Training

Upon motion of Effie Moore, this topic will be postponed until the June meeting. All members present voted Aye.

10. Tool for Orientation of New Electoral Board Members

Mrs. Worssam discussed this topic.

11. Old Business

a. Calendar Review for 2022 Elections

There will not be a June Primary in Dinwiddie.

b. Approval of Polling Place Lease Agreement

The Registrar presented a copy of the lease agreement, of which the County Attorney approved its legal form.

Upon motion of Effie Moore, the Board approved the lease agreement with the following changes, with all members present voting Aye.

- Change the name from Lease Agreement to Memorandum of Understanding; and
- Time change from 5:00AM - 9:00PM to 5:00A M - 10:00P M.

c. Future Meeting Locations

The location of future meetings was discussed.

12. Schedule Next Meeting

June 29, 2022 at 1:00 P.M.

13. Adjournment

Upon motion by Effie Moore, and second by Carolyn Worssam, the meeting was adjourned at 3:10 P. M. with all members present voting Aye.

Submitted by,

**Effie Moore
Secretary**