

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Carolyn Worssam – Chairman
Stephanie Anaya – Vice-Chairman
Effie Moore – Secretary



Staff Present

Stephanie Wray, Registrar

Minutes

October 5, 2022

1:00 PM

1. Call to Order/Roll Call

The meeting was called to order at 1:00 PM

Roll called and all members were present.

Visitor: Betty Conn Chairman of the Dinwiddie County Republican Party.

2. Prayer

3. Pledge of Allegiance

4. Approval of Minutes of September 28, 2022

Upon motion by Stephanie Anaya and seconded by Carolyn Worssam and all member voting AYE. The minutes were approved.

5. Approval of Agenda

Upon motion by Stephanie Anaya and seconded by Effie Moore agenda item (9) Public Comments was moved to item (7) Officer of Election Training, Evaluation Form. The agenda was approved with motion by Effie Moore and seconded by Stephanie Anaya with all voting AYE.

6. Registrar Report

The registrar presented her report. The report will be filed.

Highlights of report:

Review of Revised Training Schedule.

There have been some changes in the availability of poll worker. Mrs. Wray presented a new proposed plan for Officer of Elections as required by code 24.2 -115.

Upon motion by Stephanie Anaya and seconded by Effie Moore the Electoral Board approved the new proposed staffing plan.

Also, Mrs. Wray asked the Electoral Board to review Official Elect Advisory dated December 12, 2020.

Background: This communication serves to inform both political parties entitled by the code of Virginia 24.2-115 to submit for appointments a list of nomination of officers of election to the local GR or the secretary of EB.

7. Public Comments

Mrs. Conn from the Republican party said that she would only approve two persons from the list at this time, because she only knew two of the current officer of elections. It was suggested that she contact the Chairman of the State Republican party for information on this matter.

8. Board member Report

Stephanie Anaya reported that she had tried to make communication with the Sheriff Department. However, he was out. She did however speak with Denice Crowder the Communication Manager for the County of Dinwiddie. Mrs. Anaya said she would again make an attempt to speak with the Sheriff about the upcoming election.

9. Officer of Election Training, Evaluation form

Training will take place on the following dates.

Pamplin Building- School Board Room

10/12/2022- 6:00 PM – New Term

Government Center – Board Wing

10/15/2022- 9:30 AM – Electronic Poll books

10:30AM- New Term

1:00PM- Paperwork, form, and Envelopes

3:00 PM- Electronic Pollbooks

10/19/2022- 1:00 PM & 6:00PM – Electronic Pollbooks

10/20/2022- 1:00PM- Paperwork. Forms and Envelopes – Chief/ Assistant Chiefs

Presenters Schedule/assignment

Slides 1-3- Effie Moore

Slides 4-16 Stephanie Anaya

Slides 17-26 Carolyn Worssam

Slides 27-37 Effie Moore

Slides 38-41 Stephanie Wray

Slides 42-45- Stephanie Anaya

Slides 46-50 Carolyn Worssam

Effie Moore presented an evaluation form for the Officer of Elections training. The Board asked that Ms. Moore add the topic/subject, signature and date to the form and to have it ready for training. Upon motion by Carolyn Worssam and seconded by Stephanie Anaya with all voting AYE the form was approved.

10. Other dates to remember

Preprocessing

CAP 1st batch on Tuesday October 31th, 2022 @ 1:00PM.

2nd batch Friday November 4, 2022.

Canvass will begin at 1:30 Pm on November 9, 2021

Election Day Prep

Ensure all necessary forms for the elections are in all packets.

11. Next meeting

The next meeting is scheduled for November 17, 2022 @ 10:00 AM

12. Adjournment

Upon motion by Effie Moore, and second by Stephanie Anaya the meeting was adjourned at 4:41 PM with all members voting Aye.

Submitted by,

**Effie Moore
Secretary**