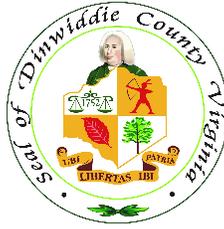


# Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

## **Board Members Present**

Carolyn Worssam – Chairman  
Stephanie Anaya – Vice-Chairman  
Effie Moore – Secretary



## **Staff Present**

Stephanie Wray, Registrar

Minutes

October 27, 2022

1:30 PM

### **1. Call to Order/Roll Call**

The meeting was called to order at 1:41 PM.

### **2. Prayer**

### **3. Pledge of Allegiance**

### **4. Approval of Agenda**

A motion was given by Effie Moore to approve the agenda. It was seconded by Stephanie Anaya with all members voting AYE.

### **5. Polling Place Staffing Review**

A motion was given by Effie Moore to approve the staffing plan. It was seconded by Stephanie Anaya with all members voting AYE.

### **6. New Officer of Election Voting Machine Review**

Mrs. Wray has completed the Voting Machine Training that was scheduled. However, she plans to provide extra help to all Officers of Election that asked for extra help.

### **7. CAP Officer of Election Training/ Preprocessing**

Mrs. Wray will train all CAP Officers of Election prior to Pre-Processing. Pre- Processing will start on Tuesday, November 1, 2022 @ 1:00 PM. It will also be held Saturday, November 5, 2022 @ 1:00 PM.

### **8. CAP Arrival on Election Day/Canvass**

CAP will start 4:00 PM for CAP officers.

Canvass will start @ 1:00 PM on November 9, 2022. This will be held in the Registrar 's Office.

Canvass will also be held November 14, 2022 @ 11:30 AM for CAP officers and @ 1:00 PM with the Electoral Board.

**9. On line Training for Reappointed Officers of Election**

Online Training should be completed by October 31,2022. Mrs. Worssam will continue the follow up on this training.

**10. Election Day Quality Assurance List**

Mrs. Worssam asked for input on a Quality Assurance Checklist for Election Day. Members of the board will send any information for the checklist to her.

**11. Adjournment**

Upon motion by Stephanie Anaya and second by Effie Moore the meeting was adjourned at 3:20 PM with all members voting Aye.

**Submitted by,**

**Effie Moore  
Secretary**