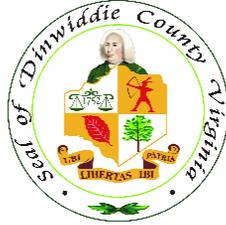


Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Carolyn Worssam – Chairman
Effie Moore – Secretary



Staff Present

Stephanie Wray, Registrar
J. Neal Palmore, Assistant Registrar

Minutes

December 19, 2022

11:00 AM

1. Call to Order

The meeting was called to order at 10:00 AM. Stephanie Anaya Vice Chairman was absent.

Guest: Dwayne Bigelow

2. Prayer

3. Pledge of Allegiance

4. Approval of the Agenda

A motion was given by Effie Moore and seconded by Carolyn Worssam with all voting AYE, the agenda was approved.

5. Approval of the Minutes

A motion was given to approve the minutes by Carolyn Worssam and seconded by Effie Moore with all voting AYE. The minutes from October 19, 2022, October 27, 2022, November 9, 2022 (Canvass,) and November 14, 2022 (Canvass) wer approved and will be posted.

6. Registrar Report

Report on the cost of the Election-from November 8,2022.

Checklist for Pre- Election

Updated Staffing Plan

Budget review

Submit a ballot to ballot printing company for February 21, 2023 Special Election.. This ballot will be reviewed and approved by the Electoral Board December 28, 2022 at 10:00 AM.

January 4, 2023 at 2:00PM Logic and Accuracy test on two machines and 1 -Poll book

Electoral Board approved for Early voting to start on January 6, 2023 8:30-4:30 PM.

Polling Places have been notified of upcoming Election. Follow-up will be done by Electoral Board and Registrar.

Jeff Walters of the School System has assured Mrs. Wray that the schools will be ready. February 21, 2023 is a regular school day.

7. Board Members Report

Mrs. Worssam expressed concern about Officers of Election evaluations by the Chiefs. This topic will be discussed later. She also discussed a renewed support for the Registrar by the Electoral Board. She has also contacted all applicants that have submitted request to be an Officers of Elections. She will contact them with dates for interviews as follows:

December 29, 2022 at 10:00AM and January 3, 2023 at 10:00AM.

Ms. Moore ask Mrs. Wray about FOIA requests. Ms. Moore shared information from VEBA meeting about FOIA requests.

The Electoral Board will come in on January 5, 2023 at 8:30 AM to assist with the process of sending out ballots by mail.

8. Special Election

February 21, 2023 – preparations in progress.

9. Canvass

The canvass for the February 21, 2023 election will start at 7:00 PM on election night.

10. Public Comment

Mr. Bigelow said that the meeting was very interesting and that he was surprised at all that goes on.

11. Next Meeting:

December 25, 2023 at 10:00 AM.

12. Adjournment

A motion was given to adjourn by Effie Moore with all voting AYE the meeting was adjourned at 12:55 PM.

Submitted by,

Effie Moore, Secretary