

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Carolyn Worssam – Chairman
Stephanie Anaya – Vice-Chairman
Effie Moore – Secretary



Staff Present

Stephanie Wray, Registrar

Minutes
January 3, 2023
10:00AM

- 1. Call to Order/Roll Call**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**

Motion to approve the agenda was given by Effie Moore and seconded by Stephanie Anaya with all members voting AYE, the agenda was approved with two added items:

Budget for 2023-2024

Reorganization of the Electoral Board

- 5. Closed Session: 2.2-3711(A)(1) Personnel- Interview of Potential Officer (s) of Election**

Motion was given by Effie Moore and seconded by Stephanie Anaya to go into closed session with all voting AYE. The board went into closed session at 10:08 AM.

Motion was given to come out of closed session.

Motion was given to come out of closed session by Effie Moore and seconded by Stephanie Anaya with all voting AYE. The Board came out closed session at 10:42 AM.

Certification

The Electoral Board convened in a closed session under

A. 2.2 -3711 (A) (1) Personnel – Interview of Potential Officers of Election

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matter identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

Motion given by Effie Moore and seconded by Stephanie Anaya with all voting AYE, the certification was accepted.

6. Appointment of Officer (s) of Election

A motion given by Stephanie Anaya and seconded by Effie Moore to appoint the following individuals as Officers of Election:

Janess Dyer

Ralph D. Ruffin

Emma J. Ruffin

Note: Melvin Trotter was scheduled for an interview but did not show.

Information on party affiliation will be sent/reviewed by party chair.

7. Staffing Discussion

The board discussed information on available of staff for the February 21,2023 Special Election. The plan will be completed at next meeting.

8. Registrar Report

The registrar presented the budget for June 2023 – June 2024. A motion was given to accept the budget proposal by Stephanie Anaya and seconded by Effie Moore with all voting Aye.

A copy of budget proposal that will be submitted to The Board of Supervisors will be filed with the minutes.

9. Reorganization on the Electoral Board

A motion was given by Carolyn Worssam to be elected as Secretary of the board this motion was seconded by Stephanie Anaya with all voting AYE. Stephanie Anaya will continue to serve as vice chair per her request. Effie Moore will serve as chairman as required by Article 3 Local Electoral Boards Section B, the secretary and chair must represent different political parties.

This change become effective January 16,2023.

10.Public Comments

None

11.Next meeting scheduled

January 12, 2023 at 10:00AM

12.Adjournment

Motion was given to adjourn the meeting by Stephanie Anaya and seconded by Carolyn Worssam with all voting AYE, the meeting was adjourned at 2:15 PM.

Submitted by,

Effie Moore, Secretary