

Dinwiddie County Electoral Board

14016 Boydton Plank Road, Dinwiddie, Virginia 23841

Board Members Present

Effie Moore – Chairman
Stephanie Anaya – Vice-Chairman
Carolyn Worssam – Secretary



Staff Present

Stephanie Wray, Registrar
J. Neal Palmore, Deputy Registrar

Minutes

January 17, 2023

10:00 AM

The meeting was called to order at 10:00 AM.

1. Roll Call:

Effie Moore Chairman, Stephanie (Lacey) Anaya Vice Chair, Carolyn Worssam Secretary were all present.

2. Prayer: was offered by V. Chair Stephanie (Lacey) Anaya.

3. Pledge of Allegiance: by all members.

4. Approval of the Agenda:

Item number eight (8) was corrected to include Closed Session 2.2-3711 (A) (34) for the discussion or consideration of voting on security matters made confidential pursuant to 24.2-625.1 for agenda for today, January 17, 2023. The agenda corrected; a motion was made by C. Worssam and 2nd by S. Anaya to approve the change in language to include Closed Session. All voted aye. Motion passed.

5. Approval of the Minutes:

The minutes for December 29, 2022 and January 3, 2023 were distributed and read. A motion was made by C. Worssam, seconded by Stephanie Anaya, to approve the Minutes as read for January 3, 2023. All voted Aye. Motion passed

The minutes for December 29, 2022, under item 1. should reflect that V. Chair Anaya was absent due to a doctor's appointment. The information was added. A motion was made by C. Worssam and seconded by S. Anaya. All voted Aye. Motion passed.

6. Staffing Plan Assignments:

After a lengthy discussion, a Staffing Plan was considered with the following items still to be completed:

1. Move some officers to other locations which need to be called. These officers will need to be called by the appropriate Electoral Board Members.

7. Closed Session: Section 2.2-3711(A)(34) Discussion or Consideration of voting security matters made confidential pursuant to 24.2-625.1

a. Security Plan Review:

A motion was made by Stephanie Anaya, V.C. and seconded by Carolyn Worssam, Sec. to enter into Closed Session per Code 2.2-3711 (A) (34) Discussion or consideration of voting security matters made confidential pursuant to 24.2-625.1. All voted aye at 11:54 A.M.

Discussion ensued regarding the updates to the Security Plan and a motion was made by Carolyn Worssam and seconded by Stephanie Anaya for the Certification to be read so we could come out of Closed Session. All voted aye to close the session at 12:11 P.M.

The updates were discussed and accepted. All updates will be made and brought back to the Board for final signatures. A motion was made by Carolyn Worssam, a second by Stephanie Anaya with all voting aye. Motion carried.

A completed access log to the vault for the year 2022 was distributed to the EB members by the General Registrar, Stephanie Wray.

8. Tentative Training Schedule:

After a lengthy discussion regarding training dates for our Officers of Election a tentative schedule was established. Classes can be one and one half (1 ½) hours long and be limited to 13 students. We have 52 Officers of Election to be trained. Four time slots for classes equals 13 students per class.

February 1, 2023 1:00 P.M. to 4:00 P.M.

6 new officers

Saturday, February 4, 2023 Limit 13 students

There will be 4 classes taught on this day. Additional sessions to be added for Election Day Guide and What If.

9:00 A.M. to 10:30 A.M Pollbook and Voting Machines

11:00 A. M. to 12:30 P.M. Pollbook and Voting Machines

1:00 P.M. to 2:30 P.M. Paperwork (Chiefs and Assistant Chiefs)

3:00 P.M. to 4:30 P.M. Pollbook and Voting Machine.

Additional Sessions on February 4, 2023

11:00 to 12:30 P.M. Officers of Election Training. One session for New Officers. One session for Experienced Officers.

3:00 P.M. to 4:30 P.M. see previous line above.

Thursday, February 9, 2023

6:00 P.M. to 7:30 P.M. Paperwork

Monday, February 13, 2023

6:00 P.M. to 7:30 P.M. Paperwork

9. Items Discussed by the General Registrar that were not on the Agenda.

1. Canvass:

2/22/23 1:00 P.M. Provisional Ballot meeting

2/24/23 12:00 P.M. People who need to bring an ID need to come to voter registration before 12:00 P. M. Electoral Board meets at 1:00 P. M.

2. Central Absentee Precinct

Preprocessing 2/14/23 at 1:00 P.M.

Preprocessing 2/18/23 at 1:00 P.M.

10. Public Comments

None

11. Next Meeting:

January 26, 2023 at 11:00 A.M.

12. Adjournment

Motion made by Carolyn Worssam and seconded by Stephanie Anaya to adjourn the meeting.
All members voted Aye and the meeting was adjourned at 1:28 P.M.

Respectfully Submitted,

**Carolyn Worssam
Secretary
Dinwiddie County Electoral Board**