



# County of Dinwiddie Electoral Board

## BOARD MEMBERS

EMMA RUFFIN  
CAROLYN WORSSAM  
JAMES TALBOT

## Minutes

March 14, 2023 at 11:00 A.M.

### 1. Call to Order/Roll Call

Meeting called to order at 11:00 A. M..

Roll Call: Effie Moore present

Carolyn Worssam present

Stephanie (Lacey) Anaya absent

Emma Ruffin Guest who will be replacing Ms. Moore on the board as Chairman

Stephanie Wray, Guest

### 2. Prayer: The Lord's Prayer was said by all present

### 3. Pledge of Allegiance: Said by all in attendance.

### 4. Approval of the Agenda: additions to the agenda. Motion made by Carolyn Worssam and seconded by Effie Moore to approve the Agenda. Motion approved.

### 5. Approval of Minutes: Minutes were read. Motion to approve by Effie Moore aye and Carolyn Worssam aye. Motion approved.

### 6. "I Voted" Sticker Contest

Ms. Wray handed out stickers to be approved. Ms. Wray suggested we vote on the stickers by ranked choice voting. "I voted Sticker Contest: there were (29) entries and they were to be ranked (1-10 with 10 being the best) the Board reviewed and submitted their choices. The sticker that is chosen will be printed and given to voters in the June Primary. Board members made their choices and submitted them to Ms. Wray.

### 7. Closed Session: §2.2-3711 (A) (34) Discussion or consideration of voting security matters made confidential pursuant to §24.2-625.1

#### A. Local Election Security Standards Remediation Plan

A motion was made by Carolyn Worssam, seconded by Effie Moore. Motion carried at 11:25 A.M. to enter into closed session.

The Certification was read to come out of Close Session and a motion was made by Carolyn Worssam and seconded by Effie Moore. Motion carried. Came out of closed session at 12:08 P.M.

For the record: The Electoral Board signed the security plan “2023 Local Election Security Standards Remediation Acknowledgement” plan. The plan will be on file with the Department of Elections in Richmond after the document is signed by the County IT Department and the County Administrator.

## **8. Incident Reports to review:**

- A. The OVO was left at the Little Zion Polling Place. We have had 3 or 4 situations of this previously, and we are failing our Officers of Election. Ms. Worssam stated that voting machines have not been included in our training, and we are failing our Officers of Election. We have forgotten to include voting machines in our training during the last 2 or 3 training sessions. Ms. Moore stated the directions for setting up and taking down of the voting machines are included in the Chief supplies and Officers should be referring to those directions for dismantling the tabulator. If an Officer calls for help and doesn't get a satisfactory answer, they should call another Board Member or the registrar. Ms. Bonner was asked to complete an incident report form.
- B. Senator Morrissey visited several polling places during the election and left a box of donuts at each location. Ms. Worssam was present at Sutherland when the Senator came bearing gifts. Ms. Worssam asked the Senator what he was doing there. His response was he was thanking the officers who was working the election. Ms. Worssam could not remember the bill number (24.2-604) that was submitted by the legislature so it was not brought up. The Senator stayed approximately 10 to 15 minutes then left. (One of the Officers asked to have her picture taken with the Senator then he left). Emma Ruffin, who was serving as Officer of Elections at the Dinwiddie Polling Place stated that Mr. Morrissey also delivered donuts to the Dinwiddie Polling Place.

Ms. Worssam called ELECT to ask if she could have done anything different. (See attached email). They recommended the “Do's and Don'ts and Virginia Code 24.2-604 if it happens again.

Ms. Moore said we should always use Virginia Code 24.2-604 that is the law. Senator Morrissey was not on the ballot and didn't have any business in the polling place.

It appears that Senator Morrissey visited many polling places that afternoon, Sutherland, Rohoic, Dinwiddie, etc. Emma Ruffin, who was serving as Officer of Elections at the Dinwiddie Polling Place stated that Mr. Morrissey also delivered donuts to the Dinwiddie Polling Place.

Ms. Moore also mentioned she overheard Ms. Worssam say something political to a reporter (What do you think about the troops President Biden sent to Ukraine? The reporter was reading a book about war) who was waiting for election results so he could call the results to an associate. Ms. Worssam was not aware the question was political and would be more careful in communicating in the future.

## **9. Public Comments:**

Ms. Wray provided an Electoral Board Meeting Schedule to the two board members who were present. The draft sheet, provided by the registrar, could be used as an agenda for the board.

Ms. Wray also handed out "New Electoral Board Member Information" to Ms. Ruffin and to Ms. Worssam.

Discussion ensued about new member duties.

**10. Schedule Next Meeting:**

Scheduled for April 19, 2023 at 11:00A.M.

**11. Adjournment:**

Meeting was adjourned at 12:50 P. M.

Respectfully Submitted  
Carolyn Worssam  
Secretary