

TO: BOARD OF SUPERVISORS
FROM: DENNIS HALE
DIVISION CHIEF OF PUBLIC SAFETY
DATE: _____
SUBJECT: SPECIAL ENTERTAINMENT PERMIT

_____ HAS APPLIED FOR A SPECIAL
(NAME OF APPLICANT) ENTERTAINMENT PERMIT. THE EVENT WILL
BE HELD ON _____ AT
_____.

(DATE OF EVENT)
(LOCATION) THIS EVENT IS SCHEDULED TO
HAVE APPROXIMATELY _____ (NUMBER)
PERSONS. THE FIRE DEPARTMENT AND THE
EMS AGENCIES WILL BE

NOTIFIED OF THE EVENT PRIOR TO IT BEING HELD. IF I DEEM IT
NECESSARY TO HAVE ON-SITE MEDICAL AND/OR FIRE PROTECTION IT
WILL BE ARRANGED THROUGH THIS OFFICE.

SHOULD YOU HAVE ANY QUESTIONS PLEASE CONTACT ME.

APPROVED BY: _____
AUTHORIZED SIGNATURE OF PUBLIC SAFETY OFFICE