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VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE CONFERENCE ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 6TH DAY OF MARCH, 2002, AT 2:00 P.M.

PRESENT:	EDWARD A. BRACEY, JR., CHAIRMAN	ELECTION DISTRICT #4
	ROBERT L. BOWMAN, IV, VICE-CHAIR	ELECTION DISTRICT #3
	HARRISON A. MOODY	ELECTION DISTRICT #1
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	AUBREY S. CLAY,	ELECTION DISTRICT #5
	PHYLLIS KATZ	COUNTY ATTORNEY

Mr. Edward A. Bracey, Jr., Chairman, called the continuation meeting to order at 2:05 P.M.

IN RE: CLOSED SESSION

Mr. Clay stated I move to close this meeting in order to discuss matters exempt under section:

- **Personnel Matters, § 2.2-3711 A.1, of the Code of Virginia,**
(candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees) Administrative Staff, Public Safety, and Buildings and Grounds
- **Real Property - §2.2-3711 A. 3 of the Code of Virginia**
- **Consultation with Legal Counsel - §2.2-3711 A. 7 of the Code of Virginia,** Taxation Issue, Meeting Procedures and Procurement
- **Business and Industry Development - §2.2-3711 A. 5 of the Code of Virginia**

Mr. Bowman seconded the motion. Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the Board moved into the Closed Meeting at 2:10 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 6:31 P.M.

IN RE: CERTIFICATION

Whereas, this Board convened in a closed meeting under § 2.2-3711 A.1,

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for the purpose of Personnel – Administrative Staff; Public Safety and Buildings and Grounds; § 2.2-3711 A.3, Acquisition of Property; § 2.2-3711 A.7, Legal - Taxation Issue, Meeting Procedures and Procurement; and § 2.2-3711 A.5; Industry

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Clay, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting “Aye”, this Certification Resolution was adopted.

**IN RE: SCHOOL BOARD – EDUCATIONAL FACILITY STUDY
AND ATTENDANCE ZONE REVISION – PRESENTATION
BY CONSULTANT FIRM – BOND, COMET,
WESTMORELAND & HINER**

Dr. Wise introduced Mr. Douglas Westmoreland with BCWH representing the firm that the School Board would like to contract with to provide the Educational Facility Study and Attendance Zone Revision for the School System. Mr. Westmoreland gave the following presentation:

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Presentation to Board of Supervisors Dinwiddie County



Architecture
Interiors
Planning
Consulting



Educational Facilities Study & Attendance Zone Revision


March 6, 2002

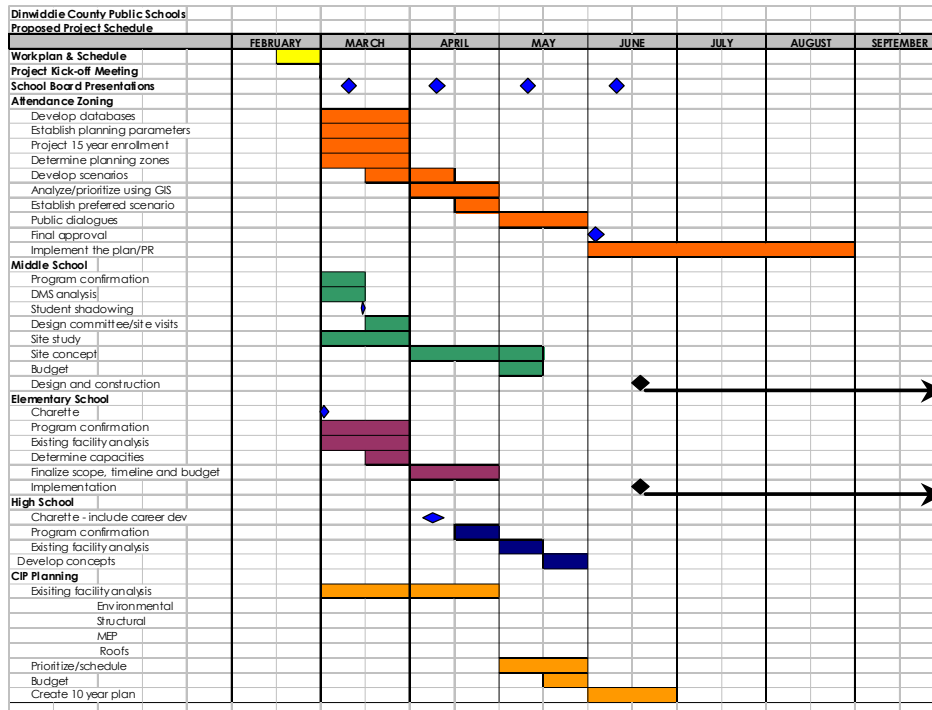
Study Objectives

- Complete elementary school K-5 realignment through rezoning
- Validate the need for a new middle school - plan for redefined middle school attendance zones when new middle school opens
- Identify facility improvements to accommodate projected growth
- Provide for ongoing system-wide maintenance with a long-range CIP for planning and budgeting purposes





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Educational Facilities Study & Attendance Zone Revision	March 6, 2002
Benefits of Strategic Planning	
<ul style="list-style-type: none"> • Predict the future • Anticipate the needs • Eliminate surprises • Process, not single point in time • Tools for yearly updates 	
	





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	Educational Facilities Study & Attendance Zone Revision March 6, 2002
	<h2 style="text-align: center; background-color: black; color: yellow; padding: 5px;">Zoning Organization</h2> <p>Steering Committee School Personnel and County Planning</p> <p>Consultant Team Eperitus BCWH Timmons, Information Services Dr. Carl Chafin, Enrollment Projections/Analysis Ken Poore, Demographics</p> <p>The Community</p>
	

	Educational Facilities Study & Attendance Zone Revision March 6, 2002
	<h2 style="text-align: center; background-color: black; color: yellow; padding: 5px;">Role of Steering Committee</h2> <ul style="list-style-type: none"> • To provide working knowledge of Dinwiddie County and its schools • To establish meaningful parameters by which alternatives can be evaluated • To analyze possible boundary scenarios based on parameters • To facilitate community dialogue regarding alternatives • To select and rank top alternatives • To recommend attendance boundaries to the School Board
	

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	Educational Facilities Study & Attendance Zone Revision	March 6, 2002
	Attendance Zone Project Scope	
Enrollment Projections	<ul style="list-style-type: none"> • Gather Data <ul style="list-style-type: none"> – 2000 Census – Triennial School Census – School District History and Projections – County Planning • Creation of Database • Analysis and Compilation of Data • Workshops with Steering Committee <p>Schedule: March</p>	
		

	Educational Facilities Study & Attendance Zone Revision	March 6, 2002
	Attendance Zone Project Scope	
Redistricting Master Plan Using GIS	<ul style="list-style-type: none"> • GIS Database Development <ul style="list-style-type: none"> – ID natural boundaries – Locate and map existing and proposed schools, possibilities of capacity expansion – School Planning coordination – student body information, including enrollments – County Planning coordination – planned development – Incorporate all data into GIS system <p>Schedule: March</p>	
		

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Educational Facilities Study & Attendance Zone Revision March 6, 2002

Attendance Zone Project Scope

Redistricting
Master Plan
Using GIS

- Create and Evaluate Attendance Zone Scenarios
- Public Presentations
- School Board Workshop
- Public Hearing/School Board Approval

Schedule: Develop Scenarios – April
 School Board Workshop – May 7
 Public Hearings – Week of May 27
 Final Approval – June 11
 Parent Communication – June 12

Educational Facilities Study & Attendance Zone Revision March 6, 2002

Enrollment Projections

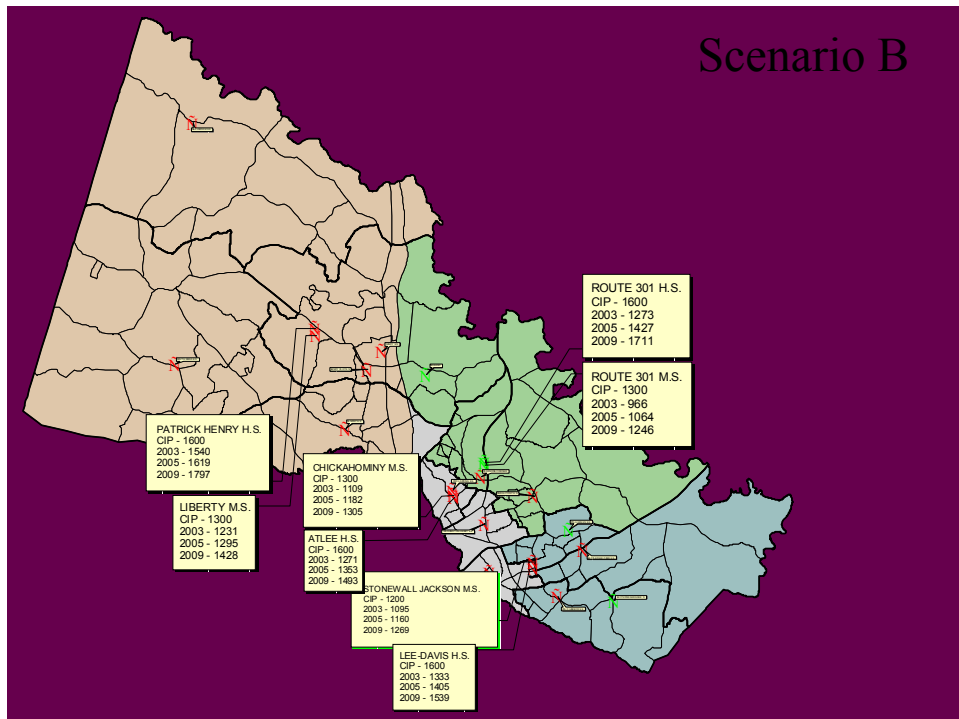
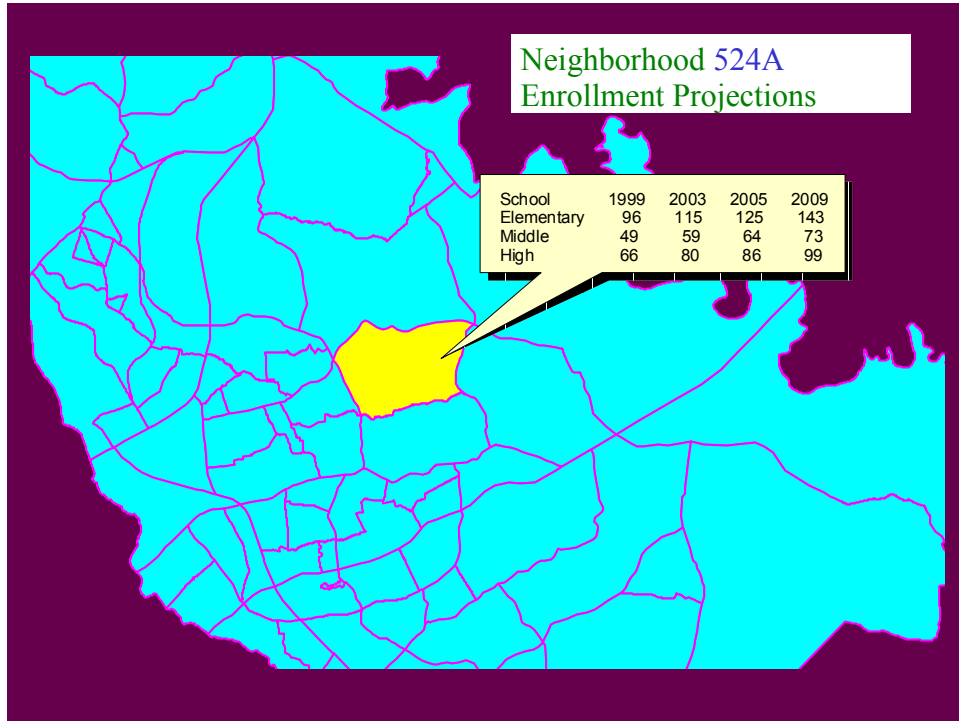
	1999 Census			Population By School Group				Growth Projections			Elementary			Middle			High School		
	ES Klds	MS Klds	HS Klds	POP 99	%ES KIDS	%MS KIDS	%HS KIDS	2003	2005	2009	2003	2005	2009	2003	2005	2009	2003	2005	2009
TASZ	94	45	67	1,347	7.0%	3.3%	4.9%	1,534	1,630	1,804	107	114	126	51	54	60	75	80	89
521D	21	18	16	327	6.4%	5.4%	4.8%	352	365	388	23	23	25	19	20	21	17	18	19
522	53	29	29	579	10.2%	4.8%	4.8%	619	640	678	63	65	69	30	31	33	30	31	33
524A	96	49	66	762	12.6%	6.4%	8.7%	915	993	1,135	115	125	143	59	64	73	80	86	99
524B	32	24	29	476	7.5%	4.8%	5.9%	628	707	848	47	53	64	30	34	41	37	41	50
525A	50	23	29	347	16.1%	6.4%	8.0%	461	533	673	74	86	108	29	34	43	37	43	54
525B	25	15	29	344	8.1%	4.2%	8.1%	654	809	1,116	53	66	91	27	34	47	53	66	91

School
Census
Results

School Age
Population
Distribution

School Age
Population
Projections

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Educational Facilities Study & Attendance Zone Revision March 6, 2002

Enrollment Projections

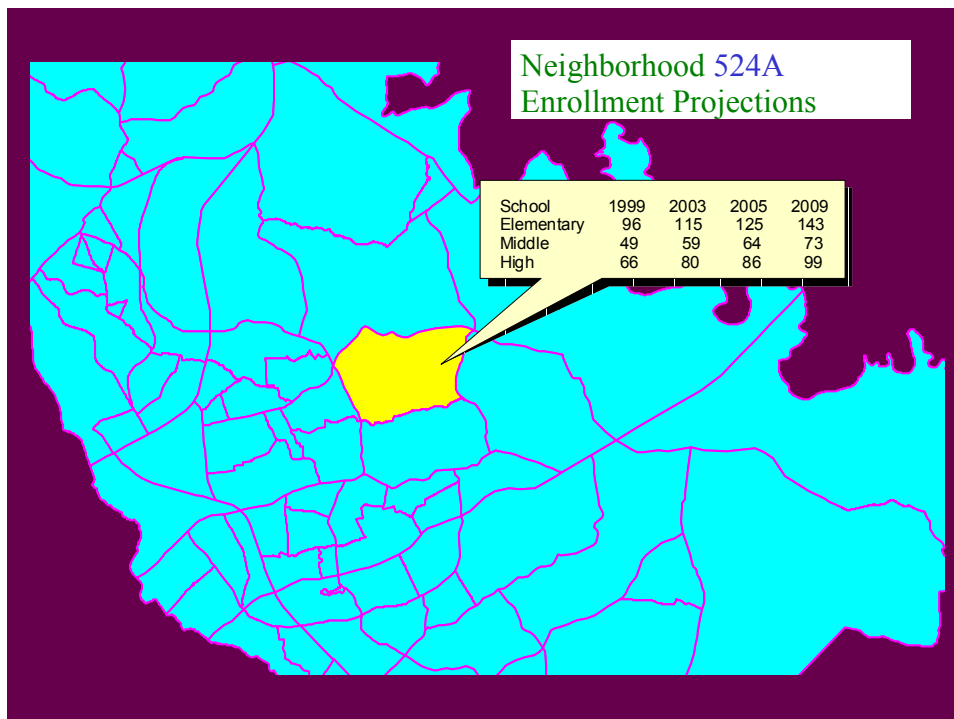
	1999 Census			Population By School Group				Growth Projections			Elementary			Middle			High School		
	ES Kids	MS Kids	HS Kids	POP 99	%ES KIDS	%MS KIDS	%HS KIDS	2003	2005	2009	2003	2005	2009	2003	2005	2009	2003	2005	2009
TASZ	94	45	67	1,347	7.0%	3.3%	4.9%	1,534	1,630	1,804	107	114	126	51	54	60	75	80	89
521D	21	18	16	327	6.4%	5.4%	4.8%	352	365	388	23	23	25	19	20	21	17	18	19
522	53	29	29	579	10.2%	4.8%	4.8%	619	640	678	63	65	69	30	31	33	30	31	33
524A	96	49	66	762	12.6%	6.4%	8.7%	915	993	1,135	115	125	143	59	64	73	80	86	99
524B	32	24	29	476	7.5%	4.8%	5.9%	628	707	848	47	53	64	30	34	41	37	41	50
525A	50	23	29	347	16.1%	6.4%	8.0%	461	533	673	74	86	108	29	34	43	37	43	54
525B	25	15	29	344	8.1%	4.2%	8.1%	654	809	1,116	53	66	91	27	34	47	53	66	91

School Census Results

School Age Population Distribution

School Age Population Projections

BCWH



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Scenario B

Educational Facilities Study & Attendance Zone Revision
March 6, 2002

Elementary Schools

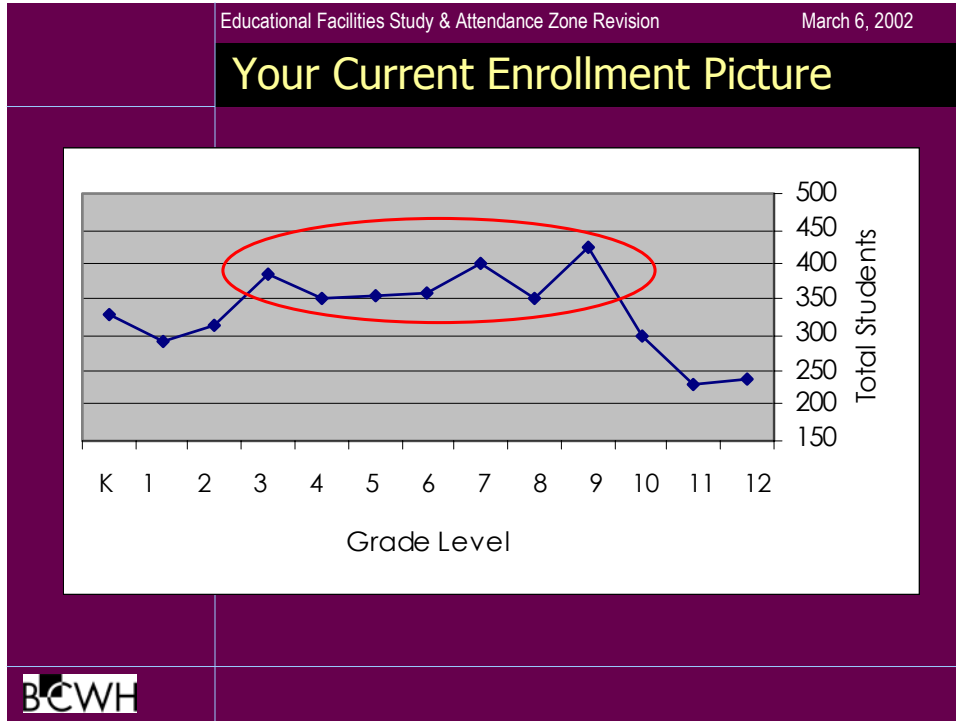
<p style="color: red; font-weight: bold; font-size: 14pt;">Impact of growth and K-5 alignment</p>	<ul style="list-style-type: none"> Review educational, architectural programs and floor plans of existing elementary schools Provide a comparative analysis of existing capacity and programs to growth and programs for K-5 delivery Analyze sites Confirm programs and determine expansion options and schedules Provide budgets for each option Rohoic – options for continued use <p style="margin-top: 10px;">Schedule: March/April</p>

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	Educational Facilities Study & Attendance Zone Revision	March 6, 2002
	Middle School	
Site Analysis	<ul style="list-style-type: none"> • Topography and site characteristics • Water/sewer options • Stormwater management analysis • Environmental/geotechnical • Meeting w/ county review agencies • Conceptual site design and layout • Analyze location in relation to rezoning 	
	Schedule: March	
BCWH		


	Educational Facilities Study & Attendance Zone Revision	March 6, 2002
	Middle School	
Programming And Concept Design	<ul style="list-style-type: none"> • Review and verify existing middle school program and projected growth • Architectural/Educational programs • Technology plan • Develop project budget and schedule • Needs at Dinwiddie Middle – parity and transition 	
	Schedule: April/May	
BCWH		


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Educational Facilities Study & Attendance Zone Revision		March 6, 2002
High School		
Programming And Concept Design	<ul style="list-style-type: none"> • Review and verify existing high school program and projected growth – include career development on-site and off-site • Architectural/Educational programs • Technology plan • Develop project budget and schedule 	
	Schedule: April - June	
BCWH		

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	Educational Facilities Study & Attendance Zone Revision	March 6, 2002
	Facilities Study	
	<ul style="list-style-type: none"> • Existing Facility Analysis for educational adequacy and long term maintenance <ul style="list-style-type: none"> – Site review – Building review – MEP review • Other facilities: school board office, maintenance, etc. • Prioritize and budget maintenance activities <p>Schedule: April/June</p>	

	Educational Facilities Study & Attendance Zone Revision	March 6, 2002
	Long Range CIP	
	<ul style="list-style-type: none"> • Compilation of Ten Year Plan • Project priorities matched to enrollment projections • Budgets and cash flow <p>Schedule: Summer, 2002 for November budgets</p>	

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Educational Facilities Study & Attendance Zone Revision		March 6, 2002
Project Costs		
• Attendance Zone		\$ 66,310
• Elementary Study		\$ 19,300
• Middle Schools		deferred payment
• High School Study		\$ 13,560
• Facilities Study		\$ 78,150
• Long-Range CIP		\$ 4,800
• Presentations		\$ 13,350
Total Study Costs		\$195,470
		

After a lengthy discussion between the Board members, Mr. Westmoreland, and Dr. Leland Wise, the Board felt it needed more information before they could make a decision to fund the study. The Board instructed staff to work with the consultant and school Board staff and review the proposal to see what shared costs might be included and what benefit the County might derive.

IN RE: ADJOURNMENT

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the meeting adjourned at 7:33 P.M.

Edward A. Bracey, Jr.
Chairman

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Wendy Weber Ralph
Interim County Administrator

/abr