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VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 24TH DAY OF APRIL, 2002, AT 7:00 P.M.

PRESENT:	EDWARD A. BRACEY, JR., CHAIRMAN	ELECTION DISTRICT #4
	ROBERT L. BOWMAN, IV, VICE-CHAIR	ELECTION DISTRICT #3
	HARRISON A. MOODY	ELECTION DISTRICT #1
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	AUBREY S. CLAY,	ELECTION DISTRICT #5

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**IN RE: CALL TO ORDER**

Mr. Edward A. Bracey, Jr., called the continuation meeting to order at 7:13 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: DISCLOSURE STATEMENT**

Mr. Bracey read the following statement prior to action being taken on the proposed 2002-2003 Budget:

"I, Edward A. Bracey, Jr., "In accordance with Section 2.1-639-14, paragraph (g) of the Code of Virginia, wish to disclose that my wife (Bernice Bracey) is employed by the Dinwiddie County School system. Employment of my wife occurred several years prior to my election to the Board of Supervisors and the results of any decision by this Board will affect my wife to no greater or less extent than other school employees with similar credentials and experiences. Therefore, I feel that I am able to participate in the actions of the Board concerning the 2002-2003 budget effectively, fairly and in the public interest."

**IN RE: ADOPTION - FY 2002-2003 BUDGET**

Mrs. Wendy Ralph, County Administrator, made the following statements prior to the Board taking action on the Proposed FY 2002 – 2003 Budget.

In relation to the comments you received during the public hearing on the budget, I have the following suggestions:

1. Library – I have talked with Hopewell and Prince George and neither have finalized their budgets. If there is a desire to fully fund the library based on the agreement we have, I would suggest that it be

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- done contingent upon full funding from the other localities when their budgets are adopted.
2. OYCS – I am working with this office on some options for securing funding to keep it alive. There is a possibility that administrative funding may be available through the Comprehensive Services Act, and if so, combined with the County and School funding, the Office should be able to function with some support assistance. I have instructed Francene Green to work with H. L. Parrish and Peggy McElveen to secure any additional funding available and to formulate a program that would provide an alternative to detention. In that way, we may be able to divert funds committed to the Detention Home to this program to help keep it afloat for this coming year. The Board has provided options, now it is up to the Office on Youth to provide a proposed program.
  3. Without any additional revenues from the Commissioner of Revenue, I do not see a way to fully fund the School request at this time. If additional revenues are provided we could revisit this request.
  4. We will be receiving final budgets from the Compensation Board on May 1, 2002 and will let you know if any further cuts will be necessary. Equipment, travel to conferences, and office expenses have received cut from the budgets.
  5. There is a correction needed on page 18 – School Fund Facilities – Reduction \$9,200 instead of \$92,000.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following budget for FY 2002-2003 is adopted:

INCOME ESTIMATES                      Fiscal Year    July 1, 2002 – June 30, 2003

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GENERAL FUND:

Revenue from Local Sources:

General Property Taxes	\$12,830,676
Other Local Taxes	2,770,000
Permits, Privilege & Regulatory Licenses	214,800
Fines and Forfeitures	190,000
Revenue from Use of Money & Property	414,000
Charges for Services	438,986
Miscellaneous Revenue	583,500

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TOTAL	-----	17,441,962
Revenue from the Commonwealth		6,981,531
Revenue from the Federal Government		-0-
Non-Revenue Receipts		-0-
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TOTAL GENERAL FUND		24,423,493
LAW LIBRARY FUND		6,500
SCHOOL TEXTBOOK FUND		335,703
SCHOOL CAFETERIA FUND		1,314,374
SCHOOL FUND:		
Revenue from Local Sources		40,500
Revenue from the Commonwealth		17,766,180
Revenue from the Federal Government		1,130,126
Transfers from Other Funds		10,070,897
-----		
TOTAL SCHOOL FUND		29,007,703
VA PUBLIC ASSISTANCE FUND		2,570,187
E911 FUND		291,000
SELF-INSURANCE FUND		-0-
GENERAL CAPITAL PROJECTS FUND		1,000,000
OYCS FUND		84,711
CDBG/VJCCCA FUND		147,230
FIRE PROGRAMS FUND		43,000
FORFEITED ASSET SHARING		6,000
MEALS TAX		320,000
SCHOOL CAPITAL PROJECTS		100,000
CSA FUND		785,812
JAIL COMMISSION FUND		8,000
COURTHOUSE MAINTENANCE FUND		22,000
COUNTY DEBT SERVICE		2,019,601
SVRTC FUND		-0-
HEAD START FUND		160,642
COUNTY CONSTRUCTION FUND		-0-
SCHOOL CONSTRUCTION FUND		-0-
SCHOOL DEBT SERVICE		2,785,454

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GRAND TOTAL -- ALL FUNDS	\$65,431,410
LESS INTERFUND TRANSFERS	15,854,083
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TOTAL INCOME	\$49,577,327
FUND BALANCES, JULY 1	14,305,709
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CASH RESOURCES	\$63,883,036

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CONTEMPLATED EXPENDITURES

GENERAL FUND:	
Board of Supervisors	\$ 65,438
County Administrator	353,479
County Attorney	7,700
Independent Auditor	32,000
Commissioner of the Revenue	260,659
Business License	20,141
General Reassessment	-0-
Land Use	19,841
Treasurer	266,606
Data Processing	99,523
Electoral Board and Officials	92,057
Circuit Court	21,300
County Court	11,630
Special Magistrates	600
Clerk of the Circuit Court	73,750
Commonwealth's Attorney	133,922
Sheriff-Law Enforcement	2,492,507
Victim Witness	48,658
Volunteer Fire Departments	294,600
Ambulance & Rescue Service	53,200
Forestry Service	11,718
Dinwiddie EMS	462,016
Sheriff-Correction & Detention	609,180
Probation Office	4,800
Other Correction & Detention	258,484
Building Inspection	204,029
Animal Control	138,806
Medical Examiner	500

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Public Safety/Civil Defense	163,158
Road Administration	-0-
Street Lights	35,000
Refuse Disposal	1,154,669
Public Nuisance	5,000
Public Utilities	109,980
Maintenance of Buildings Grounds	508,372
Water Service	556,000
Health	189,653
Mental Health	53,942
Area Agency on Aging	4,225
Other Social Service	19,586
Community College	5,006
Recreation	241,335
Lake Chesdin	1,500
Regional Library	205,183
Zoning Board	4,425
Planning	768,417
Economic Development	11,000
Other Planning & Community Development	72,964
Regional Planning Commission	15,946
Soil and Water Conservation	15,500
Advancement of Agric & Home Economics	69,664
Internal Services	302,894
Insurance	125,000
Crime Solvers	250
	-----
Subtotal	10,255,813
Transfers to Other Funds	15,167,196
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<b>TOTAL GENERAL FUND</b>	<b>25,423,009</b>

HEAD START	160,642
SVRTC FUND	-0-
LAW LIBRARY FUND	6,500
SCHOOL TEXTBOOK FUND	335,703
SCHOOL FUND	29,007,703
SCHOOL CAFETERIA FUND	1,314,374
VA PUBLIC ASSISTANCE FUND	2,570,187
E911 FUND	440,919
SELF INSURANCE FUND	-0-
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SCHOOL CAPITAL PROJECTS	100,000

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CDBG FUND/VJCCCA	147,230
FIRE PROGRAMS FUND	43,000
FORFEITED ASSET SHARING	6,000
MEALS TAX FUND	400,000
CSA FUND	785,812
JAIL PHONE COMMISSION FUND	3,864
COURTHOUSE MAINTENANCE	-0-
DEBT SERVICE	2,019,601
COUNTY CONSTRUCTION FUND	-0-
SCHOOL DEBT SERVICE	2,785,454
SCHOOL CONSTRUCTION FUND	-0-
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GRAND TOTALS - ALL FUNDS	\$66,653,709
LESS INTERFUND TRANSFERS	15,854,083
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TOTAL EXPENDITURES	\$50,781,626
FUND BALANCES - JUNE 30	13,101,410
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TOTAL REQUIREMENTS	\$63,883,036

**IN RE: ADOPTION - 2002 TAX RATES**

Mrs. Ralph reviewed the proposed tax rates for those citizens in attendance as follows:

Unit Levy – All Districts - - \$100 Assessed Valuations

Real Estate	.77
Mobile Homes	.77
Mineral Lands	.77
Public Services	.77
Personal Property	4.90
Personal Property – Volunteer Vehicles	.25
Machinery Tools	3.30
Certified Pollution Control	3.30
Heavy Construction Machinery	3.30
Airplanes	.50

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye",

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BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above tax rates are hereby adopted for the year 2002.

**IN RE: COMPREHENSIVE LAND USE PLAN – WORKSHOP FOR BOARD – LANDMARK DESIGN GROUP**

Mr. Bill Turner of Landmark Design Group came before the Board and explained that a Comprehensive Plan is a document and process that examines current conditions and projected future needs and conditions which serve as a guide to decisions about the physical development of the County. A Comprehensive plan is mandated by the State every five years and is spearheaded by the Planning Commission. He commended the Board on their selection of the Advisory Committee members. Mr. Turner stated a lot of work went into updating the plan. The document is general in nature and after it is adopted implementation will be by zoning, subdivision regulations, and the Capital Improvements Plan. The County may also develop such tools as an official map, mineral districts maps, and/or agricultural and forestland district maps.

Mr. Turner commented during the process, several elements presented themselves as warranting more in-depth consideration. These include: (1) Development of Corridor Management Plans for U.S. Route 1 and U.S. Route 460; (2) Study of drainage related issues and the development of a county-wide Stormwater Management Plan (and perhaps an ordinance) or specific area plans; (3) Development of Subdivision Ordinance revisions; and (4) Zoning Ordinance revisions including the study of the practicality of cash proffers.

Mr. William C. Scheid, Director of Planning, stated he was very satisfied with the new Comprehensive Plan document. It is color-coded, user-friendly, and contains 12 chapters, 20 maps, and 32 exhibits. The highlights include: re-examination of development concept and areas where growth is expected; re-examination of County issue areas and its goals and objectives; action oriented goals and implementation strategies; more use of maps/exhibits, especially for describing initiatives/programs focusing on County assets such as the airport, and the county's historical significance. The Planning Commission held its public hearing on January 9, 2002 and recommends the update to the Board for their adoption.

The County Administrator commented that the Board could schedule the public hearing on June 5, 2002 if they were ok with the plan. The Board agreed.

The County Administrator, Board members and Mr. Turner briefly discussed the time frame needed for the 460 and U. S. Route 1 corridor study. Mr. Turner commented the corridor study would be a lot more detailed. The study

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would take 6 to 8 months to complete and Landmark could start on the study anytime.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

1. Mr. William C. Scheid, Director of Planning, distributed information on a new business locating in the County near the East Coast Station at the intersection of Route 460 and U. S. Route 1 near Interstate 85.
2. Mrs. Ralph asked the Board if they would be willing to come in at 12:00 noon, on May 15, 2002, to meet with the Dinwiddie County Water Authority for lunch at the Home Place Restaurant. The Board had requested this meeting to discuss items of mutual interest.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye", the meeting adjourned at 7:56 P.M.

\_\_\_\_\_  
Edward A. Bracey, Jr., Chairman

ATTEST: \_\_\_\_\_  
Wendy Weber Ralph  
County Administrator

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