

The minutes to Board of Supervisors meetings contained within this website are **unofficial** and are provided solely for the convenience of the website user. The **official** minutes to Board of Supervisors meetings are maintained on paper, bound and are available to the public Monday through Friday 8:30 a.m. - 5:00 p.m. in the office of the County Administrator, located in the Pamplin Government Center, 14016 Boydton Plank Road, Dinwiddie, Virginia. For further information, please contact the Clerk of the Board of Supervisors at (804) 469-4500 or by e-mail at [arussell@dinwiddieva.us](mailto:arussell@dinwiddieva.us).

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE MULTI-PURPOSE ROOM OF THE PUBLIC SAFETY BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 2ND DAY OF OCTOBER, 2002, AT 4:00 P.M.

|              |                                  |                      |
|--------------|----------------------------------|----------------------|
| PRESENT:     | EDWARD A. BRACEY, JR., CHAIRMAN  | ELECTION DISTRICT #4 |
| Arrived 5:13 | ROBERT L. BOWMAN, IV, VICE-CHAIR | ELECTION DISTRICT #3 |
|              | HARRISON A. MOODY                | ELECTION DISTRICT #1 |
|              | DONALD L. HARAWAY                | ELECTION DISTRICT #2 |
|              | AUBREY S. CLAY,                  | ELECTION DISTRICT #5 |

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

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Mr. Edward A. Bracey, Jr., called the continuation meeting to order at 4:10 P.M.

**IN RE: REVENUE RECOVERY WORK SESSION**

The County Administrator stated we are having the work session to supply the information and answers to the questions that were brought forth from previous meetings.

Mr. David Jolly, Director of Public Safety, presented the following information:

- The first item is the statistical data from both calendar year 2001 and 2002. I have enclosed, by location in the County, the distribution of calls for calendar year 2001. In addition, I have provided six months of data from 2002. Within this data, I broke the information down by time of day, day of week and where the transport unit has responded from to answer those calls. Lastly, I included a realistic run load by the four locations that we could run transport services from.

**THE REMAINDER OF THIS SHEET IS  
INTENTIONALLY LEFT BLANK**

THERE ARE 3 PAGES OF CHARTS  
SEE MINUTE BOOK FOR INFORMATION

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At the conclusion, the Board asked for additional information to include statistics on the time of day the call was received, and define what hours are included in day and night. Mr. Bowman asked if we could contract with an outside vendor.

- The next section provides information on the ability to pay scale that has been developed. We have spoken to both Chesterfield and Colonial Heights. We have included a proposed chart and samples of several forms that we could use to develop the final format for an applicant to apply for hardship status.

## **CHESTERFIELD FIRE & EMS REVENUE RECOVERY ABILITY TO PAY SCALE**

### **ANNUAL HOUSEHOLD GROSS INCOME / FAMILY SIZE**

| <b>DISC</b> | <b>Consumer Amount</b> | <b>Consumer Pymt. %</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>5</b> | <b>6 (Over)</b> |
|-------------|------------------------|-------------------------|----------|----------|----------|----------|----------|-----------------|
|             | Enter Amount Owed      |                         |          |          |          |          |          |                 |
| 0%          | \$0.00                 | 100%                    | 25,500   | 34,200   | 42,900   | 51,600   | 60,300   | 69,000          |
| 5%          | \$0.00                 | 95%                     | 24,500   | 32,900   | 41,300   | 49,700   | 58,000   | 66,400          |
| 10%         | \$0.00                 | 90%                     | 23,600   | 31,600   | 39,700   | 47,700   | 55,800   | 63,800          |
| 15%         | \$0.00                 | 85%                     | 22,600   | 30,300   | 38,000   | 45,800   | 53,500   | 61,200          |
| 20%         | \$0.00                 | 80%                     | 21,700   | 29,000   | 36,400   | 43,800   | 51,200   | 58,600          |
| 25%         | \$0.00                 | 75%                     | 20,700   | 27,800   | 34,800   | 41,900   | 48,900   | 56,000          |
| 30%         | \$0.00                 | 70%                     | 19,700   | 26,500   | 33,200   | 39,900   | 46,700   | 53,400          |
| 35%         | \$0.00                 | 65%                     | 18,800   | 25,200   | 31,600   | 38,000   | 44,400   | 50,800          |
| 40%         | \$0.00                 | 60%                     | 17,800   | 23,900   | 30,000   | 36,000   | 42,100   | 48,200          |
| 45%         | \$0.00                 | 55%                     | 16,900   | 22,600   | 28,300   | 34,100   | 39,800   | 45,600          |
| 50%         | \$0.00                 | 50%                     | 15,900   | 21,300   | 26,700   | 32,200   | 37,600   | 43,000          |
| 55%         | \$0.00                 | 45%                     | 14,900   | 20,000   | 25,100   | 30,200   | 35,300   | 40,400          |
| 60%         | \$0.00                 | 40%                     | 14,000   | 18,700   | 23,500   | 28,300   | 33,000   | 37,800          |
| 65%         | \$0.00                 | 35%                     | 13,000   | 17,400   | 21,900   | 26,300   | 30,800   | 35,200          |
| 70%         | \$0.00                 | 30%                     | 12,000   | 16,200   | 20,300   | 24,400   | 28,500   | 32,600          |
| 75%         | \$0.00                 | 25%                     | 11,100   | 14,900   | 18,600   | 22,400   | 26,200   | 30,000          |
| 80%         | \$0.00                 | 20%                     | 10,100   | 13,600   | 17,000   | 20,500   | 23,900   | 27,400          |
| 85%         | \$0.00                 | 15%                     | 9,200    | 12,300   | 15,400   | 18,500   | 21,700   | 24,800          |
| 90%         | \$0.00                 | 10%                     | 8,200    | 11,000   | 13,800   | 16,600   | 19,400   | 22,200          |

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|     |        |    |       |       |        |        |        |        |
|-----|--------|----|-------|-------|--------|--------|--------|--------|
| 95% | \$0.00 | 5% | 7,200 | 9,700 | 12,200 | 14,600 | 17,100 | 19,600 |
| 99% | \$0.00 | 1% | 6,280 | 8,420 | 10,560 | 12,700 | 14,840 | 16,980 |

It was pointed out that the questionnaire used by Chesterfield appears to be the simplest form to obtain the necessary income information. There was discussion about whether or not there would be any action pursued beyond the 3 invoices an individual would receive for services not covered by insurance. Up to this point, the position of the Board would be not to pursue collection of unpaid fees through a collection agency. It was decided that during the first year the issue would be evaluated and a decision on any further collection would be postponed until a later date.

Mr. Bracey stated since a person will now be paying for the service, will they be able to request the specific hospital or doctor to be transported to? Mr. Jolly stated the policy in effect now is to take the patient to the nearest medical facility. The purpose is to keep the ambulances in service in Dinwiddie County. If we have more than one ambulance in service and the provider feels like they can manage transporting the patient to the patient's requested hospital, then we will transport them to that facility. However, the insurance company is going to evaluate if that transport was medically necessary to a hospital other than the closest hospital.

- We have done the research on the subscription program and have included in the ordinance a proposed fee of \$59.00. Included in this section are the letter, brochure and sign-up forms from both Chesterfield and Colonial Heights. It is our recommendation to implement a subscription program that would be on an annual year, beginning January 1, 2003.
- Lastly, is the proposed ordinance for your consideration. After speaking with several different groups and jurisdictions we are proposing one fee for transport, \$385.00, instead of the original submittal of two fees. We believe this will simplify the process and make it better understood by both the citizens as well as providers.

**AN ORDINANCE AMENDING THE CODE OF DINWIDDIE COUNTY TO IMPOSE A FEE FOR EMERGENCY MEDICAL SERVICES AND TO AUTHORIZE FOR THE COLLECTION OF SUCH FEES**

WHEREAS, the Board of Supervisors has appropriated tax revenues for the provision of Emergency Medical Services to the residents of Dinwiddie County;

AND WHEREAS, many of such residents have health plans or insurance that covers the cost of such services;

AND WHEREAS, the Board of Supervisors believes that the revenue recovery of the cost of such emergency medical services is in the best interests of all taxpayers of the County.

BE IT ORDAINED, by the Board of Supervisors under the authority granted to it under §32.1-111.14 of the Code of Virginia that as of \_\_\_\_\_, 2003, the following fees will be imposed for emergency medical services:

|  |                              |
|--|------------------------------|
| <b>Basic and Advanced Life Support</b> | <b>\$385.00</b>              |
| <b>EMS Transport</b>                   | <b>\$ 7.50 per mile from</b> |
| <b>patient pick-up to hospital</b>     |                              |
| <b>Annual Subscription Fee</b>         | <b>\$ 59.00</b>              |

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AND BE IT FURTHER ORDAINED, that the County Administrator is authorized to enter into a contract with Diversified Ambulance Billing, Inc. for the billing of such fees on behalf of the County.

It was the consensus of the Board members to go ahead with the Revenue Recovery public hearing on October 30, 2002 at 7:30 P.M. However, they requested that the Public Safety Director narrow down the peak periods of the evening in which EMS calls are made so a determination could be made whether or not to add another full time EMS crew.

**IN RE: AGREEMENT WITH CENTRAL STATE – REVENUE RECOVERY**

The County Administrator stated a draft copy of the agreement with Central State for Revenue Recovery was enclosed in your packets. The purpose of the agreement is to provide emergency medical services to the Facilities' employees, patients, clients/residents, contractors, and visitors. The County will bill the third party payers of employees and patients who have coverage for the emergency transport services under rates established by the County. In return Central State agrees to pay a subscription fee based on an estimated number of patients who are not covered by Medicaid, Medicare, Private Insurance or other third party coverage (non-covered patients). The subscription fee per patient will be \$59 per person. This will be based on an estimated average annual campus census. The census will not include short-term jail transfers who normally stay less than one week. The current estimated number of long-term non-covered patients is 267. The County will bill the employees and visitors who are transported for emergency services and who have health care coverage the costs of the emergency transport not paid for by a third party payer. In addition, to the annual capitation rate, every six months beginning on January 1, 2003, the number of patient transports during the preceding six months or any portion thereof for which the costs of the transport were not reimbursed by a health care plan will be multiplied by the subscription fee of \$59 per patient. The amount of this calculation will be remitted to the County no later than forty-five days after the Facilities and the County agrees that calculation is correct. The County Administrator stated at this time we are asking for authorization to execute this agreement.

Upon Motion of Mr. Bowman, Seconded by Mr. Clay, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye", the County Administrator was authorized to execute the agreement between the County and the Commonwealth of Virginia Department of Mental Health, Mental Retardation, and Substance Abuse Services for Emergency Medical Services.

**IN RE: RECESS FOR DINNER**

The Board took a recess for dinner from 6:00 P.M. – 6:30 P.M.

**IN RE: CLOSED SESSION**

Mr. Clay stated I move to close this meeting in order to discuss matters exempt under section:

**Privacy of Individuals - §2.2-3711 A. 4 of the Code of Virginia –  
County Citizen**

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Mr. Haraway seconded the motion. Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the Board moved into the Closed Meeting at 6:35 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 6:46 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under § 2.2-3711 A.4 – Privacy of Individuals - County Citizen

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", this Certification Resolution was adopted.

**IN RE: DINWIDDIE VOLUNTEER RESCUE SQUAD - BUDGET**

The Public Safety Director included a copy of the FY 2003 budget submitted by Dinwiddie Volunteer Rescue Squad in the Board packet. In keeping with the current policy, quarterly contributions would be re-instated for DVRS. After a brief discussion, the Board instructed staff to investigate the fuel usage compared to the number of calls being answered. The Board was also advised that DVRS was receiving a new ambulance.

**IN RE: CLOSED SESSION**

Mr. Clay stated I move to close this meeting in order to discuss matters exempt under section:

**Personnel - §2.2-3711 A. 1 of the Code of Virginia** – Candidates for Assistant County Administrator

**Legal - §2.2-3711 A. 7 of the Code of Virginia** – Litigation

Mr. Haraway seconded the motion. Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", the Board moved into the Closed Meeting at 6:50 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 7:12 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under § 2.2-3711 A.1 Personnel - Candidates for Assistant County Administrator; § 2.2-3711 A.7 – Legal – Litigation.

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**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey, voting "Aye", this Certification Resolution was adopted.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, Mr. Bracey voting "Aye", the meeting adjourned at 7:15 P.M.

\_\_\_\_\_  
Edward A. Bracey, Jr., Chairman

ATTEST: \_\_\_\_\_  
Wendy Weber Ralph  
County Administrator

/abr