

The minutes of Board of Supervisors meetings contained within this website are **unofficial** and are provided solely for the convenience of the website user. The **official** minutes of Board of Supervisors meetings are maintained on paper, bound and are available to the public Monday through Friday 8:30 a.m. - 5:00 p.m. in the office of the County Administrator, located in the Pamplin Government Center, 14016 Boydton Plank Road, Dinwiddie, Virginia. For further information, please contact the Clerk of the Board of Supervisors at (804) 469-4500 or by e-mail at arussell@dinwiddieva.us.

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 16TH DAY OF DECEMBER, 2003, AT 2:00 P.M.

PRESENT: ROBERT L. BOWMAN IV - CHAIR ELECTION DISTRICT #3
DONALD L. HARAWAY – VICE CHAIR ELECTION DISTRICT #2
HARRISON A. MOODY ELECTION DISTRICT #1
EDWARD A. BRACEY, JR., ELECTION DISTRICT #4
AUBREY S. CLAY ELECTION DISTRICT #5

OTHER: PHYLLIS KATZ COUNTY ATTORNEY

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IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE

Mr. Robert L. Bowman, Chair, called the regular meeting to order at 2:06 P.M. followed by the Lord’s Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

Mr. Moody requested that Appointments be added to the agenda after the Closed Session.

Upon motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting “Aye,” the above amendment(s) was approved.

IN RE: CLAIMS

Upon motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting “Aye,”

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1037652 through 1037804 (void check(s) numbered 1037625, 1037652, 1037287, 1037654, 1037205, 1037357 and 1037705) for:

Accounts Payable

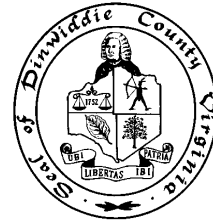
(101) General Fund \$ 194,820.54
(103) Jail Commission \$ 136.32

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(209) Litter Control	\$	
(222) E911 Fund	\$	8,451.79
(223) Self Insurance Fund	\$	
(225) Courthouse Maintenance	\$	
(226) Law Library	\$	250.35
(228) Fire Programs	\$	227.00
(229) Forfeited Asset Sharing	\$	
(304) CDBG Grant Fund	\$	121.95
(305) Capital Projects Fund	\$	794.60
(401) County Debt Service	\$	<u>29,519.06</u>
 TOTAL	 \$	 284,346.98

IN RE: RESOLUTIONS OF APPRECIATION – MRS. DONNA W. BROCKWELL - MR. DONALD W. FAISON - MRS. PEGGY L. MCELVEEN - MR. T. O. RAINEY, III - MS. DEBORAH M. MARSTON - MR. EDWARD A. BRACEY, JR. - MR. AUBREY S. CLAY & SOCIAL SERVICES RESOLUTION FOR MR. AUBREY SAMUEL CLAY

Mrs. Wendy Weber Ralph presented the following resolutions:



Resolution

of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

IN RECOGNITION OF

MRS. DONNA W. BROCKWELL

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WHEREAS, Mrs. Donna W. Brockwell began her career in Dinwiddie County, Virginia as a Deputy Clerk on June 1, 1971; she was then appointed Clerk of the General District Court in January 1986 until October 1, 2003; and

WHEREAS, Mrs. Brockwell has been a dedicated employee who represented the County of Dinwiddie in a professional manner; and

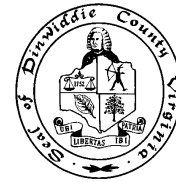
WHEREAS, She served Dinwiddie County's citizens with respect and provided excellent assistance to those needing her help;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors on this 16th day of December 2003 desires to express their appreciation to Mrs. Brockwell for her many years of loyal service to Dinwiddie County and to extend to her our warmest regards on this occasion and our very best wishes for many years of health and happiness as she enters a new phase of her life;

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mrs. Donna W. Brockwell, and a copy spread upon the minutes of this meeting.

Mrs. Brockwell was not present to accept the resolution.

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RESOLUTION

of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

IN RECOGNITION
OF

MR. DONALD W. FAISON

WHEREAS, Donald W. Faison has been employed by Dinwiddie County from December 1995 until October 2003; and

WHEREAS, Mr. Faison has served as a Construction Inspector from December of 1995 to July of 1999 and served as the Buildings and Grounds Superintendent from July 1999 to October 2003; and

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WHEREAS, Mr. Faison has been a loyal, dedicated employee who always represented the Buildings and Grounds Department in a very professional and caring manner; and

WHEREAS, He served Dinwiddie County's citizens with respect and courtesy and provided excellent assistance to those needing his help; and

WHEREAS, Mr. Faison participated in many County programs, volunteering his time and talents serving on several committees for the betterment of the County; and

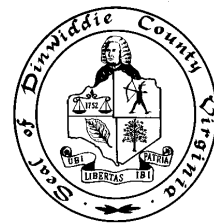
WHEREAS, He was always willing to assist fellow employees with special projects and tasks to help lighten their duties and make their efforts more effective;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, on this 16th day of December, 2003 does hereby commend Donald W. Faison for his outstanding service to Dinwiddie County; and

BE IT FURTHER RESOLVED, that this Board sincerely thanks Mr. Faison for the many contributions he has made in service to the citizens of Dinwiddie County and wishes him much happiness and fulfillment as he enters his new professional endeavor; and

BE IT STILL FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this commendation be presented to Mr. Donald W. Faison, "Donnie", and a copy spread upon the minutes of this meeting.

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Resolution

of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

IN RECOGNITION OF

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MRS. PEGGY L. MCELVEEN

WHEREAS, Mrs. Peggy L. McElveen has served the County of Dinwiddie with distinction and integrity as the Director of Social Services from July 8, 1991 – August 31, 2003; and

WHEREAS, Mrs. McElveen has served as the Director with professionalism and graceful leadership; and

WHEREAS, Mrs. McElveen has shown compassion and concern for the families, children, and adults who receive services from the Department of Social Services; and

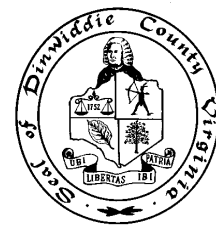
WHEREAS, Mrs. McElveen has consistently expressed support and encouragement to the Social Services employees,

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, on this 16th day of December, 2003 desires to express their appreciation to Mrs. McElveen for her many years of loyal service to Dinwiddie County and to extend to her our warmest regards on this occasion and our very best wishes for many years of health and happiness as she enters a new phase of her life; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mrs. Peggy L. McElveen, and a copy spread upon the minutes of this meeting.

Mrs. Peggy L. McElveen was not present to accept the resolution.

Resolution



of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

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IN RECOGNITION OF

MR. T. O. RAINEY, III

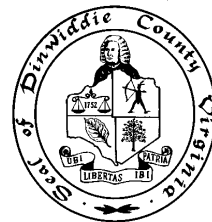
WHEREAS, Mr. T. O. Rainey, III served as the Commonwealth's Attorney for Dinwiddie County, with distinction and integrity from June 1, 1978, until December 31, 2003; and

WHEREAS, the Board of Supervisors on this 16th day of December 2003 is desirous of acknowledging these qualities and further to express its appreciation for this work on behalf of the County;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, hereby commends Mr. Rainey for his many years of loyal service to Dinwiddie County and to extend to him our warmest regards on this occasion and our very best wishes for many years of health and happiness as he enters a new phase of his life;

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mr. T. O. Rainey, III, "Lanny", and a copy spread upon the minutes of this meeting.

Mr. Lanny Rainey was not present to accept the resolution of appreciation.



Resolution

of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

IN RECOGNITION OF

MS. DEBORAH M. MARSTON

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WHEREAS, Ms. Deborah M. Marston began her career in Dinwiddie County working as a Deputy in the Commissioner of the Revenue Office from January 1, 1976 until December 31, 1987; and served as Commissioner of the Revenue from January 1, 1988 until December 31, 2003; and

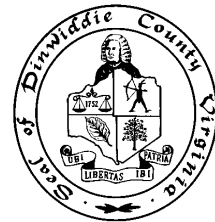
WHEREAS, Ms. Marston has been a dedicated employee who represented the County of Dinwiddie in a professional and helpful manner; and

WHEREAS, She served Dinwiddie County's citizens with respect and provided excellent assistance to those needing her help;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors on this 16th day of December 2003 desires to express their appreciation to Ms. Marston for her many years of loyal service to Dinwiddie County and to extend to her our warmest regards on this occasion and our very best wishes for many years of health and happiness as she enters a new phase of her life;

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Ms. Deborah M. Marston, and a copy spread upon the minutes of this meeting.

Resolution



of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

IN RECOGNITION OF

MR. EDWARD A. BRACEY, JR.

WHEREAS, Mr. Edward A. Bracey, Jr. served on the Board of Supervisors in Dinwiddie County, Virginia with distinction and integrity from January 1, 1988, until December 31, 2003; and

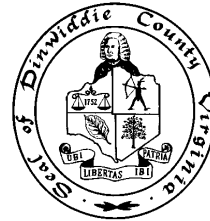
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WHEREAS, the Board of Supervisors on this 16th day of December 2003 is desirous of acknowledging these qualities and further to express its appreciation for this work on behalf of the County;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, hereby commends Mr. Bracey for his many years of loyal service to Dinwiddie County and to extend to him our warmest regards on this occasion and our very best wishes for many years of health and happiness as he enters a new phase of his life;

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mr. Edward A. Bracey, Jr., and a copy spread upon the minutes of this meeting.

Resolution



of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

IN RECOGNITION OF

MR. AUBREY S. CLAY

WHEREAS, Mr. Aubrey S. Clay served on the Board of Supervisors in Dinwiddie County, Virginia with distinction and integrity from November 20, 1974 until December 31, 2003; and

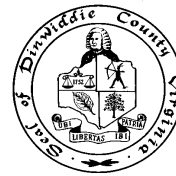
WHEREAS, the Board of Supervisors on this 16th day of December 2003 is desirous of acknowledging these qualities and further to express its appreciation for this work on behalf of the County;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, hereby commends Mr. Clay for his many years of

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loyal service to Dinwiddie County and to extend to him our warmest regards on this occasion and our very best wishes for many years of health and happiness as he enters a new phase of his life;

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mr. Aubrey S. Clay and a copy spread upon the minutes of this meeting.



Resolution

of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

IN RECOGNITION OF

MR. AUBREY SAMUEL CLAY

WHEREAS, Mr. Aubrey Samuel Clay has served the County of Dinwiddie with distinction and integrity as a member of the Board of Social Services from December 1974 to June 1976, July 1976 to June 1980, July 1980 to June 1984, July 1996 to June 2000, and July 2000 to December 2003; and

WHEREAS, Mr. Aubrey S. Clay has served as Chairman and Vice-Chairman of the Board with professionalism, enthusiasm and extraordinary leadership; and

WHEREAS, Mr. Clay has shown compassion and concern for the families, children, and adults who receive services from the Department of Social Services; and

WHEREAS, Mr. Clay has consistently expressed support and encouragement to the Social Services employees; and

WHEREAS, Mr. Clay has provided leadership to the Department as the Agency implemented numerous initiatives, including the implementation of the Energy Share Program in December 1983, the Virginians Initiative for Work and

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Not Welfare in December 1983, the transition of the Food Stamp Coupon to an Electronic Benefits Transfer (EBT) Card in May 2002, and the award of a \$24,375 Grant from the Department of Medical Assistance Services in November 2003, to test strategies to increase retention and enrollment of Dinwiddie County children in the State's child health insurance programs; and

WHEREAS, Mr. Clay supported and provided guidance for the Department during Hurricane Isabel, when over 170 citizens were sheltered, hundreds of Dinwiddie Residents received emergency assistance, and 2,330 households received \$834,472 in Disaster Food Stamps;

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, on this 16th day of December, 2003 desires to express their profound and genuine appreciation to Mr. Clay for his meaningful service to the County; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mr. Aubrey S. Clay, and a copy spread upon the minutes of this meeting.

Upon motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Haraway, Mr. Bowman voting "Aye," Mr. Clay "abstaining", the above resolutions were adopted.

IN RE: MINUTES

STATEMENT MADE BY MR. BRACEY

Mr. Bracey stated he attested to the Certification following the closed meeting at the November 18, 2003 Meeting. However, after thinking about it he incorrectly voted "Aye" to the Certification. He said during the closed meeting two (2) of the board members discussed issues concerning Tidewater Quarry, which was not included in the disclosure statement before going into closed session; nor in the certification after the closed session. He requested that the records show that he made a mistake by voting "aye" to that certification. Mr. Moody stated that since Mr. Bracey had brought this to his attention, he also made the same error and requested that the minutes reflect his mistake too.

Mr. Bracey asked Ms. Phyllis Katz, County Attorney, what should be done regarding this issue? The County Attorney commented that according to the Virginia Freedom of Information Act the corrections should be made and noted to the minutes. Mr. Bracey asked if there would be any penalties or fines involved. She said there could be a fine associated with the discrepancy. If the court finds that the plaintiff "substantially" prevails, the plaintiff could be awarded costs and

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attorney's fees from the public body. She commented she thought for a first violation, the fine is \$250-\$1000; for a subsequent violation, the fine is \$1000-\$2500. The County Attorney stated at the conclusion of any closed meeting, the public body holding such meeting shall immediately reconvene in an open meeting and shall take a roll call or other recorded vote to be included in the minutes of that body, certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under this chapter and (2) only those public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. She said any member of the public body who believes that there was a departure from the requirements should so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes of the public body. Ms. Katz said failure to receive a majority of affirmative votes of the members of the public body present during a meeting would not affect the validity or confidentiality of the meeting with respect to the matters considered therein in compliance with the provisions of the certification. However, the minutes for the November 18, 2003, should reflect that you changed your vote.

Mr. Bowman stated he did talk about Tidewater Quarry in the closed session but it was on the agenda to discuss (2.2-3711 A .5 - Business and Industry Development – Discussion of Industrial Development) under closed session. He also pointed out that this was not anything that has not been done before.

The following is the corrected Closed Session Certification for the November 18, 2003:

Whereas, this Board convened in a closed meeting under 2.2-3711 A .30 Discussion of Contract Negotiations – General Reassessment and 2.2-3711 A .7 Consultation with Legal Counsel – OMD Agreement and Authority to Place Restrictions on Public Property and also 2.2-3711 A .5 Business and Industry Development – Discussion of Industrial Development.

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Clay, Seconded by Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye," Mr. Bracey, Mr. Moody, voting "Nay", this Certification Resolution was adopted.

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VDOT RESOLUTION CORRECTION

The public hearing for the County's Secondary Six-Year Road Plan was held at the October 7, 2003 Board of Supervisors Meeting. The following resolution is a housekeeping measure to put the motion the Board made into the form of a resolution required by VDOT.

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2004/05 through 2009/10) as well as the Construction Priority List (2004/05) on October 7, 2003 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Mr. Richard Caywood, Resident Engineer, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2004/05 through 2009/10) and the Construction Priority List (2004/05) for Dinwiddie County, Virginia,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Dinwiddie County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2004/05 through 2009/10) and Construction Priority List (2004/05) are hereby approved as presented at the public hearing.

Upon motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye,"

BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the September 2, 2003 Continuation Meeting, September 10, 2003 Continuation Meeting, September 16, 2003 Regular Meeting, October 7, 2003 Regular Meeting – Adoption of the Secondary Six-Year Road Plan Resolution, and the November 18, 2003 Regular Meeting, are hereby approved with the above listed amendments.

**IN RE: SHERIFF'S DEPARTMENT REQUEST TO PURCHASE
FIVE (5) LAW ENFORCEMENT VEHICLES**

"December 4, 2003

Dinwiddie County Board of Supervisors

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P. O. Drawer 70
Dinwiddie, Virginia 23841

Re: Purchase of five law enforcement vehicles

Dear Members:

In my 2003-2004 budget, \$103,500 was approved for the purchase of four law enforcement vehicles.

Sheehy Ford of 10601 Midlothian Turnpike, Richmond, Virginia 23235, was awarded State Contract IFB #3000-40. This is a competitive bid conducted by the State of Virginia for police vehicles. State bid price is \$20,806.50 per vehicle. This bid allows five vehicles to be purchased for \$104,032.50. This bid does not include the marking of the vehicles. The cost for graphics on each vehicle is \$350.00. The total of marking five vehicles is \$1,750.00. This request exceeds the budgeted amount by \$532.50 for the vehicles and after marking of the vehicles exceeds the budgeted amount by \$2,282.50. This bid includes the following equipment:

Base price	\$20,983
Color (white) exterior	No charge
Color (gray) interior	No charge
(Delete paint)	-299
Delete 1" Bonding Straps	-5.50
6" driver side spotlight	No charge
Rear vinyl bench seat	+65
(Delete Carpeted flooring)	-82
Limited slip differential	+145
Total	\$20,806.50 x 5 = \$104,032.50
Graphics installed	\$350.00 x 5 = \$1,750.00
	\$21,156.50 x 5 = <u>\$105,782.50</u>

The approval of this request will allow this office to complete the changeover from brown to white vehicles used in patrol. The only marked brown vehicles remaining in the fleet will be the ones used by one school resource officer and the two spare vehicles.

I, therefore, request authority to purchase from State Contract #3000-4, five Ford Crown Victoria police vehicles with graphics from Sheehy Ford of 10601 Midlothian Turnpike, Richmond, Virginia 23235, at a total purchase price of \$105,782.50.

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If the above request is denied, I request authority to purchase four Ford Crown Victoria police vehicles with graphics from Sheehy Ford of 10601 Midlothian Turnpike, Richmond, Virginia 23235, at a total price of \$84,626.00.

Respectfully

Sheriff S. H. Shands”

The County Administrator recommended approval of the purchase of the five vehicles with the shortfall to come from the Sheriff’s budget.

Upon motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting “Aye,”

BE IT RESOLVED by the Board of Supervisors of the Dinwiddie County, Virginia that authorization is granted for the Sheriff’s Department to purchase off State Contract #3000-4, five Ford Crown Victoria police vehicles with graphics from Sheehy Ford of 10601 Midlothian Turnpike, Richmond, Virginia 23235, at a total purchase price not to exceed \$105,782.50, with the shortfall to come from the Sheriff’s budget.

IN RE: AUTHORIZATION TO HIRE – JERRY PERKINSON - BUILDING INSPECTOR

Upon motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting “Aye,”

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Gene Jones is appointed to the position of Building Inspector in the Building Inspection Department at a salary of \$36,340 (Grade 12 Step I) effective January 1, 2004.

IN RE: AUTHORIZATION TO PURCHASE GIS HARDWARE

Upon motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting “Aye,”

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the GIS Director to purchase the GIS hardware, a Hewlett Packard 42” Plotter with an additional spindle and upgraded memory module to include a 3-year onsite warranty, at a cost not to exceed \$13,746.

IN RE: SCHOOL BOARD SUPPLEMENTAL INSTRUCTIONAL & MAINTENANCE APPROPRIATION #1 FOR FY 2004

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“December 11, 2003

Mrs. Wendy Ralph
County Administrator
County of Dinwiddie
P.O. Drawer 70
Dinwiddie, VA 23841

Dear Mrs. Ralph:

At their meeting on December 9, 2003, the Dinwiddie County School Board authorized me to forward Supplemental Appropriation Request #1 to the Dinwiddie County Board of Supervisors for their approval.

We are requesting that the FY2004 budget be increased by an additional \$432,640.58. These funds come from two sources. A total of \$332,640.58 is requested to adjust the FY2004 federal allocation to the school division. As you know, when the initial budget is developed it contains estimates of the federal grants the school division is anticipating. We now have received the actual grants as well as determined the carry-over amounts in certain federal programs as outlined in the attached spreadsheet, and request this adjustment. In addition, we asked that an additional \$100,000 in funds be allocated due to higher than budgeted ADM (average daily membership). Our budget is based on ADM of 4360; the current division membership is 4485.

Categorically, we ask that the entire federal adjustment of \$332,640.58 by allocated to instruction. The ADM funds should be split equally between the instruction and maintenance categories (\$50,000 each).

We will be present at the December 16, 2003 Board of Supervisors meeting to answer any questions regarding this request. Thank you for your continued cooperation.

Sincerely,

Leland J. Wise, Jr., PhD.
Superintendent

Attachments

December 1, 2003

SUBJECT: Supplemental Appropriation #1

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BACKGROUND INFORMATION:

The FY2004 budget was approved using estimated revenue for all federal grants. These numbers were based on FY2003 funding.

ADMINISTRATIVE CONSIDERATION(S):

Attached you will see a spreadsheet for the FY2004 federal grants including NCLB. There is an additional \$332,640.58 in federal money to be allocated to the FY2004 budget.

In addition, enrollment continues to increase. The FY2004 budget was based on 4,360 students. Our enrollment as of October 31, 2003 was 4,485, up 125 from budget. We are asking to appropriate an additional \$100,000 from increased ADM. This money would be used to cover the cost of the new positions added due to increased enrollment and some much needed maintenance projects.

The money would be appropriated as follows:

- \$ 332,640.58 Instruction Category
- \$ 50,000.00 Instruction Category
- \$ 50,000.00 Maintenance Category

RECOMMENDATIONS: Authorize us to request the Board of Supervisors to appropriate an additional \$432,640.58 to the FY2004 budget due to increased enrollment and federal funding.

ACTION REQUIRED: Board Approval

CONTACT PERSON: Christie Fleming
James Lanham

FY2004 FEDERAL GRANT INFORMATION

SUPPLEMENTAL APPROPRIATION #1

GRANT	FY2004 BUDGET	FY2004 ACTUAL GRANT AWARD	FY2003 CARRYOVER	DIFFERENCE
Title I	\$657,655.00	\$621,860.00	\$67,463.62	\$31,668.62
Carl Perkins	\$77,790.00	\$73,773.00	\$0.00	(\$4,017.00)

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Title VI - B - Flow Through	\$555,966.00	\$653,176.00	\$9,724.81	\$106,934.81
Preschool	\$31,132.00	\$31,132.00	\$2,861.20	\$2,861.20
Title VI - Chapter II	\$0.00	\$0.00	\$10,193.17	\$10,193.17
Title II - Eisenhower	\$0.00	\$0.00	\$0.00	\$0.00
Title II - Part A - Teacher Quality	\$194,637.00	\$192,162.00	\$188,978.05	\$186,503.05
Title II - Part D - Technology	\$20,015.00	\$19,151.57	\$0.00	(\$863.43)
Title V - Innovative Programs	\$43,380.00	\$34,769.00	\$2,000.00	(\$6,611.00)
Title IV - Safe and Drug Free	\$24,982.00	\$26,036.00	\$4,917.16	\$5,971.16
	\$1,605,557.00	\$1,652,059.57	\$286,138.01	\$332,640.58

Upon motion of Mr. Bracey, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye," the above supplemental appropriation #1 for FY2004 was approved as presented.

IN RE: PRESENTATION OF PLAQUES BY THE DINWIDDIE COUNTY FIRE AND RESCUE ASSOCIATION - MR. AUBREY S. CLAY & MR. EDWARD A. BRACEY, JR.

Mr. Alvin Langley, Ford VFD, Chief, presented the following plaques of appreciation to Mr. Clay and Mr. Bracey for their many years of service to the Fire and EMS volunteers in the county.

The Fire and Rescue Association presents to Mr. Aubrey S. Clay for his many years of outstanding service to the Fire and Emergency Medical Service from November 20, 1974 to December 31, 2003.

The Fire and Rescue Association presents to Mr. Edward A. Bracey, Jr., for his many years of outstanding service to the Fire and Emergency Medical Service from January 1, 1988 to December 31, 2003.

IN RE: CITIZEN COMMENTS

Mr. Bowman asked if there were any citizens signed up to speak or present who wished to address the Board during this portion of the meeting.

The following citizen(s) came forward to address the Board:

1. Michael W. Bratschi – 23500 Cutbank Road, – McKenney, Virginia – He commended Mr. Clay and Mr. Bracey for their many years of distinguished service to the County. He also stated he hoped the

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new board would allow Mr. Bowman to serve as the Chairman again next year. He said he appreciated the Board for allowing the citizens to express their opinions. He commented that the School Board does not allow citizens to talk at their meetings. Continuing he stated at the last School Board meeting 20 students were expelled from school. He said something really does need to be done about getting an alternative school in the county.

Mr. Bracey asked for an explanation from Dr. Lanham regarding the 20 expulsions. Dr. Lanham explained that there were 20 children expelled but it was done in accordance to State Code. He said he was not free to discuss the details but the Board could rest assured that they were necessary and handled according to the guidelines set forth by statute. Mr. Bracey commented he felt the Board needed to look into the alternative school issue this year.

2. Anne Scarborough – Boydton Plank Road, - Dinwiddie, Virginia – She commented there are a lot of people on the county payroll but who is minding the ship. She said there was an article in the paper regarding the Chesterfield County Attorney who has handled all the suits filed against the county and it did not cost Chesterfield any extra money. In the claims there was a personnel matter handled by Sands, Anderson, Marks & Miller and it cost the taxpayers over \$ 200. What does the monthly retainer that is paid to them cover. Continuing she stated, at the last meeting the County Administrator said a press release about Chaparral Steel was being sent to the newspapers but she had not seen anything in the papers yet. Mrs. Scarborough asked why the citizens couldn't get the details. Mrs. Scarborough also commented that at the last meeting the County Attorney informed the Board members that they could discuss issues that are handled in closed session. She commented that she felt the citizens have a right to know about these issues and the Board should be more forth coming with the public. She also thanked Mr. Bowman for allowing the citizens to say what they wanted to without a 3-minute time limit. She again requested that the Board start holding two evening meetings and move them back to Wednesday nights. Mrs. Ralph replied to Mrs. Scarborough and stated that a press release about Chaparral Steel was sent to the Monitor; but she had not seen it published yet. It will be sent to all the newspapers.

IN RE: FY 2002 AUDIT PRESENTATION – ROBINSON, FARMER, COX & ASSOCIATES

Ms. Ann Wahl from Robinson, Farmer, Cox & Associates came forward to present the results of the FY2003 audit. A copy of the audit was enclosed in the Board's packet.

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She commented that since Governmental Accounting Standards Board's Statement Number 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* is now in effect the County's financial statements look entirely different. She gave a brief report on the audit.

Ms. Wahl commented that the first half of the 2003 tax levy due June 5, 2003 did not include an assessment for the Public Service Corporations nor was there an assessment made for the entire tax year of 2002. The Commissioner of the Revenue failed to bill Public Service Corporations for over \$1 million dollars in taxes for 2003 and 2002. She said they recommend that Public Service Corporation assessments be billed in installments as the County does with Real Estate and Personal Property.

Mr. Haraway stated, are you telling the Board that there is over \$1 million dollars that is owed to the County for taxes right now? Mrs. Wahl replied, yes; at the time the audit was done, the Public Service Corporations taxes for 2003 and 2002 had not been billed or collected. She said the auditors recommended that Public Service Corporation taxes be billed in installments as the County does the Real Estate and Personal Property taxes.

Mr. Moody asked the County Treasurer, Mr. William Jones, if any bills had been sent out for the Public Service Corporations taxes for 2002 and 2003? Mr. Jones stated 2002 had been billed and collected; but 2003 has not. Mrs. Ralph stated the County had also lost the interest on the money that should have been billed.

Mr. Haraway stated that the letter included in the audit report was dated September 17, 2003. He asked Mrs. Wahl why it took so long to get the audit reports to the County? He commented with all the businesses he deals with the auditors normally have a report out within 120 days. She replied it had been a very busy year for the firm. He asked if she could give the County a list of things to do so that the County could get the report within 120 days. She commented that they were rather busy this year and did not get it done but would work harder next year to get it done in a timely manner.

Mr. Moody commented, Robinson, Farmer, Cox Associates work with a large number of counties. Is Dinwiddie similar to the other counties? She responded yes. He asked if the other counties are as late receiving their reports? She reassured the Board that they would work hard to get the report out earlier next year.

IN RE: REPORTS – VDOT

Mr. Richard Caywood, Resident Engineer, Virginia Department of Transportation commented he would miss Mr. Clay and Mr. Bracey being on the

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Board. He said his first meeting after being hired with VDOT, which was 12 years ago, was here with Dinwiddie County.

He reported to the Board that VDOT had to absorb costs associated with the ice storm of 1999 from their budget and they are just now getting the funds from the federal government. He stated VDOT had to restrict hiring in order to continue providing services to the counties. The impact of snow and ice removal is quite expensive; last year the State spent \$144 million for snow and ice removal. The State only budgeted \$80 million this year for those services. In the past, VDOT moved far ahead of the storm and sanded bridges and ramps on the interstates for safety reasons. However, this year they are going to take a sit and wait approach. Until there is an accumulation on the roadways, no manpower would be dispersed in order to save money. Just in case the Board gets some complaints he wanted them to know in advance that this is the new policy for VDOT.

Mr. Caywood provided the following update to the Board:

1. Rainey Road and Courthouse Road have reopened to through traffic.
2. Halifax Road has essentially been completed – only needs reseeding.
3. Boydton Plank Road (bordering Petersburg and Dinwiddie) will be advertised in January. The right-of-ways have been finalized. Work should begin March or April and the project should be completed in August.
4. Ferndale Road – at the Railroad underpass –will be advertised this month for April in-kind repairs.
5. Mr. Caywood stated according to all the input VDOT received from adjoining county officials, everyone wants the bridge on Route 600 left open to traffic. Therefore, one lane would be kept open to traffic during construction.
6. Interstate 85 overpass bridges (exits 63 and 61 - between Route 460 and U.S. Route 1) major repairs are needed. Re-decking and paving will be done on both bridges consequently there will be some lane closures on I-85; but traffic detour can easily be done between the interchanges. Mr. Caywood said the project would be handled with one contract and it would take approximately 18 months to complete.
7. Shady Lane – is a Rural Rustic Project that was included in the Six-Year Road Plan for this year. Funding is in place for this project and work will proceed as soon as the weather permits with hopefully a September completion date.
8. Route 619, Courthouse Road – was included in the Six-Year Plan for overlay work. VDOT will advertise the project in early spring.
9. Squirrel Level Road Realignment Project – targeted for July 1 advertisement.
10. Mr. Caywood stated Mr. Haraway had asked VDOT to do a signalization analysis at the Ferndale Road and Cox Road

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intersections, which has been initialized. He commented that a previous study has already been done for right turn lanes, which would be incorporated in this study.

IN RE: UPDATE ON PROPOSED COMMUNICATION SYSTEM COVERAGE – DE WITT TOWER SITE

Ms. Denise Absher, at the request of the Board, gave the following update on the proposed communication system coverage for the DeWitt tower site:

1st MAP

EXISTING COVERAGE- TALK OUT FROM COMMUNICATIONS TO A PORTABLE RADIO INDOOR

INSERT MAPS [*Please check back for maps. Thank you.](#)

2ND MAP

EXISTING COVERAGE- TALK OUT FROM COMMUNICATIONS TO A PORTABLE RADIO OUTDOOR

INSERT MAPS

3RD MAP

(GREEN) PROPOSED COVERAGE-95% COVERAGE-TALK OUT FROM COMMUNICATIONS TO PORTABLE

INSERT MAPS

4TH MAP

(BLUE) 90% COVERAGE- TALKOUT FROM COMMUNICATIONS TO PORTABLE

INSERT MAPS

1st MAP

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EXISTING COVERAGE- TALK OUT FROM COMMUNICATIONS TO A PORTABLE RADIO INDOOR

INSERT MAPS

2ND MAP

EXISTING COVERAGE- TALK OUT FROM COMMUNICATIONS TO A PORTABLE RADIO OUTDOOR

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(GREEN) PROPOSED COVERAGE-95% COVERAGE-TALK OUT FROM COMMUNICATIONS TO PORTABLE

INSERT MAPS

4TH MAP

(BLUE) 90% COVERAGE- TALKOUT FROM COMMUNICATIONS TO PORTABLE

INSERT MAPS

1ST MAP

EXISTING COVERAGE- TALK IN TO COMMUNICATIONS FROM A PORTABLE RADIO INDOOR

INSERT MAPS

2ND MAP

EXISTING COVERAGE- TALK IN TO COMMUNICATIONS FROM A PORTABLE RADIO INDOOR

INSERT MAPS

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3RD MAP

(GREEN) PROPOSED COVERAGE-95% COVERAGE-TALK IN TO COMMUNICATIONS FROM A PORTABLE RADIO

INSERT MAPS

4TH MAP

(BLUE) 90% COVERAGE- TALK IN TO COMMUNICATIONS FROM A PORTABLE RADIO

INSERT MAPS

Mr. Moody stated his main concern was the coverage areas around Ft. Pickett and the western section of the county. He said it didn't appear that there was 95% coverage for that area. Ms. Absher replied there isn't a 95% coverage where the white appears on the maps, because it was her understanding that we don't cover the base so it was not included in the contract. But even if the maps don't show a 95% coverage, the volunteers would still be able to communicate either to base or through a mobile radio. She commented that the coverage would still be better than what the county has now. Mr. Steve Garner with Motorola explained that the reason Ft. Pickett was not included was to keep the cost down.

Mr. Haraway expressed his concern about the white non-coverage areas on the map in the northern area of the county. He commented this is the most populated area in the county and the maps showed a lot of white or less than 95% coverage there. He stated if there is no coverage in the area what would the volunteers do? Mr. Garner replied the mobile service is very reliable and the volunteers would always be able to communicate with dispatch.

Mr. Bracey stated the bottom line is, if this doesn't work, what is it going to cost the county? Mr. Bowman asked what would it cost the county to have 95% coverage all over the county? Mr. Garner replied at this point he did not have any idea, but he would find out and let Ms. Absher know.

However, Mr. Garner stated, the County has two alternatives they could either add an additional receive site or go all digital.

The County Administrator suggested that the Board allow staff to meet with the Motorola representatives to discuss the options presented and any other

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options that might be available to the County and report back to the Board. The Board concurred.

IN RE: RECESS

The Chairman called for a recess at 4:16 p.m. The meeting reconvened at 4:32 p.m.

IN RE: DISCUSSION OF CORRIDOR STUDY – KICKOFF MEETING

Mr. Guy Scheid, Director of Planning, stated he and Ms. Vaughn Rinner, Director of Planning Principal, Landmark Design Group, were in the process of developing a timeline for the corridor study meetings. It will be very intense and time consuming. The initial meeting for the stakeholders (property owners along corridors as well as those that rent or lease property in study area) and citizens is scheduled for January 5, 2004 at 4:00 p.m. Since this is a countywide meeting, the meeting is proposed to be held in the Pamplin Administration Building. Vaughn Rinner will prepare a presentation that will give information on the project scope and process. It is expected that the meeting will not exceed 2 hours. Once the Board's meeting schedule for next year is finalized, the proposed timeline for the corridor study will be distributed to the Board for approval.

The Board agreed that it would be much better to hold the kickoff meeting at 7:00 p.m. to allow more citizens to be present.

Mr. Bracey stated it had come to his attention again that the grass situation had not been taken care of in one of his constituent's neighborhood. He said they called the Code Enforcement Officer and nothing had been done about the situation. He asked Mr. Scheid to take care of it.

Mr. Bracey asked Mr. Scheid if a person is allowed to have a trailer on a piece of property that also has a house on it? Mr. Scheid stated no, but it does take a period of time to get it resolved.

IN RE: COMMISSIONER OF THE REVENUE – REQUEST REIMBURSEMENTS FOR EXPENDITURES

Ms. Deborah Marston, Commissioner of the Revenue, came and presented the following claims to the Board for reimbursements:

1. October 2002 – Commissioner of the Revenue convention held in Bristol, Virginia - \$676.28.
2. Reimbursement for cleaning curtains in the Commissioner of the Revenue's Office after renovations in 1998 - \$112.85.

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3. Mileage for use of personal car for assessing new construction 2003 - \$936.32.

Mr. Haraway stated Ms. Marston, "half of the month of December is already gone and you have requested a reimbursement for 562 miles." He asked if she kept a log for the mileage? Ms. Marston commented she did keep a log, but she only wrote the number of miles she drove. He asked if she used county vehicles for doing her reassessments? She stated when there is one available she did. Mr. Haraway stated he could not vote for her request unless she could verify the mileage she submitted for reimbursement.

Mr. Bracey made the motion to pay Ms. Marston for the claims she submitted for reimbursement; Mr. Moody seconded the motion.

Mr. Haraway commented he felt the Board was setting a precedent if they passed this request. Continuing he commented he did not feel the Board should reimburse anyone for claims, from another fiscal year and not included in this year's budget. Mr. Bowman agreed. Ms. Marston commented she had her log and would verify her mileage. The County Administrator suggested that the Board include in the motion that if the claims were verified the Commissioner could then be reimbursed for her claims.

Mr. Bracey, Mr. Moody, Mr. Clay voting "Aye" Mr. Haraway, Mr. Bowman voting "Nay" the Board approved the request from the Commissioner of the Revenue to reimburse her for the claims submitted with verification.

Ms. Marston thanked the Board and commented in the future when citizens or anyone comes before the Board to make a complaint to please either give that person or department a chance to verify that the complaint is valid. Several times citizens have come to the Board and complained about situations which were not true concerning her..... Mr. Bowman interrupted and stated Ms. Marston, "this Board has gotten many complaints about your office and it is a fact that bills for new construction have not been sent out....The Commissioner continued, stating please, just make sure the information being presented to you as a Board is correct. If you have a complaint at least find out if it is factual and give that person the opportunity to respond or explain.

IN RE: COUNTY ADMINISTRATOR COMMENTS

1. The County has received notice that the 2nd resident arrived at the Behavioral Center at 4:45 p.m.

IN RE: ADOPTION OF THE 2004 LEGISLATIVE PROGRAM

The County Administrator stated she enclosed the proposed 2004 Legislative Program and the legislative program adopted by VACo for their

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review in their packets. She asked if the any of the Board members had any changes they would like to make. If not, she would like to have it adopted by January in order to get it to our legislators. Mr. Moody stated he felt the Tax Restructuring and Education Funding adopted by VACo should definitely be included on the list.

Year 2004 Legislative Issues for Dinwiddie County

The following information represents significant issues identified by the Dinwiddie County Board of Supervisors over the past year. The Dinwiddie Board of Supervisors respectfully requests any assistance you may provide on the following items:

1. Dinwiddie County supports funding for constructing a new permanent facility for the Violent Sexual Predator Program outside of the Dinwiddie/Petersburg area.
2. Dinwiddie County opposes any proposal to increase the share paid by counties for construction of Secondary Roads unless the General Assembly provides additional sources of local funding. Dinwiddie County also opposes any change in statute that increases the present minimum daily vehicle count of 50 for paving unpaved roads.
3. Dinwiddie County supports the continued funding by the state for school infrastructure needs, as well as any initiative to assist localities in the funding of school construction and school renovation projects.
4. Dinwiddie County supports any legislation that will establish the right of the County to require impact fees and other local options to be able to manage the consequences of population growth.
5. Dinwiddie County supports a reduction in the ratio of state funded deputies to population from 1 deputy per 1,500 population to 1 deputy per 1,200 population in Counties with a population of less than 35,000.
6. Dinwiddie County supports full state funding of constitutional officers and their employees and opposes any legislation to increase the local share of funding.
7. Dinwiddie County supports the current definition of "mandated services" under the Comprehensive Services Act. If the definition is expanded, the County requests the Commonwealth cover 100% of the cost of services which were formerly "non-mandated." Dinwiddie County opposes any increase in the local match for the Comprehensive Services Act.

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8. Dinwiddie County opposes any attempt to restrict or eliminate local sources of taxation unless local governments are guaranteed the opportunity to replace lost revenue sources with comparable, equivalent, independent sources of revenue to allow localities to fulfill their public service obligations.
9. Dinwiddie County opposes any change in the County's authority to impose the E-911 Tax and any state effort to lower the \$3 per month cap on the tax. Dinwiddie County opposes any reduction in the commitment of the General Assembly to provide funding for the capital costs of installing E-911 services.
10. Dinwiddie County opposes a merged state/local telecommunications tax which is collected by the state and redistributed back to localities.
11. Dinwiddie County requests funding support/reimbursement for Fire Service and other public safety services provided to State Agencies/Facilities located within Dinwiddie County.
12. Dinwiddie County opposes any unfunded mandates from the Commonwealth or the Federal government especially as it relates to the local school divisions. When funding for a mandated program is reduced due to declining state revenue, the mandate should be suspended until full funding can be restored.
13. Dinwiddie County supports the priority of the Virginia Association of Counties' 2004 legislative program to "support recommendations to address the inadequacy of state funding for K-12 education and the need for tax restructuring. If implemented as a package, these recommendations will enhance K-12 education and promote state and local fiscal soundness".
14. Dinwiddie County requests additional funding support for localities for the centerline striping of secondary roads. It is the County's position that the addition of centerline markings will enhance traffic safety on many narrow secondary routes.
15. Dinwiddie County opposes any further dilution of the zoning and land use authority of local governments, specifically any attempts to mandate the by-right location of manufactured housing in all single-family residential zoning classifications.
16. Dinwiddie County supports greater flexibility and additional funding to ensure success of the pave-in-place program and rural rustic road program and requests that VDOT work cooperatively with local governments to ensure the success of this program.
17. The General Assembly should require the Virginia Department of Corrections to remove "state-responsible" inmates from local and regional jails in

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a timely manner and should seek ways to reduce the escalating burden of inmate medical care on such jails.

18. Dinwiddie County supports legislation that would require the Virginia Department of Transportation to maintain and make all repairs to drainage easements both on and off highway right-of-way for any permanent drainage easement acquired by the Department in connection with or as a precondition to the construction or reconstruction of any highway until such time as each easement shall have been terminated.

19. In Juvenile Corrections, Dinwiddie County opposes shifting responsibilities to localities through policies that increase usage of local detention centers for juveniles that would have previously been taken into State facilities while at the same time reducing State funding to local juvenile programs.

20. Dinwiddie County opposes the addition of any new fees at the State level for the disposal of waste in local landfills unless the fees could be placed on out-of-state trash only.

21. Dinwiddie County supports continued State funding for the regional BRAC initiative for Fort Lee and the Defense Supply Center Richmond.

22. Dinwiddie County supports the Tax Restructuring and Education Funding adopted by "The Virginia Association of Counties who supports recommendations to address the inadequacy of state funding for K-12 education and the need for tax restructuring. These recommendations will enhance K-12 education and promote state and local fiscal soundness."

Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the above referenced legislative package is hereby adopted for 2004 with the addition suggested by the Board.

IN RE: REASSESSMENT AGREEMENT WITH WINGATE APPRAISAL SERVICE

Mrs. Ralph commented that it appeared a compromise had been reached with Mr. Harold Wingate for the contract for the General Reassessment. Mrs. Ralph stated a memo was included in the Board's packet with the "not to exceed" clause. "The best estimates available at the present time are approximately 18,000 real estate parcels and approximately 1,600 manufactured homes assessed as personal property, as of January 1, 2005. At \$14.75 per parcel this would be \$289,100. The best estimate on photographs is approximately 10,500,

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at \$2.00, each which totals \$21,000.00. This would indicate a “not-to-exceed” fee of \$310,100.

Should the number of assessments exceed the 19,600 combined estimate above, additional billings will be at \$12.75 each. Any additional photograph above the 10,500 estimates will be billed at \$2.00 each.

New construction and/or new parcels, needing to be assessed by Wingate for either a 2003 Land Book Supplement and /or the 2004 Land Book, are not a component of the General Reassessment and will be billed separately at \$14.75 per assessment. Mrs. Ralph stated due to this fact it would be very difficult to provide a total not to exceed cost because of the uncertainty of the number of parcels the reassessment firm may be picking up. They have to be completed by December 31, 2004.

Upon Motion of Mr. Haraway, Seconded by Mr. Clay, Mr. Moody, Mr. Bracey, Mr. Clay, Mr. Haraway, Mr. Bowman voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the County Administrator to sign the contract with Wingate and Associates to perform the General Reassessment at a “not-to-exceed” fee of \$310,100. Should the number of assessments exceed the 19,600 combined estimate above, additional billings will be at \$12.75 each. Any additional photographs above the 10,500 estimate will be billed at \$2.00 each. New construction and/or new parcels, needing to be assessed by Wingate for either a 2003 Land Book Supplement and /or the 2004 Land Book, are not a component of the General Reassessment and will be billed separately at \$14.75 per assessment.

IN RE: REPORT ON CANCELLATION OF CHRISTMAS PARADE

The County Administrator said she was sorry that the parade had to be cancelled due to the weather but some good still came out of it. She commended the staff that worked on it and put all their hard work into it. She asked Mr. Kevin Massengill, Assistant County Administrator, to give a report on it.

The Assistant County Administrator stated as everyone knows the parade had to be cancelled due to the bad weather. He commented he served as a member of the planning committee and was proud to report that the County had received \$1,068.40 in donations for needy families from individuals and businesses. The funds were given to the Social Services Department for needy families who otherwise might not have had a Christmas. He stated Dinwiddie County is a very business friendly County and he thanked all the businesses who gave so generously.

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Mr. Bowman stated Mr. Timothy Smith did an excellent job in preparing for the parade. He thanked everyone for all the hard work they did.

Mrs. Kim Willis, Director of Social Services, thanked all the staff members who had a part in the Christmas Sharing Foundation program. Continuing she stated the funds donated by businesses for the Christmas parade will be used to assist families that did not meet the deadline for the Christmas Sharing Foundation assistance, but had put in for emergency assistance funds. She said everyone was extremely grateful for the assistance they received. Mrs. Willis commented that Dinwiddie County really is truly a business friendly community and thanked everyone who had a part in the donations and planning process for the parade.

Mrs. Willis also expressed her best wishes to Mr. Bracey and Mr. Clay and thanked them for their leadership.

IN RE: COUNTY ADMINISTRATOR COMMENTS CONT'

Mrs. Ralph commented that in light of some concerns that had come up recently as far as the County needing a second 24-hour ambulance unit and the desire for a County tuition assistance policy, staff would like to meet with the Board as soon as possible in a work session to discuss those issues. The Board agreed to come in at 5:30 p.m. on Tuesday, January 6th. She commented that the meeting today would be continued to Monday, January 5, 2004 at 7:00 p.m. for the corridor study.

IN RE: BOARD MEMBER COMMENTS

1. Mr. Clay stated this was his last Board meeting and in the future he felt when a new Supervisor was elected they should take office right away instead of waiting. He commented that is not the law but it should be. He said he had really enjoyed being on the Board and he hoped he had done some good things in the County. Mr. Bowman stated Mr. Clay you certainly have done a lot of good things and he had enjoyed serving on the Board with him.
2. Mr. Bracey commented he was hoping it would not get to this but he had to say what he had to say. He said he received a memo from Staff concerning a ceremony at 6:00 P.M. for the newly elected officials. He stated this had never been done in the past. The Board has met twice a month and that did not come to the Board to be voted. He stated he felt the Chairman had orchestrated this ceremony and the persons who asked for it should pay for it instead of using taxpayer's money. Continuing he commented where are these funds coming from? Mr. Bracey said if this request had come before the Board it probably would have

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been approved anyway. However, whoever organized this ceremony should pick up the bill since this Board did not approve it. He also asked if there was anyway that fund raisings in the County could be checked on. He commented that it had been brought to his attention that some of them are not legitimate. Many storeowners allow individuals to place jars for donations that aren't legal or needed. He asked if anything could be done about the situation. He said he had enjoyed working with the citizens of Dinwiddie County for the past 16 years. He commented he had enjoyed working with most of the Board members and staff here and he hoped they would keep things moving. He said you have to remember, "what goes around – comes around" and the Almighty is able. He thanked everyone for their assistance and help during his tenure.

3. Mr. Moody said he echoed the sentiment for the outgoing officials. He commented he had not done the numbers but it was probably about a century and a half of experience that the County would be losing. The County will surely miss that experience. He wished them all well and said he looked forward to working with the new members. He wished everyone a Merry Christmas and a Happy New. He commented he echoed Mr. Bracey's sentiments the Board should have a say so in any event when money is spent.
4. Mr. Bowman stated he would have to take the credit for the swearing in ceremony. He said that it is done in most of the Counties and he felt it is an event that should be recognized. He pointed out that there was a retirement ceremony already planned and he didn't recall that being voted on either. He commented that if it were a bother to the citizens he would be glad to pay for the swearing in ceremony. However, he felt it was more important to have the Board to come together, all the agencies, and all of the Constitutional Officers to work as a team, one body, with one goal. He said he felt it was more important to have a good relationship with the newly elected people coming in, than it actually was for the old people going out. But the old people have run this County credibly for years and it is important to recognize them. But if we had to do one or the other because of the problems we have had with the other Boards and Departments he would say get off on the right foot with the new people coming in. He said that is the way he felt about it and that is what he pushed for, and if he was wrong, the new Board could vote on it and if they wanted him to pay for it, he would.
5. Mr. Haraway asked that the laundry list be prepared for the Board for the January 6, 2004 meeting. He commented that he would

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also like to thank Mr. Clay and Mr. Bracey for their cooperation in working with him on the Board and the School Board; they even let him come back, and he hoped they both enjoyed their retirement.

IN RE: CLOSED SESSION

Mr. Clay stated I move to close this meeting in order to discuss matters exempt under section:

**Personnel -§2.1-3711(A) 1 – Planning; Appointments;
Acquisition of Property - §2.2-3711 A. 3**

Mr. Haraway seconded the motion. Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting “Aye”, the Board moved into the Closed Session at 5:26 P.M.

IN RE: CERTIFICATION

A Vote having been made and approved the meeting reconvened into Open Session at 6:25 P.M.

Whereas, this Board convened in a closed meeting under §2.1-3711(A) 1 – Personnel - Planning; Appointments; and §2.2-3711 A. 3 - Acquisition of Property.

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Clay, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting “Aye,” this Certification Resolution was adopted.

IN RE: PLANNING COMMISSION APPOINTMENT – DR. MARK MOORE

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Dr. Mark Moore is appointed to the Dinwiddie County Planning Commission to fill the unexpired term of Mr. Edward Hutson Titmus, III, for a term ending December 31, 2006.

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**IN RE: ACCEPTANCE OF RESIGNATION - DR. MARK MOORE -
DINWIDDIE COUNTY INDUSTRIAL DEVELOPMENT
AUTHORITY**

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the resignation of Dr. Mark Moore is hereby accepted.

**IN RE: DINWIDDIE COUNTY INDUSTRIAL DEVELOPMENT
AUTHORITY APPOINTMENT – COLONEL PERCELL
HOBBS**

Upon Motion of Mr. Bracey, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Colonel Percell Hobbs is appointed to the Dinwiddie County Industrial Development Authority to fill the unexpired term of Dr. Mark Moore, for a term ending February 5, 2007.

**IN RE: SOCIAL SERVICES BOARD APPOINTMENT – MR.
DONALD L. HARAWAY**

Upon Motion of Mr. Moody, Seconded by Mr. Clay, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Bowman, voting "Aye", Mr. Haraway, "Abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Donald L. Haraway is appointed to the Social Services Board to fill the unexpired term of Mr. Aubrey S. Clay, as the Board of Supervisors representative, for a term ending June 30, 2004.

**IN RE: PLANNING COMMISSION APPOINTMENT – MR.
MICHAEL W. STONE**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Michael W. Stone is appointed as the Board of Supervisors representative to the Dinwiddie County Planning Commission for a term ending December 31, 2007.

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**IN RE: DINWIDDIE COUNTY WATER AUTHORITY
REAPPOINTMENT – MR. NORMAN C. OLGERS**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Norman C. Olgers is hereby reappointed to the Dinwiddie County Water Authority, for a term ending December 31, 2007.

**IN RE: APPOINTMENT – DINWIDDIE COUNTY AIRPORT
AUTHORITY – MR. DONALD HANNON**

Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Donald Hannon is hereby appointed to fill the unexpired term of Ms. Bettie Guthrie on the Dinwiddie County Airport Authority, term expiring January 31, 2004.

**IN RE: APPOINTMENTS – CRATER PLANNING DISTRICT
COMMISSION (CPDC) - MR. THOMAS E. RASBERRY -
MR. ROBERT BOWMAN, IV - MRS. WENDY WEBER
RALPH**

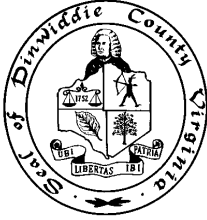
Upon Motion of Mr. Moody, Seconded by Mr. Bracey, Mr. Haraway, Mr. Bracey, Mr. Bowman, Mr. Moody, Mr. Clay voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Thomas E. Rasberry is reappointed to the Crater Planning District Commission (CPDC) for a term ending December 31, 2007; Mr. Robert Bowman, IV is appointed to the Crater Planning District Commission (CPDC) as the Executive Board Representative and Mrs. Wendy Weber Ralph is reappointed as the Board of Supervisors representative for a term ending December 31, 2007.

IN RE: RESOLUTION OF APPRECIATION – MR. H. L. PARRISH

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Resolution



of the BOARD OF SUPERVISORS of DINWIDDIE COUNTY, VIRGINIA

DECEMBER 16, 2003

IN RECOGNITION OF

MR. H. L. PARRISH

WHEREAS, Mr. H. L. Parrish served as the Court Services Supervisor, 11th District, for Dinwiddie County, Virginia with distinction and integrity from October of 1978, until October of 2003; and

WHEREAS, the Board of Supervisors on this 16th day of December 2003 is desirous of acknowledging these qualities and further to express its appreciation for this work on behalf of the County;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia, hereby commends Mr. Parrish for his many years of loyal service to Dinwiddie County and to extend to him our warmest regards on this occasion and our very best wishes for many years of health and happiness as he enters a new phase of his life;

BE IT FURTHER RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Mr. H. L. Parrish, and a copy spread upon the minutes of this meeting.

Upon motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman voting "Aye," the above resolution was adopted.

IN RE: ADJOURNMENT

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Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Bracey, Mr. Moody, Mr. Clay, Mr. Haraway, Mr. Bowman, voting "Aye", the meeting adjourned at 6:16 P.M. to be continued to 7:00 P.M. Monday, January 5, 2004 for the Corridor Study - Route 1 & Route 460 kick -off meeting.

IN RE: SWEARING IN OF NEWLY ELECTED BOARD OF SUPERVISORS – CONSTITUTIONAL OFFICERS

Mrs. Huntus Duke, Deputy Clerk of the Circuit Court, came forward to swear in the Board of Supervisors members and Constitutional Officers elected in November 2003. The following members came forward to take the oath:

Ms. Duke read the following:

"Do you swear that you will support the Constitution of the United States and the Constitution of the State of Virginia and that you will faithfully and properly discharge and perform all the duties as a member of the Dinwiddie County Board of Supervisors according to the best of your ability, so help you God."

The following signified they would by saying "I do", Mr. Robert L. Bowman, IV; Mrs. Doretha E. Moody; Mr. Harrison A. Moody; Mr. Donald L. Haraway; Mr. Michael W. Stone; Mr. William E. Jones; Mr. Eugene F. Marable, III; Mr. Samuel S. Shands; Mrs. Lori K. Stevens.

Robert Bowman, IV, Chairman

Wendy Weber Ralph
County Administrator

/abr