

The minutes of Board of Supervisors meetings contained within this website are **unofficial** and are provided solely for the convenience of the website user. The **official** minutes of Board of Supervisors meetings are maintained on paper, bound and are available to the public Monday through Friday 8:30 a.m. - 5:00 p.m. in the office of the County Administrator, located in the Pamplin Government Center, 14016 Boydton Plank Road, Dinwiddie, Virginia. For further information, please contact the Clerk of the Board of Supervisors at (804) 469-4500 or by e-mail at [arussell@dinwiddieva.us](mailto:arussell@dinwiddieva.us).

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 15<sup>TH</sup> DAY OF FEBRUARY, 2005, AT 12:30 P.M.

PRESENT:	HARRISON A. MOODY – CHAIRMAN	ELECTION DISTRICT #1
	MICHAEL W. STONE - VICE CHAIR	ELECTION DISTRICT #5
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	ROBERT L. BOWMAN IV	ELECTION DISTRICT #3
	DORETHA E. MOODY	ELECTION DISTRICT #4

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**IN RE: CLOSED SESSION**

Mr. Haraway moved to close the meeting in order to discuss matters exempt under section: §2.2-3711 (A)(1) – Personnel – Planning, and County Attorney; §2.2-3711 (A)(5) – Industrial;

The motion was seconded by Mr. Bowman, Ms. Moody, Mr. Bowman, Mr. Haraway, Mr. Stone, Mr. Moody, voting “Aye”, the Board moved into the Closed Meeting at 12:39 P.M.

The meeting reconvened into Open Session at 2:08 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under: §2.2-3711 (A)(1) – Personnel – Planning, and County Attorney; §2.2-3711 (A)(5) – Industrial; §2.2-3711 (A)(30) – Contract Negotiations

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Stone, Seconded by Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Haraway, Mr. Stone, Mr. Moody, voting “Aye”, this Certification Resolution was adopted.

**IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE**

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Mr. Harrison A. Moody, Chairman, called the regular meeting to order at 2:09 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

W. Kevin Massengill, Interim County Administrator, stated 2 items needed to be added under Action Items: #7 Employee Benefit Recommendation and #8 To Enact An Emergency Ordinance to amend Section 19-9 of the Code of the County of Dinwiddie, Virginia to establish application and disposition deadlines for equalization of real estate assessments.

Upon Motion of Mr. Haraway, Seconded by Mr. Stone, Mr. Haraway, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye", the above amendment(s) were approved.

**IN RE: MINUTES**

Upon Motion of Mr. Stone, Seconded by Ms. Moody, Mr. Haraway, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that approval of the February 1, 2005 Continuation Meeting are approved in their entirety.

**IN RE: CLAIMS**

Upon Motion of Mr. Stone, Seconded by Ms. Moody, Mr. Haraway, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1047700 through 1047846, (voided check number(s) 1047703).

**FY – 04/05**

**Accounts Payable:**

(101) General Fund	\$ 189,601.65
(103) Jail Commission	\$ 28.57
(105) Playground Equipment	\$
(209) Litter Control	\$
(222) E911 Fund	\$ 2,593.22
(225) Courthouse Maintenance	\$
(226) Law Library	\$ 899.60
(228) Fire Programs & EMS	\$ 1,877.81

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(229) Forfeited Asset Sharing	\$	
(304) CDBG Grant Fund	\$	1,401.94
(304) Capital Projects Fund	\$	342.02
(401) County Debt Service	\$	<u>14,953.27</u>
<b>TOTAL</b>	<b>\$</b>	<b>209,820.27</b>

**IN RE: COMMUNICATIONS EQUIPMENT REQUISITION #14 –  
DINWIDDIE COUNTY IDA PUBLIC FACILITIES LEASE  
REVENUE NOTE SERIES 2003**

Mr. David Jolly, Director of Fire, sent the following invoices from Motorola, for expenses from the Dinwiddie County IDA Public Facilities Lease Revenue Note Series 2003 for payment:

Invoice #34244400	Replaced defective antenna relay in Micor Sirs transmitter	\$ 72.50
Invoice #34244100	Wall mount speaker for rescue squad	\$ 34.50
Invoice #34243800	Installed speaker wire in bunkroom	\$ 395.00
Invoice #34243900	Installed and supplied 6 ceiling speakers and one horn speaker for audio zoning	\$2,290.50
Invoice #34244000	Installed PA amplifier and 2 ceiling speakers 2 volume controls and 1 horn speaker	\$1,344.50
Invoice #34242900	Installed speaker wire in bunkroom to amplifier for audio zoning. 1 horn speaker for station	\$ 494.00
Invoice #34243000	Installed and supplied PA amplifier & 1 speaker	\$1,195.00
Invoice #34242800	Removed old Centracom console, Centralink 911 system and disposed of equipment	\$ 500.00

**TOTAL DUE \$6,326.00**

Upon Motion of Mr. Stone, Seconded by Ms. Moody, Mr. Haraway, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number #14 in the amount of \$6,326.00 be approved and funds appropriated for expenses from the Dinwiddie County IDA Public Facilities Lease Revenue Note Series 2003.

**IN RE: HIGH SCHOOL REQUISITION #3 & ELEMENTARY  
SCHOOL REQUISITION #4 & – IDA SERIES 2004-B**

**To:** Anne R. Howerton  
**From:** Dr. Charles Maranzano  
**CC:** Dr. James Lanham

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**Date:** 2/10/2005

**Re:** Requisitions for Elementary and High School Projects

The attached requisitions were approved by the Dinwiddie School Board at their meeting on February 8, 2005 for both the elementary and high school projects, and are being forwarded to you for Board of Supervisors approval and payment.

**No. HS-3**

### REQUISITION FROM THE PROJECT FUND

[Indicate whether from Note Account or Bond Account of Project Fund by marking a line through incorrect account]

Note/Bond Account

Industrial Development Authority of Dinwiddie County, Virginia  
\$15,000,000 Lease Revenue Notes, Series 2004A and  
\$41,040,000 Lease Revenue and Refunding Bonds, Series 2004B

**TO:** SunTrust Bank

**FROM:** The Industrial Development Authority of Dinwiddie County, Virginia,  
Project Fund

**DATE:** February 8, 2005

The undersigned Authorized County Representative requests that you make the following disbursements from the referenced Project Fund:

<u>AMOUNT</u>	<u>TO</u>	<u>PURPOSE</u>
\$107,775	Moseley Architects	Schematic Design Invoice # 441100-00003
TOTAL OF THIS REQUISITION		<b>\$107,775</b>

**No. ES-4**

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## REQUISITION FROM THE PROJECT FUND

[Indicate whether from Note Account or Bond Account of Project Fund by marking a line through incorrect account]

### Note/Bond Account

Industrial Development Authority of Dinwiddie County, Virginia  
\$15,000,000 Lease Revenue Notes, Series 2004A and  
\$41,040,000 Lease Revenue and Refunding Bonds, Series 2004B

TO: SunTrust Bank

FROM: The Industrial Development Authority of Dinwiddie County, Virginia,  
Project Fund

DATE: February 8, 2005

The undersigned Authorized County Representative requests that you make the following disbursements from the referenced Project Fund:

<u>AMOUNT</u>	<u>TO</u>	<u>PURPOSE</u>
\$9,750	Moseley Architects	Schematic Design Invoice #441080-00004
TOTAL OF THIS REQUISITION		<b>\$9,750</b>

Upon Motion of Mr. Stone, Seconded by Ms. Moody, Mr. Haraway, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Requisition Number HS #3 for the High School in the amount of \$107,775.00 and Requisition Number ES #4 for the Elementary School in the amount of \$9,750 be approved and funds appropriated for expenses from the Dinwiddie County IDA Lease Revenue and Refunding Bonds, Series 2004-B.

### IN RE: CITIZENS COMMENTS

1) Michael Bratschi - 23500 Cutbank Road, McKenney, VA – requested that the Board remind county employees not to interfere with citizens who are trying to get people to register to vote, or sign petitions. He questioned the recent Republican nomination process and made derogatory comments towards

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Mr. Bowman and his wife. Mr. Moody interrupted and stated all comments should be germane to the business of the Board.

2) Geri Barefoot – 7411 Frontage Road, Petersburg, VA – stated it has been over a year that the Board promised the citizens a Biosolids Monitor and the County still does not have one. She questioned whether the County has any Bills or Ordinances pertaining to Erosion and Sediment Control because if there is, no one is following it. She commented new Bills have been passed in the Senate and if the County is not careful they could be heavily fined for not having these bills in the County Code.

3) Anne Scarborough – Boydton Plank Road, Dinwiddie, VA – said several citizens called her to ask the Board why they had not vigorously opposed the closing of the area VDOT Office on Rt. 703. Due to its location personnel could respond more quickly to problems all over the County. She also requested that the Board look into the proposal of the School Board to construct a new elementary school for an increase of only 85 students. The present enrollment at Rohoic is 515 the new school slated to be build is for 600 students.

#### **IN RE: VDOT REPORT**

Mr. Ray Varney, Resident Engineer, Virginia Department of Transportation, thanked the Board for the cards and concerns in relation to his Dad passing. He provided the following update:

1. A preconstruction meeting was held with Crowder Construction for the Squirrel Level Road project scheduled to start March 1, 2005. Phase II is progressing as scheduled too.
2. The bridges over I-85 are on schedule. He stated VDOT has been working on trying to get a contractor to bid on some concrete patching on 85 and 295.
3. VDOT is going to be working on the Rt. 604 project before the next fiscal year. The Secondary 6 Year Plan called for that work for next year but VDOT is going to rent some equipment with an operator to do some of the work. VDOT will work on the shoulders and ditches and then work to get the surface improved.
4. He commented headquarters is closing some of the small offices because they are not functional. If the Board finds they are not being responsive for whatever reason just let him know right. The goal is to be more efficient.

#### **Board Member Request/comments**

Mr. Moody stated that pothole repair is needed throughout the County. Mr. Varney commented VDOT would start pothole patching around about April.

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**IN RE: FINANCIAL REPORT – ANNE HOWERTON**

Mrs. Anne Howerton, Financial Director, commented that the January financial report was included in their packets and she would answer any questions they had. Continuing, she mentioned that most of the budget variances were due to the timing of the 3<sup>rd</sup> quarter contributions.

**IN RE: COPURCHASE OF SCHOOL AND COUNTY PROPERTY**

Mr. Kevin Massengill, Interim County Administrator, stated at the last meeting Dr. Charles Maranzano had approached the Board to request their consideration to share in the purchase of a new elementary site which is located off Route 460 adjacent to the Wal-Mart Distribution Center. The property could serve a dual purpose for Parks and Recreation and Fire/EMS Services for the County. The cost of the remaining parcel, which is approximately 125 acres, is \$520,000. He stated if the Board was in agreement with the request, did they have any suggestions as to how the financing could be handled.

Mr. Haraway made the motion for the County to arrange the financing of the property over a 5 year period to be paid in \$104,000 yearly increments. He said it was a valuable piece of property and the County could certainly use it in the future. Mr. Bowman seconded the motion. Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody, voting "Aye", motion carried.

Dr. Maranzano thanked the Board for their interest in the joint project. He stated that as they move forward with the project, he certainly felt they were all looking out for the future of Dinwiddie County; and he was very excited to bring a new elementary school to that area.

Dr. Maranzano also responded to the comment about the efficiency of the new elementary school. He stated the footprint of Rohoic was designed for a capacity of slightly more than 300 students. The new elementary school is currently designed for 600 students. The burden will be taken off about 200 students and staff members who spend their day in trailers. In essence the new elementary school doubles the capacity of Rohoic Elementary. Continuing he stated given the projected growth numbers he would love to build it for more than 600. But it would be a function of what can be afforded at this time. He said he would like to set up a meeting with the Board of Supervisors, School Board, and members of the Industrial Development Authority so they could share what they intend to build and how it fits within the proposed budget.

**IN RE: AUTHORIZATION TO ACCEPT SETTLEMENT WITH  
SELECTIVE INSURANCE COMPANY**

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Mrs. Anne Howerton, Financial Director, stated shortly after the ambulance accident, Sands, Anderson, Marks, & Miller was retained for legal services to represent the County. Legal expenses were incurred from July 21, 2003 through October 21, 2003 which totaled \$4,562.13. These expenses were submitted to the County's insurance company, Selective Insurance Company, as part of the whole ambulance suit. However, Selective's policy is to only pay legal expenses once a claim has been filed. Since official notice of the claim was not received by the County until November, Selective originally rejected the \$4,562.13 invoice from SAMM.

Mrs. Wendy Ralph, former County Administrator, wrote a letter to Selective dated January 6, 2005 protesting this. Mrs. Howerton commented since then she has been working with Selective to resolve the issue. Selective has agreed at this point to pay 2/3 of the Sands, Anderson, Marks, & Miller invoice, \$3,041.42, but the County will be responsible for the remaining amount of \$1,520.71. She stated she felt this was a fair compromise and recommended that the Board accept Selective's offer.

Mr. Haraway commented when the insurance policy is up for renewal, Staff should contact other companies for estimates that don't have the language that they will only pay once a claim has been filed. He said it had been his experience that many times legal fees are incurred to prevent the County from having legal issues.

Upon motion of Mr. Haraway, Seconded by Mr. Stone, Mr. Bowman, Mr. Haraway, Ms. Moody, Mr. Stone, Mr. Moody, voting "Aye",

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia authorized staff to accept the offer from Selective to pay \$3,041.42 of the legal fees for Sands, Anderson, Marks, & Miller for the ambulance accident.

**IN RE: FINANCING COURTHOUSE WWTP EXPANSION**

Mr. Ben Jones with the Dinwiddie County Water Authority requested that the Board authorize the County Administrator to proceed with securing funding for the expansion of the Courthouse Waste Water Treatment Plant. The plant will be expanded from 50,000 (gpd) gallons per day to 100,000 gpd. The engineers estimate the construction cost to be \$1.5 million.

Mr. Massengill added that the plants current capacity is 50,000 (gpd) gallons per day. The reason the expansion is needed is because of the DEQ's permit requirements. Once it exceeds 95% of the design flow for 3 consecutive months DEQ requires an expansion. Unfortunately, this has already happened and the County is at a point where such an upgrade it is mandatory. The

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expansion would increase the current capacity of 50,000 (gpd) to 100,000 gpd. This will give us the adequate amount of future flow that will be needed.

There was a lengthy discussion between the Board members, Interim County Administrator, and Mr. Jones regarding the need to expand the plant to that large of a capacity; why the County is responsible for the cost of the expansion; why doesn't the County receive any revenue from such an increase; are there other plants in the County that have the same stipulation; who is allowed to hook up to the system; and what the percent of usage is on the plant.

Mr. Haraway stated he did not agree with taking out a bond issue to finance the \$1.5 million dollar expansion; because the cost associated with a bond issue is a material amount. He said a municipal loan would be a more appropriate route to take where the issuance cost would be much less. Mr. Moody said VACo has that lending arm also which staff could investigate.

The Interim County Administrator stated he would like to work with Mrs. Howerton, Robert Wilson, and Ben Jones to come up with a good recommendation for financing before proceeding with the request.

Mr. Bowman stated he wanted to know what the policy was for connecting to the system. Mr. Jones stated he would have Mr. Wilson contact him to answer his questions. Mr. Haraway commented there are a lot of questions that need to be answered before the Board approves this \$1.5 million dollar request. Mr. Moody instructed the Administrative Staff to meet with Mr. Wilson and one board member to discuss these issues.

Mr. Bowman stated if the new high school is going to tie into the system there should be funding in the project for it. Mr. Massengill commented he would get them involved in the meeting also.

**IN RE: RESOLUTION OF SUPPORT VIRGINIA MOTORSPORTS  
PARK GRANT – VIRGINIA TOBACCO COMMISSION**

Mr. William Scheid, Director of Planning, presented the following resolution of support to the Board for adoption.

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**RESOLUTION OF SUPPORT FOR VIRGINIA MOTORSPORTS PARK GRANT  
APPLICATION TO THE VIRGINIA TOBACCO INDEMNIFICATION AND  
COMMUNITY REVITALIZATION COMMISSION**

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**WHEREAS**, the Virginia Motorsports Park is a racing facility located within the County of Dinwiddie; and

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**WHEREAS**, the Virginia Motorsports Park has been approached by the National Hot Rod Association and expressed a willingness to return their annual racing event to the Virginia Motorsports Park if several improvements are made to the race track; and

**WHEREAS**, the annual racing event of the National Hot Rod Association has a significant regional impact on the economic well-being of tobacco counties such as, Dinwiddie, Greensville, Sussex and those westward, as well as other political jurisdictions within the Crater Planning area; and

**WHEREAS**, the Virginia Motorsports Park in conjunction with the County of Dinwiddie have expressed an interest in working together and are eligible to apply for special project funding through the Economic Development Grant Program administered by the Virginia Tobacco Indemnification and Community Revitalization Commission to make the needed improvements to their facility.

**NOW THEREFORE, BE IT RESOLVED** by the Dinwiddie County Board of Supervisors that the Board proclaims its support for the Virginia Motorsports Park grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for special project funding with the knowledge that there will be local and regional economic benefits derived when the NHRA event is reestablished in Dinwiddie County.

Mr. Haraway asked for clarification as to whether these funds were coming from a regional fund rather than funds that are set aside for Dinwiddie County; and by tapping this fund it will have no affect on other funds coming to the County. Mr. Scheid replied that is correct, it is a regional fund.

The Interim County Administrator stated Mr. Bowman and he presented this same resolution to the Crater Planning District Commission last Thursday and it was unanimously adopted by the Commission.

Mr. Scheid stated he called the Counties of Sussex and Greensville and solicited their support. He said he was going to forward a resolution to the County Administrators and ask for their support in this venture.

Mr. Bryan Pierce, General Manager, Virginia Motorsports Park commented NHRA had one event when the track was first opened. The park is seeking to bring that sanction of body back and to make capital improvements and infrastructure improvements to the facility which would benefit not only the NHRA program but also help to entice other major events to the track. If achieved, the grant will be used to make the necessary short and long term improvements.

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Upon motion of Mr. Bowman, Seconded by Mr. Stone, Mr. Haraway, Ms. Moody, Mr. Bowman, Mr. Stone, Mr. Moody, voting "Aye", the above resolution was approved.

**IN RE: RESOLUTION OF SUPPORT VIRGINIA MOTORSPORTS  
PARK GRANT – FEDERAL GRANT ASSISTANCE**

Mr. William Scheid, Director of Planning, presented the following resolution of support for approval.

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**RESOLUTION OF SUPPORT FOR VIRGINIA MOTORSPORTS PARK GRANT  
APPLICATION FOR FEDERAL GRANT ASSISTANCE**

---

**WHEREAS**, the Virginia Motorsports Park is a racing facility located within the County of Dinwiddie; and

**WHEREAS**, the Virginia Motorsports Park has been approached by the National Hot Rod Association which expressed a willingness to return their annual racing event to the Virginia Motorsports Park if several improvements are made to the race track; and

**WHEREAS**, the annual racing event of the National Hot Rod Association has a significant regional impact on the economic well-being of the Crater Planning District Commission area as well as the County of Dinwiddie; and

**WHEREAS**, the Virginia Motorsports Park in conjunction with the County of Dinwiddie have expressed an interest in working together to secure federal funding for the improvements needed at the Virginia Motorsports Park;

**NOW THEREFORE, BE IT RESOLVED** that the Dinwiddie County Board of Supervisors proclaims its support for the Virginia Motorsports Park grant application to secure federal funding with the knowledge that there will be significant local and regional economic benefits derived when the NHRA event is reestablished in Dinwiddie County.

Upon motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Haraway, Ms. Moody, Mr. Bowman, Mr. Stone, Mr. Moody, voting "Aye", the above resolution was approved.

**IN RE: APPOINTMENT – MR. BRYAN COBB – PLANNING  
COMMISSION**

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Upon motion of Mr. Haraway, Seconded by Mr. Stone, Mr. Haraway, Ms. Moody, Mr. Bowman, Mr. Stone, Mr. Moody, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Bryan Cobb is hereby appointed, as the District 2 representative, to serve on the Dinwiddie County Planning Commission for a term ending December 31, 2008.

**IN RE: EMPLOYEE BENEFIT RECOMMENDATION**

Mrs. Anne Howerton, Director of Finance, commented that a number of employees had shown interest in having short term disability insurance available to them through payroll deductions. There was also some interest in having a flexible spending account both medical expense and dependant care expenses as a payroll deduction as well.

The Social Services Department spearheaded the RFP to solicit bids for voluntary short-term disability, personal accident, and cancer insurance and Flexible Spending Accounts for dependent care and medical expenses for employees. They received four proposals and subsequently interviewed the prospective companies on February 2, 2005. Members of Staff participated in the interviews, along with several other County and Constitutional Officers' employees. The companies giving presentations were DiventiSolutions, Colonial Insurance, and 2 different AFLAC representatives.

After much discussion and a comparison of the proposed rates to the School Board's voluntary insurance program, we decided on AFLAC through Ron and Britta Martin. This couple is affiliated with the same regional AFLAC office as the School Board's AFLAC representative.

Mrs. Howerton requested authorization to add AFLAC short-term disability, personal accident, and cancer insurance and Flexible Spending Accounts for dependent care and medical expenses to our employee benefit package. This insurance would be voluntary and completely paid for by the participating employees. Contingent upon the Board's approval, the new plan would be introduced and offered to the employees at the annual employee health fair this spring, and again during open enrollment in June.

Mr. Haraway stated for years he had been trying to have Administration come up with a Flexible Spending Account because this is an extremely important financial benefit to the employees. He congratulated Mrs. Howerton for bringing it to fruition. Mrs. Howerton commented Social Services did most of the work and she would pass the compliment on to them.

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Mr. Haraway commented he would like to make it understood that the Board is not advocating that employees buy these different types of insurances. They are being made available to the employees on a voluntary basis.

Upon motion of Mr. Haraway, Seconded by Ms. Moody, Mr. Haraway, Ms. Moody, Mr. Bowman, Mr. Stone, Mr. Moody, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Staff was authorized to add AFLAC short-term disability, personal accident, and cancer insurance and Flexible Spending Accounts for dependent care and medical expenses to the County's employee benefit package. This insurance would be voluntary and completely paid for by the participating employees.

**IN RE: EMERGENCY ORDINANCE TO ESTABLISH APPLICATION AND DISPOSITION OF DEADLINES FOR EQUALIZATION OF REAL ESTATE ASSESSMENTS**

The Interim County Administrator pointed out that this ordinance was adopted at the December 7, 2004 Board meeting to establish a deadline when the equalization board would sit for 2005. However, due to the length of time it took to make the appointments to the equalization board and get them trained, the date for the applications had passed. Therefore, it is necessary to change the deadline for receipt of applications to the county board of equalization to be March 1, 2005. The deadline for disposition of timely applications shall remain the same which is March 1, 2005, which would still give them 30 days to complete the hearings. At this time it is necessary to adopt this emergency ordinance to reflect the date change from February 1<sup>st</sup> to March 1<sup>st</sup>, 2005.

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Haraway, Ms. Moody, Mr. Bowman, Mr. Stone, Mr. Moody, voting "Aye",

**BE IT ORDAINED** by the Board of Supervisors of Dinwiddie County, Virginia, that Section 19-9 of the Code of the County of Dinwiddie be amended and reordained as follows:

**AN ORDINANCE TO AMEND SECTION 19-9 OF THE CODE OF THE COUNTY OF DINWIDDIE, VIRGINIA TO ESTABLISH APPLICATION AND DISPOSITION DEADLINES FOR EQUALIZATION OF REAL ESTATE ASSESSMENTS**

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## **Sec. 19-9 Application and Disposition Deadlines for the Processing of Equalization of Real Estate Assessments.**

(a) The deadline for receipt of applications to the county board of equalization shall be ~~February 1, 2005~~ March 1, 2005.

(b) The deadline for disposition of timely applications by the county board of equalization shall be April 1, 2005.

This Ordinance shall become effective immediately upon its adoption by the Board of Supervisors.

### **IN RE: COUNTY ADMINISTRATOR COMMENTS**

1) Mr. Massengill presented the following tentative budget workshop schedule to the Board.

#### Budget Calendar UPDATED

##### February 16, 2005

- 1:00-2:00 (Treasurer and Commissioner of the Revenue)
- 2:00-2:30 (Sheriff's Department)
- 2:30-3:00 (Commonwealth's Attorney)
- 3:00-4:15 (Public Safety)
- 4:15-4:45 (Information Technology)
- 4:45-5:00 (Parks & Recreation)

##### March 1, 2005

- 2:00-4:00 (District County Clerk, Misc. Departments – New requests)
- 4:00-5:30 (School Boards Budget Workshop)
- 6:00-7:30 (Closed Session)
- 7:30- (Regular Meeting)

##### March 15, 2005

- Budget Finalized

##### March 22<sup>nd</sup> and 29<sup>th</sup>

- Budget Advertised

##### April 5, 2005

- 7:30 - Public Budget Hearing

##### April 19, 2005

- 2:00 - Budget Adopted

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Mr. Massengill complimented the Board for their professionalism during the time he served as Interim County Administrator. As you know Mr. Gregory Horwedel the new County Administrator will begin his job on February 22<sup>nd</sup>; and he could not say enough regarding the staff that we have, from the department heads to the division chiefs as well as all of the line level employees and the leadership of the Board during the transition. He expressed his appreciation to them for making the transition period between County Administrators enjoyable.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Stone stated the Board would like to also thank Mr. Massengill for the fine job he did during the interim period. On Monday, February 21<sup>st</sup> from 7:00 – 9:00 P.M. the District 5 meeting will be held at the McKenney Town Hall.

Mr. Bowman echoed Mr. Stone's comments and stated Mr. Massengill had done a fine job as Interim County Administrator. He commented he had received pictures of some tour buses parked on the street in a residential area in District 3. Continuing he said this gentleman also brings tractor trailers in this residential area also. He asked the Interim County Administrator to pass them on to the Planning Commissioners to see if they would get the Off Street Parking Ordinance moving again. Mr. Haraway stated he received a call and it is happening in District 2 too.

Mr. Haraway said he would like to echo Mr. Stone and Mr. Bowman's remarks too; and he felt Mr. Massengill and Mrs. Howerton both have done a superb job. Continuing he commented both people who prepared the budget in the past are gone and when you try to prepare a budget for the first time it takes a lot of initiative and knowledge. He congratulated them and stated it shows that the County really has some excellent young people to lead it in the future.

Ms. Moody commented she would also like to thank Mr. Massengill for being such a help to the Board and Mrs. Howerton.

Mr. Moody stated he shared the same feelings. It had been a smooth transition and he looked forward to working with our new County Administrator. He commented there's a lot of work that needed to be done in the county and he hoped everyone would work together to accomplish it.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Haraway, Seconded by Mr. Stone, Mr. Bowman, Mr. Haraway, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye", the meeting adjourned at 5:24 P.M. to be continued until 1:00 P.M. on Wednesday, February 16, 2005 for a budget work shop in the Multi-Purpose Room.

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Harrison A. Moody, Chairman

ATTEST: \_\_\_\_\_

W. Kevin Massengill  
Interim County Administrator

/abr