

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 21ST DAY OF JUNE, 2005, AT 2:00 P.M.

PRESENT: HARRISON A. MOODY – CHAIRMAN ELECTION DISTRICT #1
MICHAEL W. STONE - VICE CHAIR ELECTION DISTRICT #5
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN IV ELECTION DISTRICT #3
DORETHA E. MOODY ELECTION DISTRICT #4

OTHER: GREG HORWEDEL, COUNTY ADMINISTRATOR
KEVIN MASSENGILL, ASSISTANT COUNTY ADMINISTRATOR
MICHAEL H. DREWRY, COUNTY ATTORNEY
ANN HOWERTON, FINANCE DIRECTOR

=====

IN RE: ADJOURNMENT OF JUNE 13TH CONTINUATION MEETING

Mr. Harrison A. Moody, Chairman, at 2:02 P.M. called to order the June 13th continuation meeting that was held at Grace Baptist Church and asked for a motion to adjourn that meeting.

Upon Motion of Mr. Stone, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting “Aye”, the Continuation Meeting was adjourned.

IN RE: CALL TO ORDER – INVOCATION – PLEDGE OF ALLEGIANCE

Mr. Harrison A. Moody, Chairman, called the June 21st regular meeting to order at 2:04 P.M. followed by the Lord’s Prayer and the Pledge of Allegiance.

IN RE: AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

IN RE: MINUTES

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting “Aye”,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the May 17, 2005 Regular Meeting, the June 7, 2005 Regular Meeting with two corrections and the June 13, 2005 Continuation Meeting are approved. The first correction for June 7th is page one under call to order. Mr. Harrison A. Moody called the meeting to order and not Mr. Donald L. Haraway. The second correction is page twenty and the last sentence. The meeting continued on June 13th and not June 16th.

IN RE: CLAIMS

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1049568 through 1049735 (voided check number(s) 1049567).

FY – 04/05

Accounts Payable:

(101) General Fund	\$	225,308.90
(103) Jail Commission	\$	
(105) Playground Equipment	\$	1,108.50
(209) Litter Control	\$	
(222) E911 Fund	\$	2,722.70
(225) Courthouse Maintenance	\$	1,508.73
(226) Law Library	\$	37.15
(228) Revenue Federal	\$	
(228) Fire Programs & EMS	\$	2,810.84
(229) Forfeited Asset Sharing	\$	996.97
(304) CDBG Grant Fund	\$	226.96
(305) Capital Projects Fund	\$	3,013.86
(401) County Debt Service	\$	<u>19,193.86</u>

TOTAL \$ 256,928.49

IN RE: SCHOOL BOND REQUISITION #ES-7 & HS-6

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia that the School Bond Requisition #ES-7 & HS-6 be approved.

IN RE: WASTE MANAGEMENT CONTRACT EXTENSION

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia that the Waste Management Contract Extension be approved.

IN RE: COUNTY PAY GRADE CLASSIFICATION STRUCTURE

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia, that the County Pay Grade Classification Structure be approved.

IN RE: NEW ELEMENTARY SITE LAND PAYMENT

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia that the New Elementary Site Land Payment be approved and funds appropriated from the undesignated general fund balance.

IN RE: SCHOOL FUNDS APPROPRIATION TRANSFER

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia that the School Funds Appropriation Transfer be approved.

IN RE: SALE OF SURPLUS PROPERTY

Mr. Moody requested that the auction for the surplus property be extended from 30 days to 60 days.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

WHEREAS, the following personal property ("Surplus Property") has become obsolete and unusable by Dinwiddie County ("County"):

1971 Ford Pick up Truck	F10GNM0068
1993 Ford Thunder Bird	1FAPP6244PF208316
1990 Dodge Van	2B4FK4530LR675966
1993 Ford Aerostar Van	1FMCA11UXPZB76685

1994 Oldsmobile Cutlass	1G3AG55M8R6414307
1995 Oldsmobile Cutlass	1G3AJ55MXS6387702
1992 GMC Pickup	1GTDC14Z2NE550351
1980 Ford Fire Truck	C91PVGG5152
1989 Chevy Cavalier	1G1J5116K7232587
1996 Ford Crown Victoria	2FALP71W2TX203889
1996 Ford Crown Victoria	2FALP71WXTX203879
1998 Ford Crown Victoria	2FAFP71W4WX117047
1996 Ford Crown Victoria	2FAFP71W6TX203880
1996 Ford Crown Victoria	2FAFP71W3TX203870
1998 Ford Crown Victoria	2FAFP71WOWX117045

WHEREAS, in accordance with Section 15.2-951 of the Code of Virginia, as amended, localities may dispose of personal property, and in accordance with Section 15.2-1236 of the Code of Virginia, as amended, all sales of personal property which has become obsolete and unusable shall be based wherever feasible on competitive bids;

WHEREAS, the Board of Supervisors is of the opinion that it is in the best interests of the County to dispose of the Surplus Property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Surplus Property as listed above is declared obsolete and unusable and is authorized for sale at a joint public auction with the School Board of Dinwiddie County, Virginia to be held within 60 days of the date of this resolution.

IN RE: NETWORK PRINTER/COPIER/SCANNER/FAX PURCHASE

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia that the Network Printer/Copier/Scanner/Fax Purchase be approved funds appropriated from the undesignated general fund balance.

IN RE: DISTRICT 19 – COMMUNITY SERVICES BOARD – FY 06 PERFORMANCE CONTRACT

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

WHEREAS, District 19 Community Services Board ("Board") was created to provide mental health, mental retardation, and substance abuse services to local citizens; and

WHEREAS, the Performance Contract establishes accountability and funding mechanism between the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (“Department”) and the Board; and

WHEREAS, in accordance with Section 37.1-198 of the Code of Virginia, as amended, requires approval by formal vote of the governing body of each political subdivision that established the Board; and

WHEREAS, the Board of Supervisors is of the opinion that it is in the best interests of the County to approve the Performance Contract.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby approve the FY 2006 Community Services Performance Contract.

IN RE: CITIZENS COMMENTS

1) Michael Bratschi – 23500 Cutbank Road – McKenney VA said the Board adopted some bylaws on March 16th 2004. He said Article seven section (b) of those by laws references appointments to committees. He said he thought the last two appointments Mr. Bowman made contradict those bylaws. He would like for the county attorney to see if the code has been violated and if so the persons removed and reappointments done.

2) Eva Bratschi – 23500 Cutbank Road – McKenney VA said she commends the county for taking the lead in gang prevention in the community and the schools. She said after speaking with school administrators in Brunswick County where she teaches, they were interested in putting together a task force with Dinwiddie and other surrounding Counties. She highly recommends that they consider appointing her husband to this task force, because he has twenty years of background knowledge in this area.

3) David Mears – 7230 Jack Drive – Petersburg VA said his home took in coming fire for three days from the Ducks Unlimited activities at Virginia Motor Sports Park. He called the personnel at Ducks Unlimited to inform them of the situation and corrective action was not immediately taken to remedy the situation. He would like for Mr. Moody to review the video information that he recorded regarding this incident.

4) Patsy Mears – 7230 Jack Drive – Petersburg VA said she did not like the way her complaint about Ducks Unlimited firearm’s safety was handled by the Sheriff’s department. She felt the situation was serious and in her opinion they treated her and her husband with total disrespect.

5) George Hobbs – 19119 Haligan Park – Petersburg VA said he would like to notify the county about crime and theft in the neighborhood where he lives.

He said in his opinion the Sheriff's Department is not doing anything about it. He would like to set up a meeting with the county and the Sheriff with his Captain to investigate his situation.

6) Geri Barefoot – 7411 Frontage Road – Petersburg VA said she has listened to the county question a business man of this county because he, in her opinion, mistakenly violated a zoning ordinance. She asked why the county did not fix up some paperwork and let his business operation be grandfather. She said that in her opinion, the county needs small business, because they are the back bone of the county. She said that in her opinion Mr. Robert L. Bowman, a Board of Supervisor for Dinwiddie County, has a business that is possibly in violation and she asked that her statement concerning Mr. Bowman's business being in possible violation be put in the minutes.

Mr. Bowman said that Ms. Barefoot could have save herself a lot of time if she would have called and spoken to him about his business being in violation. He said there was a Conditional Use Permit applied for and granted for his business.

7) Paul Coleman – Business Address at 8018 Boydton Plank Road – Dinwiddie VA said he was made aware of the incident concerning the Mears after the fact on Sunday, but said that Mr. Gary Goodpacer, Director of Duck Unlimited and those involved with the shooting met on Sunday evening and recognized that something needs to be done. He said they received second hand information from the Deputy on site, and that he thought as a result of the conversation everything was ok. He said Virginia Motor Sports Park and Mr. Goodpacer are willing to work with the county when an appropriate course of action has been determined.

8) Gloria Jones – 25909 Weakley Road – Petersburg VA said she would like to address two issues to the Board. One is the dumpsters in her community are being used by citizens from other jurisdictions all times of the night. They are placing their trash around the dumpsters and not in them. She said in her opinion that having someone there to monitor the dumpsters would pay for itself, because those persons could be prosecuted and charged. Second is the new curfew that has been established. She applauded the Board for having the courage to establish a curfew, but something needs to be done on behalf of the young people now that there is no where else for them to go. She suggested that a committee be formed to help define more activities for young people.

9) David Dudley – 25907 Smith Grove Road – Petersburg VA said that he worked at the Ducks Unlimited and knows for a fact that they were shooting other weapons besides rifles and shotguns. They had an exhibition of the old western style six shooters. He also said the county now has three 10' X 10' dog runs waiting to be put up. Finally, he said he wanted to know the status on the high speed rail coming through Dinwiddie County.

10) Anne Scarborough said in her opinion we have problems with growth. She said she believes the county should preserve our open space and farm land. She also wanted the county to stop penalizing a small tax paying business man by not advertising in The Monitor. She said she thought, the county pays more by advertising in The Progress than in The Monitor.

IN RE: VDOT – RAY VARNEY

Ray Varney – Resident Engineer – Virginia Department of Transportation said his first item is a request to have a work session with the Board concerning the secondary six year plan. His second item is the construction of Squirrel Level Road. The project is scheduled for completion by November 1, 2005. The bridge work on the interstate will be completed by March or April of 2006. He said the pavement schedules will begin soon in the county. He said this involves workers doing some surface treatments, some plant mix or asphalt being applied to the county roads as needed.

**IN RE: ANIMAL CONTRL – LEASH LAW PROPOSAL – MARY ELLISON
DIRECTOR OF ANIMAL CONTROL**

Mary Ellison said that she has developed a proposal to address a laundry list item from the Board. Her Leash Law Proposal would prohibit “unaltered dogs” (in other words, dogs that are not spayed/neutered) from running at large.

- (a) No unaltered dog shall run at large in the county. Any person who is the owner or custodian of an unaltered dog found running at large in the county shall be in violation of this section.
- (b) For the purposes of this section, a dog shall be deemed to be “running at large” while roaming, running or self-hunting off the property or premises of its owner or custodian and not under the immediate control of the owner or custodian or his agent.
- (c) This section shall not apply to any person while engaged in law enforcement or search and rescue activity; in a supervised formal obedience training class or show; during formally sanctioned field trials; while engaged in lawful hunting with a dog or dogs during open season; or during bona fide hunting or field trial dog training.
- (d) A violation of this section shall constitute a Class 4 misdemeanor for the **first** offense.
- (e) **A second** violation of this section within one (1) year of a conviction of the first violation shall constitute a Class 2 misdemeanor.
- (f) **A third** or subsequent violation of this section within two (2) years of conviction of the second or subsequent violation shall constitute a Class 1 misdemeanor.

The Board heard the proposal and questioned the County Administrator and staff about the nature and the type of complaints received regarding roaming dogs.

Mr. Horwedel and Ms. Ellison indicated that most complaints were about repeat offender animals, ones that repeatedly roamed loose. Staff suggested a public nuisance ordinance might be an appropriate next step. That ordinance could be structured to deal with related offenses of roaming dogs by holding their owners accountable, rather than adopting a blanket leash law ordinance that would apply everywhere. The Board concurred and directed staff and the county attorney to draft such an ordinance for Board consideration.

Mr. Stone asked Ms. Ellison if most of the calls are coming from the northern end of the county.

Ms. Ellison said that most calls do come from the northern end of the county.

IN RE: CAMP HERO REPORT – KIM WILLIS DIRECTOR OF SOCIAL SERVICES

Kim Willis said Camp Hero, which is a childhood injury prevention event made possible through a \$2,500 grant from the Virginia Department of Health Center for Injury and Violence Prevention was a success. She thanked the Board of Supervisors, County Administration, Public Safety, Extension Services, Game and Inland Fisheries, Parks and Recreation, Health, Public Schools, Sheriff, Comprehensive Services and Social Services for their participation. She thanked David Jolly for coming up with the idea and Greg Horwedel for the project's name.

IN RE: PLANNING SERVICES CONSULTANT CONTRACT – KEVIN MASSENGILL – ASSISTANT COUNTY ADMINISTRATOR

Kevin Massengill gave to the Board the following information involving the Planning Services Consultant Contract.

Background

In February 2005, the County advertised for professional growth management and planning services to assist the Planning Department and the Committee on Growth Management in implementing the recommendations outlined in the draft growth plan (RFP is attached).

The County received proposals from the following firms:

1. K.W. Poore + Associates, Inc.
2. Commonwealth Community Consulting/The Cecil Group
3. Marsh Witt Associates, P.C.

All three bids were received before the deadline of 2:00 p.m. on Tuesday, March 8, 2005. A review committee was formed consisting of Kevin Massengill, Assistant County Administrator; Guy Scheid, Director of Planning and Zoning; and David Thompson, Manager of Geographic Information Technology (GIS).

The committee was tasked with reviewing the Request For Proposal (RFP's) and evaluating the three submissions based upon qualifications of the firms and staff, work history, approach and timeframe for completing projects, and the overall price.

Upon the review of the proposal submitted by Marsh Witt Associates, P.C., it was determined the proposal was non-responsive due to the omission of an hourly rate schedule as required in Sec. IV of the RFP.

Last Board Action

At the May 3rd Board of Supervisors' meeting, administration was authorized to negotiate with the 2 (two) respondents (CCC/The Cecil Group and K.W. Poore and Associates) and as appropriate, select the preferred firm.

The Board agreed with the selection committee's recommendation to limit the contract to the budgeted FY05/06 amount of \$50,000.

Contract Negotiations

The selection committee met with the candidates and subsequently requested both firms to revise their original scope of services to focus on completing the Growth Management Plan and to review of the Zoning and Subdivision Ordinances and the Comprehensive Land Use Plan.

Both firms submitted their revised scope of services and the selection committee met and evaluated the proposals based on the following areas:

- Professionalism
- Firm experience
- Proposed approach to complete requested tasks
- Proposed timeliness of completing work
- Proposed deliverables
- Staff depth
- Overall impression

Using the above criteria, the selection committee unanimously chose The Cecil Group/Commonwealth Community Consulting (CCC) as the preferred candidate (Bid Evaluation Form Attached). It is the opinion selection committee that the Cecil Group / CCC will perform the work outlined in the County's RFP with a great deal of professionalism, personalized attention to detail, and professionalism. Moreover, CCC / The Cecil Group would be able to meet all tasks with a not to exceed cost of \$50,000.

It should be noted; KW Poore and Associates stated in their refined scope of services that an estimated \$8,000 to \$12,000 would be required to finish the growth management plan. To update the zoning ordinance, it would cost an additional \$40,000 to \$50,000. With limited resources for this project the selection committee believed the high end estimate of KW Poore of \$62,000 was prohibitive. Especially, when the committee collectively ranked CCC/The Cecil group the highest without considering price.

Requested Action

The administration seeks the Board's approval to allow the County Administrator to execute the necessary documents to award the contract for consultant services to CCC/The Cecil Group.

The contract has been drafted by the County Attorney and we are awaiting final approval by CCC/The Cecil Group.

Upon Motion of Mr. Haraway, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Moody voting "Aye" and Mr. Stone voting "No"

WHEREAS, proposals have been received for Department of Planning and Zoning consultant services; and

WHEREAS, staff have reviewed all proposals and determined that Commonwealth Community Consulting has submitted the best proposal; and

WHEREAS, the fee proposal is within the capital budget allocated to the Department of Planning and Zoning for professional services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct Gregory S. Horwedel, County Administrator, to execute the necessary documents to award the contract for consultant services to Commonwealth Community Consulting for an amount not to exceed \$50,000.00.

**IN RE: MEMORANDUMS OF UNDERSTANDING WITH TREASURER,
COMMISSIONER OF REVENUE AND THE SHERIFF –
ANNE HOWERTON – FINANCE DIRECTOR**

Anne Howerton reviewed with the Board the Memorandums of Understanding with the Treasurer, Commissioner of Revenue and Sheriff for their employees to be subject to the County's personnel, salary, and leave policies effective July 1, 2005. A committee of the following members developed the Memorandums of Understanding between the County and each of the Constitutional Officers: Supervisor Donald Haraway, County Attorney Michael Drewry, Finance Director Anne Howerton, Treasurer William Jones, Commissioner of the Revenue Lori Stevens, and Sheriff Samuel Shands.

Upon Motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

WHEREAS, the Sheriff, Commissioner of Revenue, and Treasurer of the County of Dinwiddie have requested that their employees be administratively included in the County of Dinwiddie's ("County") personnel system; and

WHEREAS, in accordance with Section 2.2-3008 of the Code of Virginia, as amended, employees of Constitutional Officers may be accepted in a local governing body's personnel system if agreed to by both the Constitutional Officer and the local governing body; and

WHEREAS, the Board of Supervisors is of the opinion that it is in the best interests of the County to enter into a Memorandum of Agreement with the aforementioned Constitutional Officers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct Gregory S. Horwedel, County Administrator, to execute the Memorandum of Agreement dated June 21, 2005, individually with the Sheriff, Commissioner of Revenue, and Treasurer of the County of Dinwiddie.

**IN RE: ANIMAL CONTROL DEPARTMENT REPORTING STRUCTURE
REORGANIZATION – ANNE HOWERTON – FINANCE
DIRECTOR**

Anne Howerton reviewed with the Board a resolution to transfer the management and supervision of the Animal Control Department from Public Safety to the Sheriff. In most other Virginia localities, this department falls under the Police or Sheriff departments. The Sheriff has agreed to assume this responsibility as of July 1, 2005. This transfer will also enable Chief Hale to devote more time to public safety concerns. A new County organization chart is enclosed as well. (Note: This chart reflects currently authorized positions and is subject to change based on consolidation of services discussions with the School Board.)

Upon Motion of Mr. Stone, Seconded by Mrs. Moody, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

WHEREAS, the Animal Control Department currently reports to the Division Chief of Public Safety for the County of Dinwiddie ("County"); and

WHEREAS, in accordance with Section 3.1-796.112 of the Code of Virginia, as amended, all law enforcement officers may enforce animal laws, and in many other jurisdictions the Animal Control Department reports to the Sheriff or Police Department; and

WHEREAS, in accordance with Section 3.1-796.104 of the Code of Virginia, as amended, the governing body is empowered to appoint an animal control officer and their deputies, and in accordance with Section 15.2-1609 of the Code of Virginia, as amended, the Sheriff may perform other duties as may be requested by the governing body; and

WHEREAS, the Sheriff has agreed for the Animal Control Department to report to the Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct that the Animal Control Department be under the supervision and managerial direction of the Sheriff's Department, effective July 1, 2005.

The Chairman issued a five minute recess at 3:30 P.M. and reconvened the meeting at 3:35 P.M.

IN RE: COUNTY FINANCIAL MANAGEMENT POLICIES – ANNE HOWERTON – FINANCE DIRECTOR

Anne Howerton said staff recognizes the need to formalize our financial management policies for the County, and the attached document is the first step in this process. The broad policies presented are the basic framework for the more detailed policies and procedures that need to be developed for budgeting and making financial decisions for the County. The policy also calls for the creation of a finance committee that will meet quarterly to discuss and formulate financial policy and procedures to be presented to the Board.

Staff requested that the Board adopt the financial management policies as outlined and approve the creation of a finance committee, along with two board members appointed to the committee.

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia that a finance committee, along with two board members appointed to it be approved.

Upon Motion of Mr. Bowman, Seconded by Mr. Haraway, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody voting "Aye",

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County Virginia, that the financial management policies are approved as the framework for the more detailed policies and procedures that will later be developed.

IN RE: COUNTY ADMINISTRATOR COMMENTS

Mr. Horwedel spoke concerning the following:

1. A reading file has been established for the Board of Supervisors.
2. The suggestion/comment form that the Board directed staff to develop is done and a specific web site address will be completed by next week. It is available in the office at present.
3. The prescription drug card policy for the county that Mrs. Moody wanted staff to review is nearly completed.
4. The Farm Bureau was having their seventh annual legislative appreciation day on August 11, 2005 at 3:30 P.M. and the County Administrator wanted to know if any Board members would be attending.
5. Requested the Board members to check their schedules for an August 16, 2005 joint meeting with the City Council of Petersburg.
6. On 6/23 Eastside Enhancement Center will be having its recognition day for all who have helped in putting the playground together.
7. On 7/7 he has a meeting with the Appomattox Regional Library to review the contract.
8. He met with some of the larger business in the county and one issue that will need to be dealt with is Workforce Development.
9. He asked Mr. Massengill to address an issue with Fox Run Water Company that citizens had expressed concerns about. Mr. Massengill indicated that Fox Run Water Company, a private well provider for the River Road Farms and Chesdin Manor subdivisions, had experienced an interruption in their water services. Mr. Massengill explained that the problem was due to a faulty water pump. Once a new pump was installed the company noticed a uranium filter was no longer operational and a secondary well was then used to bypass the malfunctioning filter. Mr. Massengill expressed the administration's concerns regarding the delay in notifying citizens by Fox Run Water Company and specifically expressing that the water was untreated. In addition, Mr. Massengill expressed concerns regarding the delay of boil

water advisory. Concluding, Mr. Massengill stated that the County did not have any regulatory power over private well providers. However, the county would need to work with the appropriate regulatory agency to ensure information was dissemination in the future. The County Administrator also noted that members of citizens for a better Dinwiddie had volunteered to help distribute informational fliers the county printed to identify who to call in case residents had questions about the water situations. He thanked the group for their volunteer efforts.

IN RE: LINDA BRANDON – REGISTRAR

Ms. Linda Brandon said the trial run for the new voting machines went very well. There were a few bumps, but they were expected and dealt with. She said the low turn out was disappointing. Only 2.1 percent of voters turned out to vote.

IN RE: BOARD MEMBER COMMENTS

Mr. Stone said an upcoming district five meeting will be held July 18, 2005 in the Pamplin Administration Building from 7:00-9:00 p.m. He said he, the County Administrator and the Assistant County Administrator have been working on a resolution for Mr. Beasley Jones, but would like for the meeting to be pushed back until the first meeting in August because of the lack of participation by the School Board.

He said he has also been in contact with the family and they would a little more time before addressing the subject matter. He said he is frustrated with the stagnant state we are in with proffers, high growth community and now this issue with the Planning Services Consultant Contract.

He wanted to know if the Board members would entertain the idea of accelerating the negotiations with the CCC/The Cecil Group to get the information back to the Board sooner than the listed date. He said for something this important, August 1, 2006 is a bit long to wait for completion of the work.

Mr. Massengill said that CCC / The Cecil Group indicated to him that they would have no problem with accelerating the work. He said during the negotiations the CCC/The Cecil Group made it clear some of the recommendations would be made immediately.

Mr. Bowman said he has always had an open door policy with all citizens and his phone number has been printed in all the papers. He said the present Board has only been together for a year an a half. He said the Board realizes things need to be changed and they are working together to make that happen. He said they ride up and down Route 1 and see the changes that need to be

made. He said the Board has assembled together a team (i.e. County Administrator and County attorney) to work toward the effort of moving the county forward. He said if the citizens have any ideas that would help the Board in moving the county forward, please contact them because they want the input.

Mr. Haraway said pursuant to the Board's meeting on June 13th at Grace Baptist Church, he would like to make a motion to create a Dinwiddie County Task Force on Gang Prevention. He said the Board could task the County Administrator and his office with comprising this committee with representation from the Sheriff's office, area State Police, County Administration, School Board, Social Service, Commonwealth Attorney's office and most important concerned citizens. The task force would report to the Board and would be responsible for establishing a working strategic plan, obtainable goals, objectives, recommendations and work skill reports. He would appreciate the Board's support in making this committee a reality.

Mr. Moody asked Mr. Haraway if he making a motion.

Mr. Haraway said he was making a motion and it was seconded by Mr. Bowman. With Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Stone and Mr. Moody voting "Aye", the motion to create a Dinwiddie County Task Force on Gang Prevention was approved.

Mr. Haraway said the Capital Improvement Plan had some large capital expenditures with county recreation and he is concerned that the county does not have a recreational plan which would look at all the recreational needs in the county. He said he hopes the Board would see the need to have an external or internal recreational plan completed before any other capital expenditures for recreation are allocated. He said he would like for this matter to be an agenda item at one of the Board meetings. This would give each Board member an opportunity to think about it and come back with comments.

Ms. Moody said she would like to thank Ms. Kim Willis for putting Dinwiddie on the map with new ideas and new programs for all the citizens in the county.

Mr. Moody said he would like for staff to get in contact with Mr. Belcher. He said Dinwiddie had some golden Olympians and the county would like to recognize them a one of its night meetings. He said he would like to thank the Citizens for a Better Dinwiddie for there donations of the dog runs. He asked the county attorney to look over the Board of Supervisors by laws and procedures and see if the information can be fine tuned. He concluded by saying the Board will continue the meeting to the multi purpose room to discuss the proposed New Industrial District and to hear the Cash Proffer Computations presentation by Steve Jacobs.

There was a workshop with the Board of Supervisors and the Planning Commission involving a New Industrial District in Dinwiddie County presented by Jeff Collins and Cash Proffer Computations presented by Steve Jacobs, so Mr. Moody said we will continue the meeting to the Multi purpose room. At 4:40 P.M. in the multi purpose room Mr. Moody called the meeting to order.

IN RE: CASH PROFFERS COMPUTATIONS

Mr. Steve Jacobs of Robinson, Farmer, Cox and Associates, consultant for Dinwiddie County presented his report on cash proffers to the Planning Commission and the Board of Supervisors. He highlighted the background information used to formulate the report, including the demographics and methodology of the report. He went on to discuss the Capital Improvement Program, Capital Improvement Costs and Capital Cost Computation listed in the report. He concluded with the proffer amount per household.

Mr. Horwedel, County Administrator asked whether the county could add additional facilities in future years, and what must be done to adjust the numbers in the document.

Mr. Jacobs said the document should be looked at annually, but especially if there is a major project the number should be revised.

Mr. Horwedel, after much discussion, asked the Board and Planning Commissioners to allow staff to proceed with accepting voluntary cash proffers based on the consultant's report.

By consensus, the Board and the Planning Commission approved Mr. Horwedel's request.

There was a five minute recess at 5:50 p.m. and the meeting reconvened at 5:55 p.m.

IN RE: PROPOSED INTERSTATE COMMERCE DISTRICT

Mr. Horwedel said the draft zoning district that Mr. Guy Scheid and Mr. Jeff Collins put together was not quite what County Administration was looking for to help stimulate development of the county's recently purchased land for a commerce park so he, Mr. Kevin Massengill and Mr. Mike Drewry drafted another one. He said it is a Planned Unit Development District. Mr. Horwedel, Mr. Drewry and Mr. Massengill took a moment to cover the items in the revised draft ordinance. The overall consensus by the Board and Planning Commission was that the county needs to have a zoning category that has flexibility but is yet predictable in the types of things that can be put in it.

IN RE: ADJOURNMENT

Upon Motion of Mr. Bowman, Seconded by Ms. Moody, Mr. Haraway, Mr. Bowman, Ms. Moody, Mr. Moody voting "Aye" the meeting adjourned at 6:57 P.M. Mr. Stone was not part of the vote because he left at 6:10 P.M.

Harrison A. Moody, Chairman

ATTEST: _____
Gregory Horwedel
County Administrator

/abr