

VIRGINIA: AT THE SPECIAL MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 16th DAY OF NOVEMBER, 2005, AT 6:00 P.M.

PRESENT: HARRISON A. MOODY – CHAIRMAN ELECTION DISTRICT #1
MICHAEL W. STONE - VICE CHAIR ELECTION DISTRICT #5
DONALD L. HARAWAY ELECTION DISTRICT #2
ROBERT L. BOWMAN IV ELECTION DISTRICT #3
DORETHA E. MOODY ELECTION DISTRICT #4

ADMINISTRATION

PRESENT: KEVIN MASSENGILL, INTERIM COUNTY ADMINISTRATOR
MICHAEL DREWRY, COUNTY ATTORNEY
ANNE HOWERTON, FINANCE DIRECTOR

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CLOSED MEETING

Michael Drewry, County Attorney, reminded the Board that the November 1, 2005 Board of Supervisors Meeting was adjourned and the Regular Meeting on November 15th was cancelled. Therefore, tonight’s meeting was a Special Meeting of the Board.

At 6:00 P.M. upon motion of Mr. Stone, seconded by Mr. Bowman,

The Board of Supervisors of Dinwiddie County, Virginia convened in a closed meeting under: §2.2-3711 (A)(1) of the Code of Virginia – Personnel Matters – Discipline and Resignation of Employees; Candidates for Employment; and Appointments.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

CERTIFICATION

WHEREAS, this Board convened in a closed meeting under: §2.2-3711 (A)(1) of the Code of Virginia – Personnel Matters – Discipline and Resignation of Employees; Candidates for Employment; Appointments,

AND WHEREAS, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed,

NOW BE IT CERTIFIED, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon Motion of Mr. Haraway, Seconded by Mr. Stone, this Certification Resolution was adopted.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

SPECIAL MEETING

1. CALL TO ORDER – INVOCATION

2. PLEDGE OF ALLEGIANCE

Mr. Harrison A. Moody, Chairman, called the special meeting to order at 7:30 P.M. followed by a moment of silence for Oscar Edwards of the IDA Board who recently passed away, and the Lord’s Prayer and the Pledge of Allegiance. Mr. Moody also expressed that thoughts and prayers go out for James Harrison, School Board Supervisor, who recently suffered a mini-stroke.

3. AMENDMENTS TO AGENDA

County Attorney Drewry stated that the agenda should be amended to read “Special Meeting”.

Upon motion of Mr. Haraway, seconded by Mr. Stone,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Agenda is amended as stated above.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

4. CONSENT AGENDA

4.A.i. APPROVAL OF MINUTES FOR NOVEMBER 1, 2005 REGULAR MEETING

The Clerk asked that the November 1, 2005 Regular Meeting Minutes be amended to change the section in the last paragraph on the last page of the minutes as indicated in italics:

“In accordance with a request by the Chairman, due to the VACo Conference and the time the Board members who would be attending that conference would be returning, it was publicly stated and agreed upon by the Board that the next Board meeting regularly scheduled for November 15, 2005 is cancelled and a special meeting is scheduled for November 16, 2005 at 7:30 P.M. “

Upon motion of Mr. Stone, seconded by Ms. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Minutes of the November 1, 2005 Regular Meeting are approved as amended.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

4.B. CLAIMS

Upon Motion of Mr. Haraway, seconded by Ms. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1051480 through 1051601 (voided check number 1051479) .

FY – 05/06	
Accounts Payable:	
(101) General Fund	\$ 228,383.09
(103) Jail Commission	\$
(209) Litter Grant Fund	
(222) E911 Fund	\$ 4,085.61
(225) Courthouse Main Fund	\$ 488.82
(226) Law Library	
(228) Fire Programs & EMS	\$ 1,409.09
(229) Forfeited Assets	361.74
(304) CDBG Grant Fund	\$ 609.10
(305) Capital Projects Fund	\$
(401) County Debt Service	\$ <u>45,487.35</u>
TOTAL	\$ 280,824.80

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

4.C. DINWIDDIE SHERIFF’S OFFICE VEHICLE DIVIDERS / PROTECTIVE VESTS APPROPRIATIONS

The Board received the following memo from Sheriff Shands.

Presently, the Dinwiddie County Sheriffs Office operates 23 patrol vehicles which are not equipped with the vehicle safety dividers. This office has received a low bid of \$330 for the purchase of a single vehicle divider. (23 x \$330 = \$7,590) This purchase will complete the equipping of the entire patrol and transport fleet of cars utilized by this office with vehicle safety dividers, with the exception of unmarked vehicles used by investigators.

Presently, this office has nine law enforcement officers that are in need of protective vests for several different reasons; one being the Zylon issue which has been highly publicized. Other reasons include sizing and age of the vests. This office has received bids from State Contract for \$432.50 each. This bid includes a Level II protective vest body armor with soft trauma plate and extra carrier. (11 x \$432.50 = \$4,757.50)

Neither of these purchases were budgeted in the current budget year. However, this office has on hand at this time in excess of \$14,000 in the Drug Asset Forfeiture Seizure Fund which can be used only for law enforcement purchases. In addition, this office has recently received a Federal grant of \$56,871 from the Department of Criminal Justice which these purchases may be allowable under this grant at 100% with no matching funds.

I request authority from the Board to make an immediate purchase, in the amount of \$12,347.50, for the above items with payment to be made preferably from the grant described above or, if necessary, through the Drug Asset Forfeiture Seizure Fund.

Thank you for your favorable consideration for this request.

Upon motion of Mr. Stone, seconded by Ms. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County that \$12,347.50 be appropriated in the Forfeited Assets Fund for the purchase of vehicle dividers and protective vests for the Sheriff's Department.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: Ayes

4.D. COUNTY CODE REPUBLICATION

The Board received the following memo from County Attorney Drewry.

The current published volume of the County Code contains ordinances enacted through November 6, 2002. Due to the large anticipated size of a supplementation to the County Code, I recommend a republication of the County Code in its entirety. This will ensure that all County Code holders will have a correctly updated volume and the republication will provide an electronic version for internal use and for public access via the Internet.

Municipal Code Corporation ("MCC") has assisted with past legal services of updating, supplementation and publication of the County Code. MCC has quoted a base price of \$7,000.00 plus additional costs for services as outlined on attached quotation sheet for republication of code. MCC will be assisted by County staff. The republication will include: incorporation of ordinance amendments; conversion of County Code to electronic form; updating state law references; posting on the internet; and printing of 75 copies of the County Code. The cost of republishing the County Code will be expensed to: Board budget for code supplementation; savings from staff vacancies; and collection of delinquent real estate taxes.

Upon motion of Mr. Stone, seconded by Ms. Moody

BE IT RESOLVED, that the Interim County Administrator is authorized to execute the necessary documents to contract with Municipal Code Service for the republication of the County Code in an amount not to exceed \$8,000.00 and the County Attorney is directed to proceed with the republication.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

5. CITIZEN COMMENTS:

1. Mr. Michael Bratschi – 23500 Cutbank Road – McKenney, VA – said he did not see the evening's meeting in the newspaper and that although he received an email that he does not check his email every day. He said the change of meeting should have been in the newspaper as staff and the Board of Supervisors said it would be. He said that citizens should be asked if they would like to speak at the meetings. Mr. Bratschi questioned the number of vests that were approved. He also asked whether a requirement policy stating that the vests be worn would cause Workman's Comp insurance costs to decrease.

As there was no one else signed up to speak, the Chairman declared the Citizen Comments period closed.

6.A. PETERSBURG AREA TRANSIT EXTENSION OF SERVICE

Mr. David Canada, City Manager of the City of Petersburg spoke to this item. Mr. Canada introduced Mr. Ronald Reekes. Mr. Reekes is Assistant Director of Public Works of the City of Petersburg and is also in charge of the Petersburg Area Transit System. Mr. Canada said that they were very appreciative of the opportunity to meet with the Board to discuss the possible extension of the Petersburg area transit service to Southside Virginia Training Center and Central State Hospital. He said that currently the transit service ends on West Washington Street at the city limits.

The proposed extension of public transit service is intended to serve current operations at Central State Hospital and the Southside Virginia Training Center, as well as other State offices which may locate to these campuses. Mr. Canada stated that he and Mr. Reekes were before the Board to request support for this extension. If there are no objections to the extension, service will begin December 5, 2005.

City Manager Canada stated that they are not requesting any financial support for this service. The cost will be absorbed within the Petersburg Area Transit System Budget. He said that the City has made application to the Virginia Department of Rail and Public Transportation for a demonstration grant. This grant will support the service over the next eighteen months. If at the end of eighteen months the City is unable to further the service based upon support from the State, and assuming that the service is highly utilized, the City intends to maintain the service with the City's budget.

City Manager Canada said that he and Mr. Reekes were available for any questions.

Interim County Administrator Massengill expressed appreciation to Mr. Canada and his staff. He said that Mr. Canada had presented this information at the joint meeting between Dinwiddie County and the City of Petersburg on August 16, 2005. Mr. Massengill said that at that meeting Mr. Canada had expressed that he wanted to get this completed information to the Board in an expeditious manner and he had accomplished that.

Mr. Bowman commented that he thought this was a great opportunity for the Central State Hospital. He asked the fare for riding the bus.

Mr. Reekes answered that the fare was \$1.00 for a one-way ticket, and \$.10 for a transfer. He said that they partner with the Greater Richmond Transit Company, and they bring busses to Petersburg in the A.M. He stated that citizens from Dinwiddie go to Petersburg, park their cars, and ride the bus into Richmond. He said they had just started a mid-day service two or three weeks ago.

By consensus the Board agreed to the proposed transit route extension.

Mr. Stone asked that the route be forwarded to the County so that it could be put on the County website.

6.B. VIRGINIA DEPARTMENT OF TRANSPORTATION

Mr. Ray Varney, Resident Engineer, said that next spring the surfacing on Brills Road will begin. It is currently slated to be a rural rustic road. He said that means that the road would simply be surfaced; the alignment would not be changed. He stated that if the desire of the Board is to continue that as a rural rustic, there will need to be a resolution done. He said he would send that to the clerk if the Board so desires.

Mr. Varney said the environmental clearance had been received for Sawmill Road and the work should begin on that road in the next couple of weeks. The contract for the repairs on Cutbank Church Road has been awarded and the environmental clearance has been done. VDOT will advertise that the road will be closed; initiate contact with the County and let the County Emergency Services and Schools know what will happen. Mr. Varney said that VDOT now has a contractor to work on Wrenn Forest. The last order of business is to get environmental clearance. The concrete work should begin the first of December. He said that the hole in Ms. Marable's yard will be filled in.

Mr. Varney addressed the problem with the lead paint on the bridges on I 85. The old lead paint has to be removed and abated. The contractor is required to have an approved way site for the abatement. That issue is not resolved at this time. The contractor is not required in writing to finish any earlier than March. The completion date is March 2006.

Mr. Moody asked that Mr. Varney have a conversation with the contractor letting him know that the Board of Supervisors is concerned about safety issues and traffic backup in that area. It would be most appreciated from the County if the contractor could complete the job in a more expedient manner.

Mr. Haraway asked whether the bridge between Matoaca and Dinwiddie is almost complete.

Mr. Varney said that should be finished by the end of the year.

Mr. Massengill interjected that he had received a couple of calls during the day regarding Rt. 703 between Old Stage Road and Carson. The residents indicated that some potholes were filled, and that the road was actually raised in the places where the potholes were filled. He asked that Mr. Varney have someone look at it.

Mr. Moody stated that if citizens have any concerns that they should contact Administrative Staff and the concerns will be forwarded to Mr. Varney.

7.A. MUTUAL AID AGREEMENT – PHILLIP MORRIS, McKENNEY, VIRGINIA

The Board received the memo below from Chief Dennis Hale.

BACKGROUND

The Philip Morris International Export Processing Facility located on Unico Road in McKenney has recently qualified a group of personnel at the First Responder level. These personnel will be able to provide basic life support in the event of a medical emergency at the facility while awaiting the response from county EMS units. These First Responders will operate under the EMS agency license of Philip Morris International and their Operational Medical Director.

In order for this program to begin, state EMS regulations require that the facility receive a resolution of support from the Board of Supervisors and also that the facility enter into a mutual aid agreement with the county. The mutual aid agreement follows.

MUTUAL AID AGREEMENT FOR EMERGENCY MEDICAL SERVICES

THIS AGREEMENT, made and entered into this _____ day of November, 2005, by and between the COUNTY OF DINWIDDIE (“County”) and PHILLIP MORRIS INTERNATIONAL EXPORT PROCESSING FACILITY (“Phillip Morris”). WHEREAS, Section 12 VAC 5-31-630 of the Virginia EMS regulations requires emergency response agencies to establish and carry into effect a plan to provide mutual aid.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the parties hereto agree as follows:

1. Services to be rendered by Philip Morris will include but not be limited to the following:
 - a. Provide basic life support first response within the Philip Morris facility and in other portions of Dinwiddie County if requested by the County.
2. Services to be rendered by the County of Dinwiddie will include but not be limited to the following:
 - a. Provide basic life support first response as outlined in standard County EMS response protocols.
 - b. Provide both basic and advanced life support ambulance transport as needed and available.

It is understood that all services agreed upon are dependent upon the availability of proper equipment and personnel.

This agreement will remain in effect from the date of signature by both parties until modified by mutual actions or revoked by the action of either party.

Upon motion of Ms. Moody, seconded by Mr. Haraway,

The resolution below was adopted.

RESOLUTION

WHEREAS, the existence of an EMS First Response program at the Philip Morris International Export Processing facility in McKenney, VA will enhance emergency medical services to the employees and visitors of the facility, and;

WHEREAS, the program will improve the overall EMS system within Dinwiddie County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia does hereby acknowledge their support for the EMS First Response Program at the Philip Morris International Export Processing Facility and hereby authorizes Dennis E. Hale, Division Chief of Public Safety to execute an emergency medical services mutual aid agreement between Dinwiddie County and Philip Morris International.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

7.B. DINWIDDIE VOLUNTEER RESCUE SQUAD AGREEMENT

The Board received the memo below from Chief Dennis Hale.

BACKGROUND

The Division of Public Safety, County Administration and the Dinwiddie Ambulance and Rescue Squad, Inc. have worked diligently for the past several months to develop an agreement between the parties that will allow the Dinwiddie Ambulance and Rescue Squad, Inc. to utilize the county's billing contractor and Medicare number to participate in the Revenue Recovery Program. Attached you will find a copy of the agreement that outlines the distribution of the collected funds and the responsibilities of all the involved parties

A similar agreement was reached between the parties in June of 2003; however, that agreement was never utilized. Since February 2005 the parties have met on several occasions to rework the agreement and presently have a document that is agreeable to all parties. The Dinwiddie Ambulance and Rescue Squad has been utilizing the county billing contract since March 2005 without a written agreement. At this time no funds have been distributed to the squad. This agreement would allow for those funds previously collected as well as future funds to be distributed to the squad under the terms of the agreement. As you will note the agreement would be retroactive to March 2005.

AGREEMENT FOR BILLING FOR SERVICES BETWEEN:

COUNTY OF DINWIDDIE AND DINWIDDIE AMBULANCE AND RESCUE SQUAD, INC.

This agreement is between the County of Dinwiddie and the Dinwiddie Ambulance and Rescue Squad, Inc. who agree to the terms of this agreement as follows:

- I. Dinwiddie Ambulance and Rescue Squad, Inc. agrees to provide ambulance transport service utilizing the County of Dinwiddie's billing for service program as outlined by the Board of Supervisors and the Department of Public Safety.
- II. Dinwiddie Ambulance and Rescue Squad, Inc. understands that the personnel and vehicles assigned to their agency will be listed under the County's provider number with Medicare.

- III. Dinwiddie Ambulance and Rescue Squad, Inc. will allow full use of the vehicles and equipment to deliver EMS services within the County by members of the Department of Public Safety when necessary.
- IV. Dinwiddie Ambulance and Rescue Squad, Inc. will allow the Department of Public Safety to negotiate and administer all billing contract services with an outside billing contractor to recover payment for the transportation costs as outlined in the program. This will include all transports that are completed by agencies that operate under the EMS agency license of the Dinwiddie Ambulance and Rescue Squad, Inc. Dinwiddie Ambulance and Rescue Squad, Inc. can at anytime contact the billing contractor, if they have any questions.
- V. Dinwiddie Ambulance and Rescue Squad, Inc. designates the County of Dinwiddie as the assignee of any and all payments due for the provision of emergency ambulance transports conducted with ambulances assigned to the Dinwiddie Ambulance and Rescue Squad, Inc.
- VI. The Dinwiddie Ambulance and Rescue Squad, Inc. agrees that the payments received by the County for those transports done by vehicles assigned to the Dinwiddie Ambulance and Rescue Squad, Inc., when staffed with Dinwiddie Public Safety personnel, will be retained and distributed to Dinwiddie County. If the vehicles are staffed with Dinwiddie Ambulance and Rescue Squad, Inc. personnel and Dinwiddie Public Safety personnel accompany them on a transport, payment will be distributed to the Dinwiddie Ambulance and Rescue Squad, Inc.
- VII. The Dinwiddie Ambulance and Rescue Squad, Inc. agrees to provide copies of their patient care reports, when disclosure is necessary to establish and collect a fee, to the Division of Public Safety on a regular basis. These reports shall be delivered during normal business hours and within (7) days of the call for service.
- VIII. The County of Dinwiddie agrees to distribute to the Dinwiddie Ambulance and Rescue Squad, Inc., sixty-five percent of the base rate fees collected for those transports completed by Dinwiddie Ambulance and Rescue Squad, Inc. The collected fees will be distributed back to the Dinwiddie Ambulance and Rescue Squad, Inc. on a quarterly basis.
- IX. The County of Dinwiddie agrees to distribute to the Dinwiddie Ambulance and Rescue Squad, Inc., one hundred percent of the fees collected for transport mileage for those transports completed by Dinwiddie Ambulance and Rescue Squad, Inc. The County of Dinwiddie will not provide funding to cover maintenance and repairs for units assigned to Dinwiddie Ambulance and Rescue Squad Inc. Dinwiddie Ambulance and Rescue Squad, Inc. will use the (100%) mileage fee distribution to cover these costs.
- X. The County of Dinwiddie agrees to distribute to the Dinwiddie Ambulance and Rescue Squad, Inc., fifteen percent of fees collected for those calls that a First Responder vehicle from Dinwiddie Volunteer Ambulance and Rescue Squad, Inc. responds to and provides patient care. The number of calls for these units will be determined from the Emergency Communications CAD system.
- XI. The County of Dinwiddie agrees to provide reports from the contracted billing company to the Dinwiddie Ambulance and Rescue Squad, Inc. on a quarterly basis, outlining the amount billed on behalf of the agency and the funds that have been collected. This report is to be placed in a sealed envelope and given to the Privacy Officer of Dinwiddie Ambulance and Rescue Squad, Inc.
- XII. Changes in this agreement may be made by either party in the following manner:
 - a. The parties agree in writing to modify the scope of the agreement.
 - b. Any increase or decrease in the payment percentages shall be agreed to by both parties in writing.
 - c. Either party can terminate the agreement with at least 90 days written notice given to the other party by certified mail at he addresses listed below.

Dinwiddie County
County Administrator
P.O. Box 70
Dinwiddie, VA 23841

Dinwiddie Ambulance and Rescue Squad, Inc.
President
P.O. Box 10
Dinwiddie, VA 23841

XIII. This agreement will become effective retroactive to March 1, 2005 and continue until either party terminates the agreement as outlined in Section XII(c).

Upon motion of Mr. Haraway, seconded by Mr. Bowman,

The resolution below was adopted.

Resolution

WHEREAS, the County of Dinwiddie and the Dinwiddie County Ambulance and Rescue Squad, Inc. have reached an agreement for the squad to participate in the county Revenue Recovery program and;

WHEREAS, this agreement outlines the terms and responsibilities of all parties to said agreement, and;

WHEREAS, this agreement will be retroactive to March 1, 2005 and continue until either party terminates it in the prescribed manner,

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, does hereby authorize and direct the County Administrator to execute the agreement for billing for services between the County of Dinwiddie and the Dinwiddie Ambulance and Rescue Squad, Inc.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

7.C. SUBSCRIPTION WAIVER FOR PUBLIC SAFETY VOLUNTEERS AMBULANCE AID

The Board received the memo below from Chief Dennis Hale.

BACKGROUND

The volunteer fire and EMS agencies within the county are continuously looking for opportunities to recruit and retain members. The county has assisted those efforts through the years by providing a number of incentives to members of those agencies. A new incentive that the volunteer fire and EMS agencies have reviewed and feel would be a strong motivator for its current and future members is waiving the fee for enrollment in the Ambulance Aid program. This would insure that the very people who are providing EMS and ambulance services are not strapped with an unexpected bill for the very services they provide free of charge. This has been supported by the Dinwiddie Fire & Rescue Association, the EMS Subcommittee of the DCFRA, and the individual volunteer agencies.

Financial Impact

This incentive would require the county to waive the \$59.00 annual enrollment fee for active volunteer members. Active status would be determined by each agency the same way it is determined for other county incentives and the application would require certification by the Chief Operational Officer for each agency. The application would require the same information as a regular Ambulance Aid application including insurance information and authorization to bill the insurance carrier.

Financial impact for the county would be minimal. Insurance carriers of the enrollees would still be billed for all eligible expenses. Only those fees not covered by insurance would have to be waived. Based on current statistics, about 16 volunteer households would be registered in the Ambulance Aid program annually. This equates to \$944.00 in lost fees per year. Also, based on current county statistics, approximately \$14.98 in fees

are waived each year per subscription. At the current time we project to enroll 180 subscriptions with this program. This would total \$2696.00 in waived fees annually. The total projected impact is \$3640.00.

Last Board Action

The Board received a memorandum briefly outlining this proposal at the November 1, 2005 Special Meeting. There was no action requested or taken at that time.

Upon motion of Mr. Stone, seconded by Ms. Moody,

The resolution below was adopted.

RESOLUTION

WHEREAS, the Board of Supervisors desires to provide strong incentives to assist volunteer fire/EMS agencies recruit and retain volunteer fire/EMS personnel which are vital to the provision of emergency services within Dinwiddie County, and;

WHEREAS, waiving the fee for the Ambulance Aid subscription program would provide such an incentive.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia hereby authorize the Division of Public Safety to waive the \$59.00 Ambulance Aid enrollment fee for all active volunteer fire and EMS personnel.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

7.D. "THE GODSPEED SAIL"

Interim County Administrator Massengill presented the memo below to the Board:

At the last Board meeting the County Administrator had presented a request from the Crater Planning District Commission on "The Godspeed Sail" 2007 Jamestown Commemoration initiative.

"The Godspeed Sail" is a program that the Virginia Tourism Department, in collaboration with Economic Development, as well as the 400 Jamestown Celebration, has put together, a replica of the 1607 ship, The Godspeed. It will be going to six different ports. Virginia Tourism Corporation will have a booth for the 38-day period, in order to promote this region (particularly in light of its close proximity to Jamestown).

It was agreed that this was an item that the Board wanted to consider when developing the FY06-07 budget. Since that time, I have learned from Denny Morris, Executive Director of the Crater PDC, that the Commission needed to send one half of the cost to participate in this program no later than October 24, 2005. Crater has fronted the money for the entire region and is optimistic that each locality will participate. As you may recall, the cost to partner is \$4,000.

The following jurisdictions have agreed to participate in the program:

City of Colonial Heights, City of Hopewell, City of Petersburg, Chesterfield County, Surry County, Prince George County and Crater PDC.

The following jurisdictions are undecided:

Charles City, Dinwiddie County (on agenda for November 16th Board Meeting), and Sussex (on agenda for their November 17th Board Meeting)

If the Board so desires to participate, staff recommends this expenditure be taken out of the Recreation Fund. Such funds were allotted this year for the development of a 2007 Jamestown Initiative for Dinwiddie County. If these funds are expended staff requests that equal funds are restored in next year's budget.

Upon motion of Mr. Bowman, seconded by Mr. Haraway,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia

that the participation in "The Godspeed Sail" 2007 Jamestown Initiative is approved and that \$4,000 will be appropriated from the Recreation Fund to fund this participation, and that equal funds will be restored to the Recreation Fund in the 2006 Budget.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

Mr. Bowman commented that he viewed this participation as an excellent opportunity to promote tourism in Dinwiddie County. He said that Pamplin Park would be promoted during this program; and that the County's participation would support Pamplin Park as well as any future business in the Commerce Park.

7.E. APPOINTMENTS

Mr. Moody said that there is a vacancy on the Crater Planning District Commission as Mr. Horwedel is no longer with the County. He said that Mr. Kevin Massengill would be a good fit for that replacement.

Upon motion of Mr. Bowman, seconded by Ms. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Kevin Massengill is appointed to serve on the Crater Planning District Commission with a term running to December 31, 2007 in the position formerly held by Mr. Gregory Horwedel.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

Mr. Haraway raised a question regarding the Planning Commission and the number of members on that Board.

Mr. Stone asked whether Mr. Haraway was suggesting revisiting bylaws before the December meeting.

Mr. Haraway said that whatever it takes to accomplish having each district represented in a fair manner.

Mr. Moody said that he agreed that it might be unfair as it is now. However, he knew that in one district the member was an at large member. He said that another member was appointed by someone not from the same district as the appointee.

Mr. Haraway said that the at large members should be appointed on a rotation basis.

Mr. Bowman said there are seven members on the Planning Commission and five districts. He said it might be more equal if there were five members on the Planning Commission rather than seven. That way each district would be represented equally.

Mr. Haraway said that would be another solution.

Mr. Moody said that this could be discussed at the next meeting.

Mr. Stone said that he would be glad to discuss it. However, he was confused regarding the at large person. He said that the at large person was appointed under the previous Board of Supervisors from District 4. The 2000 census moved her from one district to another which placed her in District 5. Mr. Stone said he was appointed as the Board of Supervisor's representative although the Board knew that person had already been moved by the census from District 4 to District 5. He said that he was approached to be an appointee by one of the Board members who was present at this meeting, and that it was not a concern at that time. He said suddenly it is a concern now. He said also a Board member picked someone from District 5 as their representative, and now it is even more of an issue. He stated that he had not had an appointment to the Board as yet.

Mr. Bowman commented that it became obvious that there was a problem when at the Planning Commission meeting there was a truck parking ordinance and some members from the south end of the county didn't see any need for it. He said the representatives from the north end of the county consider that there is a definite need to preserve the integrity of the subdivisions, and to keep the tractor trailers out.

Mr. Stone said that if there was an issue then someone from that district should have been appointed.

Mr. Bowman said that he agreed.

Mr. Stone said that he had learned a lot on the Planning Commission Board. However, if someone else would like to serve he would entertain that discussion.

Mr. Moody said that he felt it was important to have a Board member on that commission because that member is a connection to the issue and can bring the Board of Supervisors up to speed. He asked that it be put on the agenda for the next meeting and discussed at that time.

8. COUNTY ADMINISTRATOR COMMENTS

Interim County Administrator Massengill presented the 2006 draft legislative program that was developed by VACo which he had downloaded from their website. He asked that each Board member look over the legislation that VACo had put together. Traditionally this has been passed on to both of the County's legislative representatives in the General Assembly. He said that he had called to schedule an appointment with Delegate Dance and Senator Marsh to talk with them about Dinwiddie County before the General Assembly in January. He asked for any information that the members wanted to pass along. He also invited any Board members who wanted to join him at those meetings.

Mr. Moody interjected that he has a Mayors and Chairs Meeting on November 28th, and the delegates and senators that represent this area have been invited. He said that if any one had any concerns to let him or Mr. Massengill know, and he would make the representatives at that meeting aware of those concerns.

Mr. Massengill continued with his comments. He stated that he had received a letter from the Deputy County Administrator of Chesterfield County, Pete Stith. He said that Mr. Stith has been appointed by the National Association of Counties and has been tasked by that organization to solicit funds from jurisdictions for the annual NACO conference to be held in Richmond in 2007. Mr. Stith has asked Dinwiddie County to participate \$2,000 to \$3,000 in that regard. Mr. Massengill said that will be considered at budget time.

Mr. Massengill stated that for several years the Board and staff has expressed a desire for a goals and objectives workshop. He said that staff is very eager to proceed with that type of workshop with the Board. He said that sometime in the month of December would be a good time, preferably in the first couple of weeks of the month.

Mr. Moody agreed that this would be valuable.

Ms. Moody agreed and said that she had expressed this desire some time back.

There was discussion regarding a date that would work for everyone. December 6th during the day was considered as a day. The decision will be made when availability of a place to have the meeting is determined.

Mr. Massengill stated that Northrop Grumman Corporation, an Information Technology firm employing close to 32,000 people throughout the Commonwealth of Virginia would be opening a facility in Dinwiddie County. He said that the company's announcement on November 13th, 2005 indicated that three jurisdictions would pick up new jobs and capital investment. Chesterfield County would receive Northrop Grumman's main headquarters facility, Wise County would receive a call center, and Dinwiddie County would receive a staging facility. He said 30 to 40 jobs are expected in the Dinwiddie facility. As a staging facility the company would build all of their computers in Dinwiddie and distribute them to the appropriate state agencies. Approximately, 15 to 20 employees would strictly work the road and therefore be committed to servicing and installing new equipment. Mr. Massengill indicated that the location of this facility was still pending.

Mr. Massengill said also that he had been appointed by Governor Warner to serve on the Department of Juvenile Justice Board of Directors as a representative of Dinwiddie County. This board meets once a quarter.

9. BOARD MEMBER COMMENTS

Mr. Haraway asked the Board to consider establishing an employee of the year award beginning with the current year. He said the County does not currently have a program for recognizing employees. He said he would like for the County Administrator to have a committee of three to five employees for the County who would choose the employee of the year. He said he would like to see this done annually at the last meeting in December. He stated also that he would like to see this started in the current year.

It was agreed upon by consensus of the Board and staff that this would be established.

Ms. Moody stated that she had recently attended a conference where she was in attendance at four very informative sessions on: 1) emergency preparedness for the county; 2) vicious dogs; 3) the use of amphetamines and the chaos it is causing in the western part of the state; and 4) information on transportation problems in the state. She said that she will be bringing printed materials to the administrative staff, other Board members and to the general public in the near future.

Mr. Bowman said that a Chamber of Commerce needs to be established in the County of Dinwiddie. He said that he had talked to members of other Chambers of Commerce who would be glad to partner with Dinwiddie, or sponsor Dinwiddie in helping to get a Chamber started. He said that it would be a win / win situation to have more businesses involved with the County and County government.

Mr. Moody added that the creation of a Chamber of Commerce in Dinwiddie was a good idea.

He stated also that he had attended the same meeting that Ms. Moody had attended. He said that he attended 1) a media relations meeting; 2) a meeting on conflict of interest; 3) purchase of development rights; 4) rural caucus meeting of the rural counties in the state; 5) a meeting on the synopsis of how the governor's race was won; and 6) a business meeting at the end of the conference where officers were elected and VACo's legislative package was adopted.

Mr. Moody said that Governor Kaine is conducting town hall meetings across the state on the topic of transportation. The one closest to Dinwiddie is in Henrico on November 22nd.

ADJOURNMENT

Upon motion of Mr. Stone, seconded by Mr. Bowman,

The meeting was adjourned at 8:35 P.M.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

Harrison A. Moody, Chairman

ATTEST: _____
Kevin Massengill
Interim County Administrator
Clerk to the Board

/wjn