

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 20TH DAY OF SEPTEMBER, 2005, AT 2:00 P.M.

PRESENT:	HARRISON A. MOODY – CHAIRMAN	ELECTION DISTRICT #1
	MICHAEL W. STONE - VICE CHAIR	ELECTION DISTRICT #5
	DONALD L. HARAWAY	ELECTION DISTRICT #2
	ROBERT L. BOWMAN IV	ELECTION DISTRICT #3
	DORETHA E. MOODY	ELECTION DISTRICT #4

ADMINISTRATION

PRESENT: GREGORY HORWEDEL, COUNTY ADMINISTRATOR
KEVIN MASSENGILL, ASSISTANT COUNTY ADMINISTRATOR
ANNE HOWERTON, FINANCE DIRECTOR
MICHAEL DREWRY, COUNTY ATTORNEY

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- 1. **CALL TO ORDER – INVOCATION**
- 2. **PLEDGE OF ALLEGIANCE**

Mr. Harrison A. Moody, Chairman, called the regular meeting to order at 2:00 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

3. **AMENDMENTS TO AGENDA**

The Clerk to the Board stated that under Action Item #7.A. there was an error. It needed to be amended to read 2005/06 to 2009/2010.

Upon motion of Mr. Bowman, seconded by Mr. Stone,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the September 20th Agenda is amended as stated.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

4. **CONSENT AGENDA**

Mr. Haraway commented regarding #4.C and #4.D on the Consent Agenda. He said that he had several meetings with residents from his district regarding drainage problems. He had spoken with Mrs. Marable who lives at 4412 Canvasback Court. He facilitated a meeting several months prior to this meeting with County Staff and Mr. Varney from VDOT. Mr. Haraway stated that it was his understanding that these concerns would be addressed before these streets were added into the state's system. He asked if Mr. Varney could address this issue before the Board.

Mr. Ray Varney, Resident Engineer, VDOT, spoke regarding this issue. He said that they had met with Mrs. Marable and her daughter, Mrs. Nutter, multiple times. He said there were certainly drainage issues there. He said that along Pintail Lane there is drainage erosion in the ditches, and those ditches need to be concreted. VDOT is currently working on a contract to do that. The developer has agreed and partnered with the Department to provide funds for part of that improvement. They've agreed to provide the material for the contract ditches, and VODT has agreed to supply the labor and the equipment. Mr. Varney said that as recently as two weeks ago he had met with Mrs. Nutter and Mrs. Marable. He said that currently the Department is having discussion with them as to what needs to be done in front of their house. He said that while the problem has not been solved, neither has it been forgotten. He stated that VDOT is working hard to resolve it, and he would ask the Board not to allow that to stop the addition of these streets into the system. He said that it is VDOT's responsibility to take care of this situation, and they will take care of it as quickly as they can.

Mr. Haraway also had a question regarding #4.D, the School Board requisition from Sands, Anderson, Marks and Miller. He questioned the number of hours they were charging for. He said that he would like to see the School Board put this real estate work out for bid in the future.

Mr. Bowman agreed with Mr. Haraway.

Mr. Moody asked that the Administrative Staff get with the School Board regarding this request, and that the attorney's fees be discussed before payment.

Upon motion of Mr. Haraway, seconded by Mr. Bowman

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Consent Agenda be amended by withdrawing the section of Item #4D, School Bond Requisitions, that contains attorney's fees.

Yeas: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

4.A.i. APPROVAL OF MINUTES FOR SEPT 6, 2005 SPECIAL MEETING BOARD OF SUPERVISORS AND PLANNING COMMISSION

Upon motion of Mr. Stone, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Minutes of the September 6, 2005 Special Meeting be approved.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

4.A.ii. APPROVAL OF MINUTES FOR SEPTEMBER 6, 2005 REGULAR MEETING

Upon motion of Mr. Stone, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Minutes of the September 6, 2005 Regular Meeting be approved.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

3.B. CLAIMS

Upon Motion of Mr. Stone, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1050823 through 1050951 (voided check number 1050822) .

FY – 05/06

Accounts Payable:

(101) General Fund	\$ 185,841.16
(103) Jail Commission	\$
(222) E911 Fund	\$ 1,710.05
(225) Courthouse Main Fund	\$ 1,388.77
(226) Law Library	\$ 29.45
(228) Fire Programs & EMS	\$ 7,722.40
(229) Forfeited Assets	\$
(304) CDBG Grant Fund	\$ 146.29
(305) Capital Projects Fund	\$
(401) County Debt Service	\$ <u>41,313.38</u>

TOTAL \$ 238,151.50

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

4.C. ACCEPTANCE OF SUBDIVISION ROADS INTO THE STATE SECONDARY ROAD SYSTEM

4.C.i. SEAY DRIVE (CHESDIN MANOR SUBDIVISION)

Upon Motion of Mr. Stone, seconded by Mr. Bowman,

RESOLUTION

WHEREAS, the street described on the attached Form LA-5A, fully incorporated herein by reference, is shown on the plat recorded in Plat Book 10 Pages 68-71 in the Clerks Office of the Circuit Court of Dinwiddie and being a part of the Chesdin Manor Subdivision; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board the street meets the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Board of -Supervisors of Dinwiddie County, Virginia that the Virginia Department of Transportation adds the street described on the attached Form LA-5A to the Secondary System of State Highways.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation

In the County of Dinwiddie

By resolution of the governing body adopted September 20, 2005
The following Form LA-5A is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Form LA-5A
Local Assistance Division 6/2005
Project/Subdivision

Seay Drive, Chesdin Manor

Type of Change: **Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested, the right of way for which, including additional easements for drainage as required, is guaranteed:

Reason for Change:

Addition, Rural (§33.1-72.1.D) Pursuant to

Code of Virginia Statute: **§33.1-72.1.D**

Route Number and/or Street Name

■ **Seay Drive, State Route Number 1519**

■ *Description: From:* Intersection of Chesdin Blvd. 1510

To: Cul-de-sac

A distance of: 0.09 miles.

Right of Way Record: Filed with the Land Records Office on 7/2/1976, D.b. 10 Pg.68, with a width of 50 Feet.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

4.C.ii. PINTAIL LANE , WIDGEON COURT, TEAL CIRCLE, PHEASANT COURT (WRENN FORREST, SECTION II)

Upon Motion of Mr. Stone, seconded by Mr. Bowman,

RESOLUTION

WHEREAS, the streets described on the attached Form LA-5A, fully incorporated herein by reference, is shown on the plat recorded in Plat Book 17 Pages 206-208 in the Clerks Office of the Circuit Court of Dinwiddie and being a part of the Wrenn Forrest, section 2, subdivision; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised the Board the street meets the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dinwiddie County, Virginia that the Virginia Department of Transportation adds the street described on the attached Form LA-5A to the Secondary System of State Highways.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Attachment Form LA-5A

In the County of Dinwiddie

By resolution of the governing body adopted; September 20, 2005

The following Form LA-5A is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee Signed (County Official):

Report of Changes in the Secondary System of State Highways

Form LA-5A

Local Assistance Division 6/2005

Project/Subdivision

Wrenn Forest Section 2

Type of Change: **Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested, the right of way for which, including additional easements for drainage as required, is guaranteed:

Reason for Change: Addition, New subdivision
street Pursuant to Code of Virginia Statute:

§33.1-229

Route Number and/or Street Name

Pintail Lane, State Route Number 1242

Description: From: Intersection 1242

To: cul-de-sac

A distance of: 0.09 miles.

Right of Way Record: Filed with the Land Records Office on 6/1/2000, P.b. 17 Pg. 207, with a width of 50'.

Pintail Lane, State Route Number 1242

Description: From: Intersection of 1242 and 1244

To: Intersection 1242 and 1245

A distance of: 0.06 miles.

Right of Way Record: Filed with the Land Records Office on 6/1/2000, P.b. 17 Pg. 207, with a width of 50'.

Pintail Lane, State Route Number 1242

Description: From:

Interseccion 1242 and

1245 *To:* Intersection

1242 and 1246 A

distance of: 0.08

miles.

Right of Way Record: Filed with the Land Records Office on 6/1/2000, P.b. 17 Pg. 207, with a width of 50'.

Widgeon Court, State Route Number 1244

Description: From: Intersection of 1242

To: Cul-de-sac

A distance of: 0.08 miles.

Right of Way Record: Filed with the Land Records Office on 6/1/2000, D.b. 17, Pg. 207, with a width of 50'.

Teal Circle, State Route Number 1245

Description: From: Intersection of 1242

To: Cul-de-sac

A distance of: 0.06 miles.

Right of Way Record: Filed with the Land Records Office on 6/1/2000, P.b. 17, Pg. 207, with a width of 50'.

Report of Changes in the Secondary System of State Highways

Form LA-5A
Local Assistance Division 6/2005

Pheasant Court, State Route Number 1246

Description: From: Intersection of 1242 and 1246

To: Cul-de-sac

A distance of: 0.22 miles.

Right of Way Record: Filed with the Land Records Office on 6/22/2001, P.b. 17 Pg. 207, with a width of 50.

Pheasant Court, State Route Number 1246

Description: From: Intersection of 1242 and 1246

To: A cul-de-sac

A distance of: 0.09 miles.

Right of Way Record: Filed with the Land Records Office on 6/1/2000, P.b 17 Pg. 207, with a width of 50

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody

Nays: None

5. CITIZEN COMMENTS:

1.) David M. Dudley - 25907 Smith Grove Road – Petersburg – said that he had attended the joint meeting between this Board and the City of Petersburg that took place in August. He said that everything that was presented did not favor Dinwiddie County. Mr. Dudley also spoke regarding the building of the new schools. He said that he did not believe that a new elementary school was needed on Rt. 460. He spoke against a new high school.

2.) Michael Bratschi – 23500 Cutbank Road – McKenney – asked that the Board consider doing a resolution for Mrs. Geri Barefoot because of the work and effort she had done in the County for the past years. He spoke regarding the vehicle ordinance, and presented pictures regarding vehicles in violation of the vehicle ordinance.

As there was no one else signed up to speak, the Chairman declared the Citizen Comments period closed.

6. REPORTS

6.A. VDOT SECONDARY SIX-YEAR PLAN – Ray Varney, Resident Engineer

Mr. Ray Varney, Resident Engineer, VDOT, spoke regarding the updated six-year plan.

He said that the projects that would become eligible for federal funding would be identified in approximately six months from the time they were presented for eligibility. Projects that would be deemed eligible would be 44% federally funded. These projects would have to be on the secondary six-year plan with a project number, and be federally eligible (meaning a collector or above, or a bridge).

There was lengthy discussion regarding the various roads and issues.

Mr. Varney recommended the plan before the Board to be approved for public hearing for October.

Motion by Mr. Haraway, seconded by Mr. Bowman, to approve the Secondary Six-Year Plan for advertisement for public hearing.

Mr. Moody said that he would like to receive the plan from the previous year, and have another work session, instead of going to public hearing at this time.

Ayes: Mr. Haraway, Mr. Bowman,

Nays: Ms. Moody, Mr. Stone, Mr. Moody

Motion was not approved.

Mr. Moody asked that Mr. Varney get last year's Secondary Six-Year Plan to the Board, and then they could set up a workshop session.

6.B. EASTSIDE COMMUNITY ENHANCEMENT CENTER – HORSESHOE

THROWING PROGRAM

Mr. Tim Smith, Director of Recreation, spoke regarding the Recreation Department's intent to install initially eight (8) horseshoe courts, and up to twelve (12) courts at the Eastside Community Enhancement Center. He said that with the invaluable assistance of Mr. Masten Kitchen, the Department had been in contact with the Virginia Horseshoe Pitchers Association (VaHPA) to establish the standards necessary to qualify for sanctioned VaHPA tournaments.

He stated that they proposed establishing a horseshoe club that is independent, yet affiliated with the Recreation Department (similar to the Dinwiddie Diamonds). The horseshoe club would then operate the tournaments and maintain the courts. Courts would be available to the public when not in use for a club tournament.

He said the goal was to get the courts sponsored.

Upon motion of Mr. Haraway, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that installment of up to twelve horseshoe courts at Eastside Community Enhancement Center is approved.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

7. ACTION ITEMS

7.A. 2005/06 TO 2009/10 CAPITAL IMPROVEMENTS PLAN – County Administration

Mr. Horwedel requested that the Board adopt the prepared 2005/2006 – 2009/2010 Capital Improvement Plan with the direction to staff to have the Finance Committee review the figures and report back to the Board with any recommended changes if necessary.

Upon motion of Mr. Haraway, seconded by Ms. Moody,

		total value	expected fiscal year for cash outlay,					FY 08/09	FY 09/10
			FY 04/05	FY 05/06	FY 06/07	FY 07/08			
Projects approved prior to 7/1/2004									
Dept	Pamplin Bldg Generator - no expenditure	106,153							
Econ Dev	Industrial Park Grant Match	232,000			-232,000				
GIS	GIS	38,880	-40,222						
Pub Safety	Replace 1997 Ambulance (\$42,235 Grant match)	85,000		-112,500					
Pub Safety	Replace Responder #3 McKenney	35,000	-35,326						
Pub Safety	Namozine Fire Station Renovation	307,160	-250,837						
Recreation	Eastside Pavillion and Parking Lot	114,750	-113,831						
	Total Prior Approved Projects	918,943	-440,217	-112,500	-232,000	0		0	
FY 04/05 approved CIP (Intl E911 upgrade)									
Admin	Pamplin Bldg HVAC System	255,000		-255,000					
Animal Cntrl	Animal Shelter Expansion	148,000		-148,000					
Econ Dev	Industrial Park Phase III Grant Match	25,000		-25,000					
GIS	GIS Completion Phase	26,760		-25,418					
Pub Safety	Completion of E911 System-Digital Upgrade	376,512	-242,551	-133,961					
Pub Safety	Replace Tanker #4 Namozine (year 1)	225,000		-82,995	-82,995				
Pub Safety	Replace 1999 Ambulance	112,500		-25,235	-25,235	-25,235		-25,235	
	Total FY 04/05 Approved Projects	1,168,772	-242,551	-695,609	-108,230	-108,230	-25,235	-25,235	
FY 05/06 Proposed CIP									
Pub Safety	Replace Tanker #4 Namozine (year 2)	145,000				-82,995		-82,995	
Pub Safety	Emergency Services Apparatus (purch & financed)	1,062,500		-277,116	-227,116	-227,116	-227,116	-227,116	
Pub Safety	Ford Fire Station Addition*	500,000							
Recreation	Eastside Outdoor Recreation Complex*	370,000		-200,948	-200,948	-200,948	-200,948	-200,948	
Sanitation	Convenience Center (2nd Site) - Waste Mgmt	56,400		-56,400					
Sanitation	Backhoe - Waste Mgmt	55,000		-55,000					
Schools	Transportation Dept Generator - School Board	30,000		-30,000					
	Total FY 05/06 Proposed CIP	2,218,900	0	-619,464	-428,064	-428,064	-511,059	-511,059	
*\$870,000 financed at 5% for 5 years									

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the 2005/2006 – 2009/2010 Capital Improvement Plan as presented by Staff is approved; and request that the County Finance Committee review the plan, and bring back a review of their findings to the Board of Supervisors.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Moody
Nays: Mr. Stone

7.B. FUEL BID

Ms. Anne Howerton, Director of Finance, presented the results of the fuel bid. The bids were opened on September 15th. There were no bids on fixed price, all submitted variable/differential rates. She said that the County's current contract for fuel oil is with Parker Oil. The recommendation is to contract with Southside Petroleum Marketing with the lowest differential price variable, #2 fuel oil. As the County has not dealt with this company in the past, their reference will be checked to make sure their deliveries will meet the needs of the County. The recommendation for the diesel and gasoline contract is Parker Oil. They were lowest bid on gasoline. They were the second lowest bid on the diesel; however, the County needs the credit card system in place for the Sheriff's Office and the Fire Station, who do not have tanks at their stations. Parker Oil is the only company that does have a credit card system. This was part of the bid requirements. The County is in the process of developing a one-year contract for the successful bidders.

Upon motion of Ms. Moody, seconded by Mr. Haraway,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia to hereby authorize and direct Gregory S. Horwedel, County Administrator, to execute the necessary documents to award the contracts for the purpose of fuel oil to Southside Petroleum, and diesel and gasoline to Parker Oil.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

7.C. HURRICANE KATRINA

Mr. Horwedel spoke regarding the challenge by Brunswick County to the other counties of Virginia to provide a \$25,000 donation to the Hurricane Katrina relief efforts. The Board had asked that this topic be calendared for further discussion. Six other counties have committed to the funds. Virginia statutes would require that the funds be donated to a first aid type organization, such as the Red Cross.

Ms. Moody asked how the money could be assured to the hurricane relief.
Mr. Horwedel said that the money can be earmarked for restricted use.

Upon motion of Mr. Stone, seconded by Mr. Haraway

BE IT RESOLVED by the Dinwiddie County Board of Supervisors of Dinwiddie County, Virginia that authority is given to the County Administrator to designate the fund from which the \$25,000 donation will be taken; that the donation will be directed to an organization, such as the Red Cross, earmarked for the Katrina Disaster, and that this be brought back to the Board at the next meeting for approval and appropriation.

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

8. COUNTY ADMINISTRATOR COMMENTS

County Administrator Horwedel said that Gene Jones, Dinwiddie County Building and Maintenance Supervisor, has indicated that the animal runs at the animal shelter are complete. Mr. Horwedel thanked Mr. Jones for his work. He also expressed appreciation to the Citizens for a Better Dinwiddie, for their donation of time and materials. Mr. Jones is in the process of designing the plans for the expansion of the shelter.

Mr. Horwedel said he has an analysis that VACO has done of both gubernatorial candidates proposals for property tax reform. This was something that the Board had requested.

He said that Assistant County Administrator Massengill is putting together the Gang Prevention Task Force, and will let the Board know when the time and date is decided.

Mr. Horwedel said that the Finance Committee meeting will be on Thursday, September 29th at 9:00 A.M.

Mr. Horwedel asked if the Board would be available for a 5:00 P.M. workshop on October 4th. The Board agreed to be available.

Lastly, Mr. Horwedel shared that he was pleased to report that the County had received a Litter Prevention and Recycling Grant from the Department of Environmental Quality. The grant amount is approximately \$8,917, and the County had a carry-over amount of \$13,000 for a total of \$21,917.

9. BOARD MEMBER COMMENTS

Mr. Bowman – said he had a suggestion from someone who was at the meeting earlier, but had left. He said that regarding some of the problems with the subdivisions, in design and drainage, etc., that the County may want to consider requiring a bond for the engineering companies who design these subdivisions.

Mr. Drewry interjected that this can also be handled through proffers, and that there can be bonding requirements of the developer.

Mr. Bowman said also that another citizen requested that something be done with Baxter's Store. He said this had been discussed before. He said that this issue needs to be addressed again.

Mr. Horwedel stated that an update will be provided at the next meeting.

Mr. Bowman also spoke regarding the Six-Year Plan. He said that he knew that everyone wanted to do something for their district. He said that he felt that Mr. Varney's professional recommendations should be followed.

Mr. Stone – said that the Planning Commissioner had selected a subcommittee consisting of himself and Dr. Moore. He said they will be meeting September 28th at 5:00 P.M. in the Multi-Purpose Room at the Administration Building to discuss some of the points Mr. Haraway had brought up regarding Chesdin Limited Subdivision.

He also thanked Administration for following up on the laundry list items. He said he would get with Ms. Howerton for background information on the maintenance of county vehicles.

Also, he asked Mr. Horwedel if there had been any response as to a meeting date to discuss consolidation of services since the September 15th meeting with the School Board.

Mr. Horwedel said that there is not a firm date at the time. He said this project is on-going.

Mr. Moody – said that other counties and cities are discussing doing away with the vehicle decal for the localities. He said he would like for that to be one of the topics for the Finance Committee in order to see what monies could be saved.

Mr. Horwedel said that County Treasurer Jones had suggested that as well.

Mr. Moody also talked about the high fuel prices, and that maybe the school systems might want to study the issue of going four times a week. He said it was something to think about.

There were no further Board comments.

ADJOURNMENT

Motion for adjournment by Mr. Haraway, seconded by Mr. Bowman,

Ayes: Ms. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Mr. Moody
Nays: None

The meeting was adjourned at 4:15 P.M.

Harrison A. Moody, Chairman

ATTEST: _____
Gregory Horwedel,
County Administrator/Clerk to the Board

/wjn