

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 18th DAY OF APRIL 2006 AT 3:30 P.M.

PRESENT: DORETHA E. MOODY – CHAIR ELECTION DISTRICT #4  
MICHAEL W. STONE - VICE CHAIR ELECTION DISTRICT #5  
HARRISON A. MOODY ELECTION DISTRICT #1  
DONALD L. HARAWAY ELECTION DISTRICT #2  
ROBERT L. BOWMAN IV ELECTION DISTRICT #3

ADMINISTRATION

PRESENT: KEVIN MASSENGILL, INTERIM COUNTY ADMINISTRATOR  
MICHAEL DREWRY, COUNTY ATTORNEY  
ANNE HOWERTON, FINANCE DIRECTOR

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**1.2.&3. ROLL CALL – INVOCATION – PLEDGE OF ALLEGIANCE**

The Chair called the meeting to order at 3:30 p.m. followed by the roll call, invocation and pledge of allegiance.

**ROLL CALL**

**PRESENT:** Mr. Haraway  
Mr. Moody  
Mr. Bowman  
Mr. Stone  
Ms. Moody

**4. AMENDMENTS TO AGENDA**

Mr. Massengill, Interim County Administrator, asked that the agenda be amended to add Item F., “Declaration of Local Emergency” under Action Items.

Upon motion of Mr. Stone, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the April 18, 2006 meeting agenda is amended to include Item F., Declaration of Local Emergency.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None

**5.A. CONSENT AGENDA – APPROVAL OF MINUTES FOR FEBRUARY 23, 2006  
SPECIAL MEETING**

Mr. Stone stated that there was a clerical error on the 4<sup>th</sup> page of the minutes for February 23<sup>rd</sup>. He was recorded as voting even though he was absent from that meeting.

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the February 23, 2006 Special Meeting Minutes are approved to include the deletion of Mr. Stone’s name on the fourth page as voting “Aye”.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None

**CONSENT AGENDA – APPROVAL OF MINUTES FOR FEBRUARY 24, 2006  
SPECIAL MEETING**

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the February 24, 2006 Special Meeting Minutes are approved.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None

**CONSENT AGENDA – APPROVAL OF MINUTES FOR MARCH 1, 2006  
SPECIAL MEETING**

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the March 1, 2006 Special Meeting Minutes are approved.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None

**CONSENT AGENDA – APPROVAL OF MINUTES FOR MARCH 15, 2006  
SPECIAL MEETING**

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the March 15, 2006 Special Meeting Minutes are approved.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None

**CONSENT AGENDA – APPROVAL OF MINUTES FOR MARCH 21, 2006  
REGULAR MEETING**

Mr. Massengill stated that there was a correction on Page 20 of the March 21, 2006 meeting minutes. That correction was before the Board members and was noted for the public.

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the March 21, 2006 Regular Meeting Minutes are approved with corrections as stated.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None

**CONSENT AGENDA – APPROVAL OF MINUTES FOR APRIL 4, 2006  
SPECIAL MEETING**

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the April 4, 2006 Special

Meeting Minutes are approved.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

**CONSENT AGENDA – APPROVAL OF MINUTES FOR APRIL 6, 2006  
SPECIAL MEETING**

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the April 6, 2006 Special Meeting Minutes are approved.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

**5. B. CONSENT AGENDA - CLAIMS**

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1053195 – 1053452 (voided check numbers 1053194, 1053024, 1052692, 1053338, and 1052480).

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

**FY – 05/06**

**Accounts Payable:**

(101) General Fund	\$	285,909.51
(103) Jail Commission	\$	20.98
(222) E911 Fund	\$	21,154.47
(225) Courthouse Main Fund		
(228) Fire Programs & EMS	\$	1,953.00
(229) Forfeited Asset Sharing	\$	632.50
(304) CDBG Grant Fund	\$	94.05
(305) Capital Projects Fund	\$	109,485.66
(401) County Debt Service	\$	31,730.00
<b>TOTAL</b>		<b>\$ 450,980.14</b>

(101) General Fund	\$	284,897.32
(103) Jail Commission	\$	33.12
(105) Recreation Fees		
(209) Litter Grant Fund	\$	230.00
(222) E911 Fund	\$	12,865.30
(228) Fire Programs	\$	10,397.75
(229) Forfeited Asset Sharing	\$	1,901.00
(304) CDBG Grant Fund	\$	299.72
(305) Capital Projects Fund	\$	327.23
(401) County Debt Service	\$	43,728.61
<b>TOTAL</b>		<b>\$ 354,680.05</b>

Upon Motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and

funds appropriated for same using checks numbered 1053114 through 1053193 (voided check number 1053113).

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

### **March 31, 2006**

#### **Payroll:**

(101) General Fund	\$ 554,627.19
(222) E911 Fund	\$ 51,572.74
(229) Forfeited Asset Sharing	
(304) CDBG Grant Fund	\$ 6,404.03
<b>TOTAL</b>	<b>\$ 612,603.96</b>

### **5.C. CONSENT AGENDA – BACKHOE-LANDFILL**

The Board received the following memo from Anne Howerton, Director of Finance.

#### **Background**

The Sanitation Department's current backhoe was purchased "used" over ten years ago and is in need of major repairs. This machine is used on a daily basis and is essential to the transfer station's operations at the old landfill.

#### **Actions**

During March 2006, we conducted an Invitation for Bid for the purchase of the backhoe. That process closed on March 24<sup>th</sup> with the receipt of two bids. The low bidder was Carter Machinery Company from Chesapeake, Virginia with a price of \$54,305.

#### **Funding**

Funds were appropriated in the FY 2005-06 CIP in the amount of \$55,000.

#### **Recommendation**

After reviewing the two bids, we chose the low bidder, Carter Machinery Company, for a cost not to exceed \$54,305.

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct Kevin Massengill, Interim County Administrator, to execute the necessary documents to award the contract for the purchase of a backhoe from Carter Machinery Company in an amount not to exceed \$54,305.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

### **CONTRACT (1) CATERPILLAR 416E BACKHOE LOADER**

The agreement is made this 18<sup>th</sup> day of April, 2006 by and between Carter Machinery Company, Inc. of 1712 South Military Highway, Chesapeake, Virginia 23320, (hereinafter referred to as the "Contractor"), and the County of Dinwiddie, Virginia (hereinafter referred to as the "County").

**WHEREAS**, pursuant to the Virginia Public Procurement Act, the County solicited sealed bids for (1) Loader/Backhoe (the "Backhoe"); and

**WHEREAS**, the Contractor submitted a bid to supply the Backhoe consistent with the Specifications in the Invitation to Bid (the "Bid"); and

**WHEREAS,** the Contractor was the lowest bidder; and

**WHEREAS,** the County and the Contractor have agreed to modifications to the Specifications and to a Bid Price and the County has selected the Contractor to supply the Backhoe;

**NOW THEREFORE,** in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

- 1. Incorporation By Reference.** The County's Invitation to Bid for (1) Loader/Backhoe (IFB-06-032406-01, dated March 5, 2006), including all related appendices and addenda, and the Contractor's bid in its entirety dated March 7, 2006 are made a part hereof as if the same were fully set forth. If any discrepancies arise between the County's Invitation to Bid and the Contractor's bid, the Contractor agrees to abide by the County's Invitation to Bid.
- 2. Time Of Performance.** The Contractor agrees to complete all work and to deliver the Backhoe no later than ninety (90) days after the parties have entered into this Contract.
- 3. Costs.** The Contractor agrees to perform all work pursuant to this Contract for a sum no greater than Fifty-four thousand three hundred and five dollars (\$54,305.00) (the "Contract Price") for the Backhoe. Actual billing shall not exceed the Contract Price. Payment shall be made to the Contractor at its Chesapeake, Virginia office within thirty (30) days of receipt of invoice and after the County has tested the Backhoe and notified the Contractor of its acceptance of the Backhoe. The County has ten (10) days to conduct such testing after receipt of the Backhoe.
- 4. Notices.** Any notices required shall be given in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of the same in the U. S. mails with postage prepaid at the addresses set forth below or upon actual receipt:

<u>Notice to the County shall be made to:</u> W. Kevin Massengill Interim County Administrator P. O. Drawer 70 Dinwiddie, Virginia 23841 (804) 469-4500	<u>Notice to the Contractor shall be made to:</u> Carter Machinery Co., Inc. 1712 South Military Highway Chesapeake, Virginia 23320 (757) 424-1444
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**5. General Terms and Conditions.** The Contractor agrees to procure and maintain during the term of this Contract insurance which meets all the County's requirements in the Invitation to Bid documents.

**6. Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Venue for any action arising out of the performance of this Contract shall be with a state or federal court with jurisdiction in Dinwiddie County, Virginia. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provisions were not included therein.

**IN WITNESS WHEREOF,** the parties hereto have executed this Contract as of the day first written above.

Carter Machinery Company, Inc.      Dinwiddie County, Virginia

By: _____	By: _____
Title: _____	W. Kevin Massengill Interim County Administrator
Attest: _____	Attest: _____

Approved as to form:

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Michael H. Drewry  
County Attorney

#### **5. D. CONSENT AGENDA - HOMELAND SECURITY FUNDS - DESIGNATED AGENT**

The Board received the following memo from Dennis Hale, Division Chief of Fire and EMS.

#### **BACKGROUND**

The Virginia Department of Emergency Management has notified the County of the receipt of additional 2005 State Homeland Security Program funds. In order to start the process to utilize those funds an application must be filed with the State and the Department of Homeland Security. A designated agent of the County must sign the application, which in the past has been the County Administrator. Currently, Mr. Kevin Massengill is filling that position; however, he has never been designated by the Board as the County's agent for this grant.

Upon motion of Mr. Haraway to approve, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Kevin Massengill, Interim County Administrator, is hereby authorized to execute for and in behalf of Dinwiddie County, a public entity established under the laws of the State of Virginia, this application and to file it in the appropriate State Office for the purpose of obtaining certain Federal financial assistance under the OJP, National Domestic Preparedness Office Grant Program(s), administered by the Commonwealth of Virginia.

BE IT FURTHER RESOLVED that, Dinwiddie County, a public entity established under the laws of the Commonwealth of Virginia, hereby authorizes its agent to provide the Commonwealth and to the Office of Justice Programs (OJP) for all matters pertaining to such Federal financial assistance any and all information pertaining to these Grants as may be requested.

Passed and approved this 18<sup>th</sup> day of April 2006.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

#### **5.E. CONSENT AGENDA – EMPLOYEE HEALTH INSURANCE PLAN FY 2006/2007**

The Board received the following memo from Anne Howerton, Director of Finance.

#### **Background**

Our health insurance intermediary, The Local Choice, has provided employee health insurance plan premiums for FY 2007, and is asking that we renew our contract with them by May 1, 2006. The premiums have increased 10.1% from FY 2006, which results in \$51,960 more in employer contribution.

#### **Actions**

We plan to do a full-scale request for proposal with the School Board and a third party consultant in the fall to evaluate our health insurance plans for FY 2008. For FY 2007, however, we feel that the Key Advantage 200 and Key Advantage 300 plans that we offered in FY 2006 will continue to be the best options for our employees. A cost comparison is attached which shows the increase in employee and employer contributions by plan. We kept the employee/employer ratio the same as it has been for the past several years.

#### **Funding**

The amended FY 2006-07 budget provides for the funding of this health insurance contract.

**Recommendation**

We recommend approval of the following resolution.

Upon motion of Mr. Haraway, seconded by Mr. Moody,

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct Kevin Massengill, Interim County Administrator, to execute the necessary documents with The Local Choice to provide the employee health insurance policy for FY 2006-07 at the attached rates.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

**HEALTH INSURANCE COMPARISON 2006 VS 2007**

CURRENT	KEY ADVANTAGE 200			KEY ADVANTAGE 200			
	COUNTY	EMP	TOTAL	COUNTY	EMP	TOTAL	
EMP ONLY		315	85	400	78.75%	21.25%	100.00%
EMP / SPOUSE		479	261	740	64.73%	35.27%	100.00%
EMP / CHILD		479	261	740	64.73%	35.27%	100.00%
EMP / FAMILY		612	468	1,080	56.67%	43.33%	100.00%

PROPOSED	KEY ADVANTAGE 200			KEY ADVANTAGE 200			
	COUNTY	EMP	TOTAL	COUNTY	EMP	TOTAL	
EMP ONLY		345	96	441	78.23%	21.77%	100.00%
EMP / SPOUSE		528	288	816	64.71%	35.29%	100.00%
EMP / CHILD		528	288	816	64.71%	35.29%	100.00%
EMP / FAMILY		675	516	1,191	56.68%	43.32%	100.00%

NET CHANGE	KEY ADV VS. KEY ADV 200						
EMP ONLY		30	11	41	-0.52%	0.52%	0.00%
EMP / SPOUSE		49	27	76	-0.02%	0.02%	0.00%
EMP / CHILD		49	27	76	-0.02%	0.02%	0.00%
EMP / FAMILY		63	48	111	0.01%	-0.01%	0.00%
*****	*****	*****	*****	*****	*****	*****	*****
*****	*****	*****	*****	*****	*****	*****	*****

CURRENT	KEY ADVANTAGE 300			KEY ADVANTAGE 300			
	COUNTY	EMP	TOTAL	COUNTY	EMP	TOTAL	
EMP ONLY		315	61	376	83.78%	16.22%	100.00%
EMP / SPOUSE		479	217	696	68.82%	31.18%	100.00%
EMP / CHILD		479	217	696	68.82%	31.18%	100.00%
EMP / FAMILY		612	403	1,015	60.30%	39.70%	100.00%

PROPOSED	KEY ADVANTAGE 300			KEY ADVANTAGE 300			
	COUNTY	EMP	TOTAL	COUNTY	EMP	TOTAL	
EMP ONLY		345	63	408	84.56%	15.44%	100.00%
EMP / SPOUSE		528	227	755	69.93%	30.07%	100.00%
EMP / CHILD		528	227	755	69.93%	30.07%	100.00%
EMP / FAMILY		675	427	1,102	61.25%	38.75%	100.00%

NET CHANGE	KEY ADV VS. KEY ADV 300						
EMP ONLY	30	2	32	0.78%	-0.78%	0.00%	
EMP / SPOUSE	49	10	59	1.11%	-1.11%	0.00%	
EMP / CHILD	49	10	59	1.11%	-1.11%	0.00%	
EMP / FAMILY	63	24	87	0.96%	-0.96%	0.00%	
*****	*****	*****	*****	*****	*****	*****	*****
*****	*****	*****	*****	*****	*****	*****	*****

**ADDITIONAL EXPENDITURE FOR 2007**

TYPE OF PLAN	# OF EMP	ADD EXP
EMP ONLY	79	28,440
EMP / DEP	22	12,936
EMP / FAMILY	14	10,584
<b>TOTAL</b>	<b>115</b>	<b>51,960</b>

**6. CITIZEN COMMENTS**

Before the citizen comments the Chair read the following statement:

*In accordance with the Board of Supervisors Bylaws we will allow and listen to all persons desiring to speak to the Board in an orderly manner. Speakers should address the Board with decorum. Loud, boisterous and disruptive behavior, obscenity and vulgarity shall be avoided. You are allowed three minutes to speak after you have signed the registry. Speakers shall not be interrupted by audience comments, laughs or other gestures. This is disruptive to the order of the meeting, and others attending. If this occurs, I'll ask you to refrain from speaking out of order. If this continues, I'll ask the deputy sheriff on duty to escort you out of the Board room. You must take responsibility for your own actions. Please keep your comments germane to the business at hand. As Chair, it is my responsibility to keep the meeting in order at all times. Thank you in advance for your cooperation.*

The Chair opened the citizen comment period of the meeting.

1. David M. Dudley – 25907 Smith Grove Rd. – Petersburg – said that at the last Board meeting Mr. Stone and Mr. Moody listened to the voters in their respective districts, and that they voted accordingly. He stated that the other Board members had not listened to the voters and their wishes.
2. Michael W. Bratschi – 23500 Cutbank Rd. – McKenney – said that he joined Mr. Dudley in thanking Mr. Stone and Mr. Moody for listening to their constituents. He objected to restrictions on citizens speaking during citizen comment period. He asked if the members had read a book regarding administration, FOIA, etc. He said that he had brought up the fact that veteran's preference is not on the County employment application, and that nothing had been done about it. He asked that the County look into recouping costs to Fire and EMS regarding accidents involving citizens charged on an offense causing the accident.
3. Anne Scarborough – read an article from the Richmond Times Dispatch, "The Anti-Bedroom Community", regarding a zoning plan that divides a county into density rings of permitted housing.

**7. A. RESOLUTION – MS. KIMBERLEY WILLIS, FORMER DIRECTOR OF SOCIAL SERVICES**

Ms. Kimberley Willis, former Director of Dinwiddie County Social Services, was presented the resolution below by Ms. Doretha E. Moody, Chair of the Board.

Ms. Willis expressed her appreciation for the resolution and the County.

The Honorable R. M. "Dickie" King, Jr., Chairman of the Chesterfield Board of Supervisors, attended the meeting in order to join Dinwiddie County in expressing his appreciation of Ms. Willis. He also thanked Dinwiddie County for being a great neighbor to Chesterfield County.

Upon motion of Mr. Haraway to approve, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the resolution for Ms. Kimberley Willis is approved as stated.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None



# Resolution

of the **BOARD OF SUPERVISORS** of **DINWIDDIE COUNTY, VIRGINIA**

## **MS. KIMBERLEY WILLIS**

**WHEREAS**, Ms. Kimberley Willis served the citizens of Dinwiddie County with devotion, commitment, and compassion as the Director of Social Services from September 2, 2003 to March 17, 2006; and

**WHEREAS**, Ms. Willis represented the County of Dinwiddie with the utmost of professionalism and with a clear devotion to serve all citizens requiring her assistance in a respectful and caring manner; and

**WHEREAS**, upon arriving in Dinwiddie County, Ms. Willis was immediately tasked with opening and operating an emergency shelter as one of the worst hurricanes ever to hit the Commonwealth and County approached, and was responsible for providing care for countless citizens during the aftermath of this immense storm; and

**WHEREAS**, Ms. Willis should be recognized for her participant leadership, enthusiasm, and calming composure throughout this event and the countless other projects in which she participated; and

**WHEREAS**, Ms. Willis wrote the proposal for the DMAS Retention Grant and was awarded \$24,375 to improve retention of children on Medical Assistance; and coordinated the Camp Prevention Awareness Project which led to Camp Hero for children of the County and;

**WHEREAS**, with the assistance of County staff, Ms. Willis spearheaded and coordinated an application to the Cameron Foundation that resulted in the creation of Operation Kid Konnection at the Crews Mobile Home Community and Green Acres Mobile Home Park; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Supervisors on this 18<sup>th</sup> day of April 2006 desires to express our appreciation to Ms. Kimberley Willis for her loyal service to Dinwiddie County, and to extend to her our warmest regards and very best wishes for many years of health and happiness as she enters a new phase of her life; and

**BE IT FURTHER RESOLVED**, by the Board of Supervisors of Dinwiddie County, Virginia, that this resolution be presented to Ms. Kimberley Willis, and a copy spread upon the minutes of this meeting for eternity.

\_\_\_\_\_  
**DORETHA E. MOODY**  
*Chair*

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**MICHAEL W. STONE**  
*Vice-Chair*

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**ROBERT L. BOWMAN IV**  
*District 3 Supervisor*

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**HARRISON A. MOODY**  
*District 1 Supervisor*

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**DONALD L. HARAWAY**  
*District 2 Supervisor*

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**W. KEVIN MASSENGILL**  
*Interim County Administrator*

**7.B. RESOLUTION – ADMINISTRATIVE PROFESSIONALS WEEK**

Chairperson Moody stated that Edith Brown, Office Services Supervisor Sr., of Central State Hospital had requested a resolution recognizing April 24-28, 2006 as Administrative Professionals Week. Ms. Moody stated that she had been asked by the County if she wished to put this on the agenda. She said that as she personally recognized the importance of acknowledging administrative professionals, she had asked that this resolution be added to the agenda.

Upon motion of Mr. Moody, seconded by Mr. Haraway,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the resolution declaring April 24-28, 2006 as Administrative Professionals Week is approved as stated.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody  
Nays: None



# Resolution

## **ADMINISTRATIVE PROFESSIONALS WEEK APRIL 24 – 28, 2006**

**WHEREAS**, administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

**WHEREAS**, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

**WHEREAS**, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals (IAAP); and

**WHEREAS**, the theme of Administrative Professionals Week 2006 is “Creating Excellence”, reflecting how today’s career-minded administrative professionals strive to excel in the quality of their work and recognize the importance of life-long learning; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Supervisors on this 18<sup>th</sup> day of April 2006 does hereby proclaim the week of April 24-28, 2006 as Administrative Professionals Week, and Wednesday April 26 as Administrative Professionals Day, saluting the valuable contributions of administrative professionals in the workplace. And we call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today’s business world.

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**DORETHA E. MOODY**  
*Chair*

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**MICHAEL W. STONE**  
*Vice-Chair*

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**ROBERT L. BOWMAN IV**  
*District 3 Supervisor*

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**HARRISON A. MOODY**  
*District 1 Supervisor*

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**DONALD L. HARAWAY**  
*District 2 Supervisor*

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**W. KEVIN MASSENGILL**  
*Interim County Administrator*

#### **8.A. REPORTS – VIRGINIA DEPARTMENT OF TRANSPORTATION**

Ray Varney, Resident Engineer, said that he was very interested in the transportation component of the County’s Comprehensive Plan. He stated that he would volunteer for a Comprehensive Plan subcommittee. He discussed the current budget impasse in the Legislature. He also discussed the fact that all interstate maintenance would be outsourced by the fiscal year 2009.

Mr. Varney said that Mr. Moody had asked him about the need for a guardrail on Rt. 460. He said that it should have a guardrail, and that he will put it in the maintenance plan for next fiscal year.

Mr. Massengill interjected that as Mr. Varney had previously indicated his interest in serving, that he, or his designee, had been appointed by the Comprehensive Plan Use Subcommittee to three subcommittees: 1) as Vice Chair of the Transportation Committee; 2) as a member of the Land Use Subcommittee; and 3) as a member of the Growth Management Subcommittee.

Mr. Massengill asked that Mr. Varney follow up on Aldephia Cable working on Route 1 in VDOT’s right-of-way.

Mr. Bowman asked whether VDOT would have any employees in maintenance or if all would be outsourced.

Mr. Varney answered that there would be a reduction in their workforce, perhaps 5 – 10 percent.

#### **8.B. REPORTS - FORESTRY DEPARTMENT**

Heather Manson, Area Forester, gave a presentation on the value of forestry in Dinwiddie. She discussed forests and environmental quality; statewide forest trends; forest fragmentation; and value of forest resources in Dinwiddie.

Mr. Massengill thanked Ms. Manson and also Mr. Nunnely for their work on the tire fire that had occurred over the Easter weekend. He also stated that Ms. Manson had been appointed to the National Resources Subcommittee, and that Mr. Nunnely had been appointed to the Land Use Subcommittee for the Comprehensive Land Use Plan.

**9.A. ACTION ITEM – PROPOSED FY P6/07 BUDGET, TAX RATE, AND APPROPRIATIONS**

The Board received a memo from Anne Howerton, Director of Finance, in which she stated that the Budget Appropriation Resolution for the FY 2006-07 Budget reflects the Interim County Administrator's Proposed Budget, and the changes made by the Board of supervisors of Dinwiddie County at its Budget Work Sessions.

Upon motion of Mr. Haraway, seconded by Mr. Bowman,

BE IT RESOLVED that the Resolution to adopt the FY 2006-07 Budget and Appropriation of Funds is approved as presented.

Ayes: Mr. Haraway, Mr. Moody, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

The resolution was adopted as presented.

**RESOLUTION**

**ADOPTION OF FISCAL YEAR 2006-07 BUDGET AND APPROPRIATION OF FUNDS**

**WHEREAS**, the Interim County Administrator has prepared a Proposed Budget for the fiscal year beginning July 1, 2006 and ending June 30, 2007 which is for information and fiscal planning purposes only; and

**WHEREAS**, it is now necessary to appropriate funds to carry out the activities proposed therein for the fiscal year beginning July 1, 2006 and ending June 30, 2007, and to set tax rates on real estate, tangible personal property, and machinery and tools to provide certain revenue in support of those appropriations

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Dinwiddie County, Virginia, that:

- The budget for Dinwiddie County in the sum of \$149,304,355 for the fiscal year (FY) 2006-07 is hereby approved as proposed on this date and hereby appropriated in the FY 2006-07 General and Other Funds for the offices and activities in the amounts as shown below:

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>
General	\$33,562,696	\$33,239,552
Meals Tax	\$400,000	\$400,000
Jail Phone	\$5,000	\$5,000
Recreation	\$10,000	\$15,000
Social Services	\$2,679,114	\$2,667,823
School Operations	\$39,330,734	\$39,330,734
School Textbooks	\$465,272	\$465,272
School Cafeteria	\$1,672,945	\$1,672,945
Comprehensive Services	\$855,276	\$1,214,283
E911	\$566,126	\$922,036
Courthouse Maintenance	\$18,000	\$18,000

Law Library	\$6,500	\$6,500
Fire Programs	\$116,000	\$116,000
School Construction	\$1,000,000	\$0
School Capital	\$430,286	\$430,286
Grants	\$165,802	\$162,502
County Capital	\$567,932	\$3,132,486
County Debt	\$2,467,641	\$2,750,743
School Debt	\$4,925,568	\$4,925,568
Total	\$89,244,892	\$91,474,730
Fund Balance	\$81,324,855	\$79,095,017
Less: Inter-fund Transfers	-\$21,265,392	-\$21,265,392
Total Resources & Requirements	\$149,304,355	\$149,304,355

2. That the property tax rates be set for the amounts shown below and revenues appropriated in the following classifications:

<u>TAX RATES</u>	<u>Rate per \$100 of Assessed Valuation</u>
Real Estate	.87
Mobile Homes	.87
Mineral Lands	.87
Public Services	.87
Personal Property	4.90
Personal Property – volunteer vehicles	.25
Machinery & Tools	3.30
Certified Pollution Control Equipment	.30
Certified Recycling Equipment	3.30
Heavy Construction Machinery	3.30
Airplanes	.50

3. TAX RELIEF FOR QUALIFYING MOTOR VEHICLES In accordance with Dinwiddie Code Section 19-10 (c), FY 2006-07 Tax Relief Rate is set at 57%.

4. The County Administrator is authorized to transfer funds and personnel from time to time within and between the offices and activities delineated in this Resolution as he may deem in the best interests of the County in order to carry out the work of the County as approved by the Board of Supervisors during the coming fiscal year, not to exceed \$30,000.

5. The County Administrator is authorized to administer the County's Personnel Policy and Pay Plan as previously adopted by the Board of Supervisors.

6. GRANT FUNDS That upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations the County Administrator or his designee is hereby designated as the agent to execute the necessary grant or program application and other documentation unless the terms of the grant or program require specific actions by the Board; to give such assurances as may be required by the Agreement, subject to approval as to form by the County Attorney, and to provide such additional information as may be required by the awarding organization. In addition, funding awarded and any interest earned on the funds awarded, not to exceed \$30,000.00, shall be and is hereby appropriated to the applicable functional area.

7. DONATIONS That additional funds received for various County programs, including contributions and donations, be and are hereby appropriated for the purpose established by each program.

8. INSURANCE That funds received through insurance claims for damages incurred to County property as a result of unusual or infrequent events, not to exceed \$30,000.00 per incident, be and are hereby appropriated

under this program to the appropriate functional area.

9. That upon receipt of written notification from the State Compensation Board of additional funds for the Constitutional Officers (Commonwealth's Attorney, Sheriff, Clerk of Court, Treasurer, and Commissioner of Revenue) be and are hereby appropriated in the General Fund to be expended in accordance with guidelines as established by the state government.

\_\_\_\_\_  
Doretha Moody  
Chair, Board of Supervisors of Dinwiddie County

ATTEST:

\_\_\_\_\_  
W. Kevin Massengill  
Clerk to the Board

Adopted by the Board of Supervisors of Dinwiddie County, Virginia, this 18<sup>th</sup> day of April, 2006.

### **9.B. ACTION ITEM – ADMINISTRATION BUILDING TELEPHONE SYSTEM**

The Board received the following memo from Anne Howerton, Director of Finance.

The Administration Building's current Panasonic telephone and voice mail system was installed in 1998 at a cost of \$14,789. Since 1998, technology has changed a great deal, as have the needs and size of County staff. However, only minor changes have been implemented in the system since its installation. There is great concern by Administration and the vendor that the system's hardware may crash, as the Sheriff's and the Social Services' hard drives that were installed around the same time have already crashed and been replaced.

#### **Options**

We considered the replacement of the current system's hard drive at a cost of \$3,495 with no upgrade in functionality, or the installation of a new system that would better meet the County's needs. To see if replacement would be an affordable option, we had the current vendor and several other vendors under State contract review our current system and give us proposals for a new system. The proposals featured various hardware and software options and ranged in price from \$18,975 to \$59,067.

#### **Funding**

Funds for the replacement of the phone system are available in the CIP fund through savings from the Administration Building's HVAC renovation project. \$255,000 was budgeted for that project. The actual cost is going to be around \$220,000, resulting in \$35,000 being available for the phone project.

#### **Recommendation**

After considering the options, we feel that the best solution will be the replacement of the phone system by A & J Technologies for a cost not to exceed \$21,500. This system will be much more customer service oriented for the public and user friendly for the staff. The Dinwiddie County Water Authority also recently installed a similar phone system from this same vendor.

Upon motion of Mr. Moody, seconded by Mr. Haraway,

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct Kevin Massengill, Interim County Administrator, to execute the necessary documents to award the contract for the purchase and installation of the Pamplin Administration Building's telephone and voice mail system from A & J Technologies in an amount not to exceed \$21,500.

Ayes: Mr. Haraway, Mr. Moody, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

### **9.C. ACTION ITEM – CRATER MITIGATION PLAN**

The Board received the following memo from Chief Dennis Hale, Dinwiddie Fire & EMS.

#### **BACKGROUND**

Beginning in 2003, the Commonwealth of Virginia encouraged the twenty-one planning districts in the commonwealth to take the lead on development of local hazard mitigation plans. These plans, which are required by the Disaster Mitigation Act of 2000 (DMA2K), help local governments determine risks and vulnerabilities and identify projects to reduce these risks. The creation and adoption of these plans by local governments is also necessary to continue to receive certain federal assistance. The plan developed under the auspices of the Crater Planning District includes all surrounding counties, cities and towns.

The plan was completed by a Mitigation Advisory Committee made up of representatives from local jurisdictions, utility companies, non-profit organizations and other stakeholders. This committee worked closely with the consultant, Dewberry, to put together a comprehensive plan for the planning district and each jurisdiction.

A hardcopy and electronic version of the plan are available in Dinwiddie County Administration Offices and the Division of Fire & EMS Offices.

#### **Requested Action**

Adoption of the plan by approving the included resolution.

Upon motion of Mr. Haraway to approve, seconded by Mr. Moody,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Crater Planning District Hazard Mitigation Plan Resolution is approved as stated.

Ayes: Mr. Moody, Mr. Bowman, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

The resolution was adopted as presented.

#### **Resolution** **Crater Planning District Hazard Mitigation Plan**

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, a Mitigation Advisory Committee (MAC) comprised of representatives from the counties of Chesterfield, Dinwiddie, Greensville, Prince George, Surry and Sussex; the cities of Colonial Heights, Emporia, Hopewell and Petersburg; and the towns of Claremont, Dendron, Jarratt, McKenney, Stony Creek, Surry, Wakefield, and Waverly was convened in order to study the Crater Region's risks from and vulnerabilities to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Crater Region; and

WHEREAS, a request for proposals was issued to hire an experienced consulting firm to work with the MAC to develop a comprehensive natural hazard mitigation plan for the Crater Regional Planning District; and

WHEREAS, the efforts of the Mitigation Advisory Committee and the consulting firm of Dewberry, in consultation with members of the public, private and non-profit sectors, have resulted in the development of a Hazard Mitigation Plan for the Crater Planning District including Dinwiddie County.

NOW THEREFORE, BE IT RESOLVED by the Dinwiddie County Board of Supervisors that the Hazard Mitigation Plan dated March 2006 is hereby approved and adopted for Dinwiddie County.

ADOPTED by Dinwiddie County this 18<sup>th</sup> day of April, 2006.

APPROVED: \_\_\_\_\_  
Mrs. Doretha Moody  
Chair, Board of Supervisors

ATTEST: \_\_\_\_\_

#### **9.D. ACTION ITEM – REGIONAL TOURISM CORPORATION: RESOLUTION**

The Board received the following memo from Kevin Massengill, Interim County Administrator.

##### **BACKGROUND:**

In early 2005, the member localities of the Crater Planning District Commission agreed to hire the services of Randall Travel Marketing, Inc. to conduct a comprehensive travel and tourism research and strategic planning study and to develop recommendations for regional tourism marketing.

In June 2005, Randall Travel Marketing concluded their study and presented their recommendations to the member localities and stakeholders. It was determined and strongly recommended that a regional tourism corporation be created. Once officially formed, the regional tourism corporation would be comprised of the cities of Colonial Heights, Petersburg and Hopewell and the Counties of Chesterfield, Prince George and Dinwiddie. The consultant recommended these jurisdictions work collectively to market the region from a tourism perspective for the following reasons:

- ☒ Relatively close proximity to each other resulting in good “touring scale” that is manageable by the visitor. The region is logical geographically.
- ☒ Complimentary attractions and amenities. Some jurisdictions within this group have more attractions, while others have more amenities, but together they achieve a good balance and create a total destination.
- ☒ Similar and complementing histories and “sense of place”.
- ☒ Multiple matching historic patterns, particularly with the Civil War. Working together these jurisdictions can tell an awesome story of the development of the United States from the pre-Colonial period to present day.
- ☒ Transportation linkages: rivers, railroads, highways, etc. since colonial times have established this region as one of the original inter-modal transportation hubs in the United States.

The Crater PDC continues to be the leader and coordinator of this initiative. The County Administrators and City Managers have met on several occasions and have discussed funding for this project and the appropriate composition of a Petersburg Area Regional Tourism (PART) Corporation. According to the draft By-Laws (attached) each governing body shall appoint two persons: one shall be a member of the governing body or its Chief Administrative Officer (CAO), and the other shall be actively affiliated with a business located in said political subdivision. Thus, the six local governments will have 12 of the 17 seats on the Board of Directors per Article II – Membership of the draft By-Laws.

##### **REQUESTED BOARD ACTION:**

I would respectfully request that the enclosed resolution be acted upon today. By passing this resolution you will be expressing your support for the establishment of a regional tourism corporation in conjunction with the other participating member local jurisdictions and agreeing to appoint two members to the PART Board. I will be asking that you appoint these two members at the next regular meeting of the Board of Supervisors scheduled for May 16, 2006.

Upon motion of Mr. Stone to adopt, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the resolution for establishment of a regional tourism corporation in conjunction with the other participating member local jurisdictions is approved as stated.

Ayes: Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

### RESOLUTION

Establishing a 501(c) (3) regional tourism corporation which will develop and implement a regional tourism marketing initiative aimed at enhancing tourism visitation and spending

WHEREAS, the member localities of the Crater Planning District Commission supported the undertaking of a comprehensive travel and tourism research and strategic planning study to develop recommendations for regional tourism marketing; and

WHEREAS, Randall Travel Marketing, Inc. was hired by the Crater Commission to conduct the study from January through June, 2005; and

WHEREAS, the study recommended as partners for a regional tourism marketing initiative the cities of Colonial Heights, Hopewell and Petersburg and the counties of Chesterfield, Dinwiddie and Prince George; and

WHEREAS, the primary reasons these six jurisdictions are a match for a marketing partnership include:

- \* Relatively close proximity to each other resulting in good "touring scale" that is manageable by the visitor. The region is logical geographically.
- \* Complimentary attractions and amenities. Some jurisdictions within this group have more attractions, while others have more amenities, but together they achieve a good balance and create a total destination.
- \* Similar and complementing histories and "sense of place".
- \* Multiple matching historic patterns, particularly with the Civil War. Working together these jurisdictions can tell an awesome story of the development of the United States from the pre-Colonial period to present day.
- \* Transportation linkages: rivers, railroads, highways, etc. since Colonial times have established this region as one of the original inter-modal transportation hubs in the United States.

Thus, marketing these localities together makes sense geographically, they achieve a good balance of tourism products, and their natural historic partnership and transportation linkages make these jurisdictions a natural marketing group; however, the "dots need to be connected" in order to tell the overall story. This regional tourism initiative can turn the entire region into one well-interpreted story and destination; and

WHEREAS, under the leadership of the Crater Commission, working in concert with the city managers and county administrators, a work program and draft By-Laws have been developed to formulate a 17-seat Board of Directors that would constitute a 501(c) (3) regional tourism corporation; and

WHEREAS, the primary purpose of the regional tourism corporation will be to develop and implement a regional tourism marketing initiative that will result in increased tourism visitation and spending. In addition, the regional tourism corporation will assist member localities in strategic product development planning;

NOW, THEREFORE, BE IT RESOLVED, that the County of Dinwiddie hereby expresses its support for the establishment of a regional tourism corporation in conjunction with the other participating member local jurisdictions; and

1. The County of Dinwiddie further agrees to appoint two persons to serve on the regional tourism corporation as outlined in the draft By-Laws; and

2. That this resolution shall be in full force and effect upon its passage.

Approved:

\_\_\_\_\_

Attest:

\_\_\_\_\_

BY-LAWS OF  
PETERSBURG AREA REGIONAL TOURISM

ARTICLE I  
General

Section 1: Name

The name of the corporation shall be the "Petersburg Area Regional Tourism" hereafter referred to as the "PART".

Section 2: Purpose

The primary purpose of the PART is to assist and support member localities in developing regional tourism marketing plans and strategies that will result in increased tourism visitation and spending. In addition, PART will assist member localities in strategic product development planning.

Section 3: Service Area

The PART geographic service area is composed of the following political subdivisions:

1. Counties of:
  - a. Chesterfield
  - b. Dinwiddie
  - c. Prince George
  
2. Cities of:
  - a. Colonial Heights
  - b. Hopewell
  - c. Petersburg

ARTICLE II  
Membership

Section 1: Board of Directors

The membership of PART shall consist of a 17-seat Board of Directors composed of (12) members representing the six

participating localities (each governing body shall appoint two persons; one shall be a member of the governing body or its CAO, and the other shall be actively affiliated with a travel and tourism business located in said political subdivision), and (1) representative from Fort Lee. The thirteen directors so selected shall thereupon appoint (4) other persons representing the tourism and travel industry within the region to serve as directors. Directors shall have only those powers that are granted by the membership of PART.

## Section 2: Terms of Office

The terms of office of the PART members who represent member governing bodies shall be coincident with their terms of office or such shorter term as their governing bodies shall determine. The terms of office of all other PART members shall be three (3) years. Each member of PART shall have one equal vote in all matters before the Board.

## Section 3: Vacancies

Vacancies on the Board of Directors may be filled by appointment (1) by the governing body of the participating political subdivision if the vacated directorship is one which had been most recently occupied by an appointee of said governing body, or (2) by the directors if the vacated directorship is one which had been most recently occupied by an appointee selected by them (At-Large Member).

## Section 4: Quorum and Voting

A quorum for the transaction of business at any meeting of the Board of Directors, except for those items specifically stated otherwise, shall consist of a majority of the appointed members. There shall be no voting by proxy.

## Section 5: Annual Meeting

Annual Meeting. There will be an annual meeting of the Board of Directors of the PART at a date and time to be determined by the Board.

## Section 6: Executive Director

The Board of Directors shall appoint an Executive Director who shall serve for such term as the Board shall determine. The Executive Director shall be responsible for all operations of the corporation in accordance with the policies, programs and procedures as approved by the Board.

The salary and other compensation for the Executive Director shall be determined by the Board.

## Section 7: Rules and Procedures

Unless voted otherwise by a majority of members, the meetings of the PART shall follow Roberts Rules of Order, recently revised.

# ARTICLE III Officers

## Section I: Officers

The officers of PART shall be President, Vice President, Secretary and Treasurer.

The duties of the President shall be to:

- a. Preside at regular and special meetings of PART membership.
- b. Appoint the chairs and members of the PART's operating committees.
  - c. Service as an ex-officio member of all committees except the Nominating Committee.
  - d. Serve as spokesman for PART.

The duties of the Vice President shall be to:

Assume the duties of the President in the President's absence or upon the President's request.

The duties of the Secretary shall be to:

- a. Keep a record of all meetings of PART.
- b. Send notices of meetings to the board members.
- c. Handle official correspondence of PART when requested by the officers.

NOTE: The above duties may be delegated to the Executive Director.

5. The duties of the Treasurer shall be to:

- a. Deposit all monies in a timely, accurate and appropriate manner.
- b. Expend money in accordance with the budget authorized and approved by the PART board.
- c. Keep accurate and up-to-date bookkeeping and accounting records of all receipts and disbursements.
- d. Render financial statements at PART board meetings or as needed.
- e. Submit the records of the PART's finances to an independent auditor when authorized by the PART board.

board.

- f. Prepare and send to the appropriate Federal, state and local tax authorities any form(s) or correspondence the PART is required to file.
- g. Assist in preparation of the annual budget.

NOTE: The above duties may be delegated to the Executive Director.

## Section 2: Terms of Office

Officer terms of office shall be one year. Such terms will begin on July 1 and end on June 30.

### **9.E. ACTION ITEM – APPOINTMENTS**

There were no appointments.

### **9.F. ACTION ITEM – DECLARATION OF LOCAL EMERGENCY**

Chief Dennis Hale, Dinwiddie Fire & EMS, spoke to the Board. He stated that on Saturday afternoon, April 15, 2006 at approx. 4:30 p.m. Sussex County reported a brush fire near the Dinwiddie line. They requested assistance from both their fire department and the Dinwiddie fire department. The fire was a result of a lightning strike that initially started in Sussex County and eventually burned into Dinwiddie. Just across the Dinwiddie line were piles of tires that were put there in the 1980's. DEQ had been working on cleaning up that site. When the fire began on Saturday, it was estimated that there were approximately 20,000 tires. The brush fire eventually caught those tires on fire. Sussex County declared a local emergency in Sussex at around 9:30 p.m. that night. The next morning it was determined that Dinwiddie would need to declare a local emergency. Chief Hale stated that what needed to be done at this meeting was to ratify the action that was declared on Sunday.

Upon motion of Mr. Moody, seconded by Mr. Haraway,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Declaration of Local Emergency Resolution is approved as stated.

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

## **DECLARATION OF THE LOCAL EMERGENCY**

**WHEREAS**, the Board of Supervisors of the County of Dinwiddie does hereby find that:

1. Due to the existence of a large waste tire fire on property within the county; and
2. Due to said tire fire, a significant hazard exists to health, property and the environment necessitates the proclamation of the existence of an emergency;

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that an emergency existed on April 16, 2006, and continues to exist throughout said County; and the Board of Supervisors ratifies all actions taken thus far; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of said emergency the powers, functions, and duties of the Director of Emergency Management and the Emergency Management organization of the County of Dinwiddie shall be those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the County of Dinwiddie in order to mitigate the effects of said emergency.

**Dated: April 16, 2006            Dinwiddie County Board of Supervisors**

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Doretha Moody, Chair

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Michael W. Stone, Vice-Chair

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Robert L. Bowman

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Donald L. Haraway

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Harrison A. Moody

#### **10. COUNTY ADMINISTRATOR COMMENTS**

W. Kevin Massengill, Interim County Administrator, discussed the Comprehensive Land Use Plan Committee and Subcommittees. He said the Planning Commission had discussed these in length in their workshop meeting. They have 11 subcommittees. It was the consensus of the Planning Committee to encourage members of the Board to serve on as many subcommittees as they would like.

He said that shortly there would be a Town Hall meeting scheduled with County Administration and Department Heads so that citizens could present any questions they had regarding the approved budget.

Mr. Massengill stated that he had been working with Tanya Hale of Hale Electric regarding forming a Dinwiddie County Chamber of Commerce. She had heard of the County's desire to form the Chamber and has volunteered her time to help the County in this regard. She has been moving very swiftly to get this initiative underway; and a core group should be formed very soon.

Mr. Massengill said that administration has been involved in a site plan review process of a subdivision referred to as Poole's Dairy. It has been discovered that the back of the subdivision is in close proximity to an existing water and sewer line. The Dinwiddie County Water Authority has encouraged the developer to loop that system through property that is owned by the County. Mr. Massengill stated that the Water Authority requested that he bring this up before the Board to see if there was any objection at this point as they will be seeking an easement through public hearing.

Mr. Massengill final comment was that on Friday he and a group of Board members, the McKenney Town Council, and other interested parties were going to High Point, NC to view a high speed rail crossing that had split that community in half. He said the group is going on Friday in order to view the impacts on High Point.

## **11. BOARD MEMBER COMMENTS**

Mr. Stone said to elaborate on what Mr. Massengill had stated, the following people would be going to High Point: Mr. Stone, Ms. Moody, Mr. Moody from the Board; Ray Varney from VDOT; Mr. Massengill; and Dr. Moore, Mr. Cobb and Sam Hayes from the Planning Commission. He said from what was shown to them in a presentation done in McKenney, it looks very similar to the Martin Luther King Bridge between Petersburg and Colonial Heights.

Mr. Stone asked if the GIS information that David Thompson provides to the Board is given to the Schools as well. Mr. Massengill said that currently they do not receive that information. Mr. Stone said he felt they should receive it in the future.

Mr. Bowman said that regarding the high speed rail, he would like to see the County Administrator encourage them to select any other route rather than through Pamplin Park.

Mr. Moody agreed with Mr. Bowman regarding the high speed rail. He said that if and when they do decide to come through Dinwiddie, that the County should work with them toward what would best benefit the County. He also announced that he has a District 1 Community Meeting scheduled on May 4, 2006 at 6:30 p.m.

## **12. CLOSED SESSION**

Upon motion of Mr. Moody, seconded by Mr. Haraway,

The Board of Supervisors of Dinwiddie County, Virginia convened in a closed meeting under:

- a. §2.2-3711 (A)(1) Personnel: County Administrator and County Attorney Staff; Personnel; §2.2-3711 (A)(1) Personnel Appointments: Planning Commission, Board of Zoning Appeals, Industrial Development Authority, Petersburg Area Regional Tourism, and Social Services Board;
- b. §2.2-3711 (A)(7) Legal Matters: Damage Claim and Board of Supervisors Bylaws;
- c. §2.2-3711 (A)(5) Business and Industry Development: Prospective Business

Ayes: Mr. Haraway, Mr. Moody, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

At 6:55 p.m. upon motion of Mr. Moody, seconded by Mr. Haraway,

The Board reconvened into open session.

Ayes: Mr. Bowman, Mr. Haraway, Mr. Moody, Mr. Stone, Ms. Moody

Nays: None

## **CERTIFICATION**

WHEREAS, this Board convened in a closed meeting under:

- a. §2.2-3711 (A)(1) Personnel: County Administrator and County Attorney Staff; Personnel; §2.2-3711 (A)(1) Personnel Appointments: Planning Commission, Board of Zoning Appeals, Industrial Development Authority, Petersburg Area Regional Tourism, and Social Services Board;

b. §2.2-3711 (A)(7) Legal Matters: Damage Claim and Board of Supervisors Bylaws;

c. §2.2-3711 (A)(5) Business and Industry Development: Prospective Business

**AND WHEREAS, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed,**

NOW BE IT CERTIFIED, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Haraway, seconded by Mr. Bowman, this Certification Resolution was adopted.

Ayes: Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

### **AMENDMENT OF AGENDA**

Upon motion of Mr. Stone to amend the agenda, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the agenda is amended to include the item "Appointments" under Item Number 15, "Old / New Business".

Ayes: Mr. Haraway, Mr. Moody, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

The Chair thanked the new restaurant in the area, *Rumorz*, for providing dinner for the Board. She also expressed appreciation to a local establishment for the dinner that was provided to the Board at the meeting on March 21<sup>st</sup>. She stated that person did not want to be recognized. Ms. Moody expressed that the Board wanted citizens to know these meals had been provided at no cost to the County.

### **13. 7:00 P.M. – PUBLIC HEARINGS**

#### **13.A. PUBLIC HEARING – TRI-CITIES HABITAT FOR HUMANITY – DEED OF GIFT**

The Board received the memo below from William C. Scheid, Director of Code Compliance.

### **BACKGROUND**

The Board of Supervisors has worked with the West Petersburg Vicinity Awareness (WPVA) organization since the early 1990's. A Community Development Block Grant was secured and several improvements made to the community, such as, road reconstruction, curb & gutter, storm water drainage ditches and home demolition/reconstruction. As part of the CDBG program, the County was obligated to convey land parcels on Greenville Avenue to qualifying organizations that will build housing for low to moderate income families. WPVA built some homes for qualifying families. After a period during which homes were not built, the Department of Housing and Community Development (the State organization that oversees the CDBG program) contacted the County and stated that the remaining building lots on Greenville Avenue must be built upon or the County would be in default of the terms of the grant program. At this point, Tri-Cities Habitat for Humanity contacted the County relative to building on some of the lots. They built three (3) homes for qualifying LMI families. During construction of the third home, an issue arose regarding the timing of conveyance of the third lot. WPVA approached the Board and requested that the remaining lots be reserved for them. The Board indicated a willingness to do so. During the interim, WPVA was to secure a 25% match funding for a CHDO Operating Assistance Grant they needed to complete the home construction. Approximately 20 months have passed since this matter was discussed with the Board. During this time, I spoke with Mr. Peter Jeffery and requested that he keep me up-dated on the situation. Mrs. Pauline Bonner, President of the WPVA Board, recently contacted me to advise

me of their contact with Habitat for Humanity. They have developed an agreement between the two organizations regarding the type of development the community is seeking. With this in mind, Mrs. Bonner stated that they do not object to Habitat building on the remaining lots on Greenville Avenue

### **LAST BOARD ACTION**

This matter was addressed by the Board at your meeting held on March 21, 2006. Mrs. Bonner, President of WPVA, and Dr. Edward Ruhnke of the Tri-Cities Habitat for Humanity, attended this meeting. During this meeting the Board adopted a resolution expressing your desire to convey the remaining three (3) building sites on Greenville Avenue to Tri-Cities Habitat for Humanity. In order to convey the lots, a public hearing must be held which has been scheduled for April 18, 2006. The proper documents have been prepared by staff to accomplish the land transfer. A copy of the Agreement for transfer of land is attached for your review.

### **REQUESTED ACTION**

Make a motion to convey the remaining lots on Greenville Avenue to the Tri-Cities Habitat for Humanity at the April 18, 2006 meeting of the Board of Supervisors. The suggested motion with resolution is contained in the resolution portion of this memo as found below.

The Chair opened the public hearing in this case.

Mr. Michael W. Bratschi was signed up to speak, but was not present at the meeting.

As no one else was signed up to speak to this matter, the public hearing was closed in this case.

Upon motion of Mr. Bowman, seconded by Mr. Stone,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the resolution to authorize W. Kevin Massengill, Interim County Administrator, to execute the necessary documents, including an agreement for transfer of land, as stated is approved.

Ayes: Mr. Moody, Mr. Haraway, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

The resolution was adopted as presented.

### **RESOLUTION**

WHEREAS, the County is the owner of Lots 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328 & 329 in the West Petersburg Subdivision in the Rohoic District of Dinwiddie County, Virginia, as shown on the plat prepared by R. H. Gordon, dated January 12, 1995, entitled "Plat Showing Property Surveyed For The County Of Dinwiddie Being Lots 318-350 In The West Petersburg Subdivision In Rohoic District, Dinwiddie County, Virginia"; and

WHEREAS, the County received a grant from the Department of Housing and Community Development (DHCD) for the purpose of developing these and other lots in the West Petersburg Subdivision under certain terms and conditions including the requirement that the property be developed for the benefit of Low to Moderate Income families; and

WHEREAS, the Tri-Cities Habitat for Humanity is an organization committed to providing housing for qualifying Low to Moderate Income families and is committed to building three (3) home sites on the above mentioned land parcels;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that W. Kevin Massengill, Interim County Administrator, is hereby authorized and directed to execute the necessary documents, including an agreement for the transfer of land, to convey by deed of gift, Section 21A (1)-Parcels 318, 319, 320, 321,

322, 323, 324, 325, 326, 327, 328 & 329 in the West Petersburg subdivision, to Tri-Cities Habitat for Humanity, Inc.

**AGREEMENT FOR TRANSFER OF LAND**

This agreement is made this, the 18<sup>th</sup> day of April, 2006 by and between the County of Dinwiddie, Virginia (the "County") and Tri-Cities Habitat for Humanity, Inc., a Virginia Corporation.

WITNESSETH:

WHEREAS the County is the owner of lots 318 through 329 in the West Petersburg Subdivision in the Rohoic District of Dinwiddie County, Virginia, as shown on a certain plat of survey prepared by R. H. Gordon, dated January 12, 1995, entitled "Plat Showing Property Surveyed For The County Of Dinwiddie Being Lots 318-350 In The West Petersburg Subdivision In Rohoic District, Dinwiddie County, Virginia", a copy of which is attached hereto as Exhibit A (the "Property"); and

WHEREAS the Board voted at their meeting of March 21, 2006 to hold a public hearing as required by law for the purpose of soliciting comments regarding the transfer of the above noted lots to Tri-Cities Habitat for Humanity, Inc.;

NOW, THEREFORE, in recognition of the foregoing, the County and Tri-Cities Habitat for Humanity, Inc. agree as follows:

The County, after holding a public hearing, will transfer the Property by Deed of Gift to Tri-Cities Habitat for Humanity, Inc. subject to the following conditions:

1. Receipt by the County of a resolution of the Board of Tri-Cities Habitat for Humanity ("Habitat") authorizing the transfer of the property to them and their agreement to the terms contained herein.
2. Habitat will construct three (3) homes on the Property for Low-Moderate Income (LMI) families and will submit to the County documentation establishing that the families met the LMI income criteria as established by the Department of Housing and Community Development (DHCD).
3. Upon establishing permanent financing by sale to the LMI families, Habitat will secure to itself a first deed of trust on the property equal to the cost of materials used to construct the homes.
4. Habitat will secure to the County, at the time of sale, a second deed of trust in the sum of \$16,872.00 which represents the cost to the County of each building lot, of which amount 10% (\$1687.00) will be forgiven, by the County, annually, for each year the property is owned by the LMI family.
5. Habitat will secure to itself at the time of sale, a third deed of trust on the properties, which will represent the difference between the appraised value of the property, as determined by an independent appraiser, and the first and second deeds of trust.
6. At the time of transfer to the LMI family, Habitat will prepare for recordation, a document extinguishing the County's right of reversion for execution by the County.
7. The houses will be built within 24 months of the transfer of the property.
8. Habitat will report every six (6) months to the County Administrator's office on the progress being made.
9. If the houses are not built within the time frame allowed, plus any reasonable extensions secured in writing from the County Administrator's office, the lots will revert to the County.
10. This agreement will be recorded with the Deed of Gift from the County to Habitat.

WITNESS the following signatures:

County of Dinwiddie, Virginia

\_\_\_\_\_  
By:

Tri-Cities Habitat for Humanity, Inc.

\_\_\_\_\_  
By:

Approved as to form:

\_\_\_\_\_  
County Attorney

**13.B. PUBLIC HEARING – P-06-1 TINDALL CORPORATION REZONING**

Scott Wrenn, Zoning Administrator, presented the summary below.

Dr. Moore, Chairman of the Planning Commission, was available for questions. He expressed that their concerns regarded road alignment and site distance.

Mr. Haraway asked whether the size of the cypress trees that were going to be used as buffers was addressed by the Planning Commission.

Dr. Moore answered no.

Mr. Wrenn stated that cypress trees were to replace a berm as a buffer.

Mr. Bowman expressed concern regarding the buffering and screening, and stated that he felt the parking lot should be paved so that residents would not be driving through dust to get to the two subdivisions located in close proximity. He asked if a paved parking lot was required.

Mr. Wrenn stated that he was not sure but would check on it. He said that the code was different for industrial and retail business.

Mr. Bowman stated that he had gone by the property and had not seen the sign in place regarding rezoning.

Mr. Wrenn answered that the sign had been put in place.

Mr. Moody stated that he had seen it a couple of weeks previous.

The representative for the applicant, Attorney Sam Johnson, spoke to the Board. He stated that Tindall was recruited several years ago to the county, and that their location is in an area that was planned to be industrial. He said the problems with Olgers Road were not created by Tindall. He stated that Tindall is, however, willing to improve the road and site line. He said they will work in conjunction with VDOT safety standards. Mr. Johnson stated that instead of the 12 ft. trees that are in the proffers, they had been advised to use 10 ft. They were told to start with 3 ft. trees as the optimum size for growth and survival. He said the cost of an earthen berm is staggering.

The Chair opened the public hearing in this case.

1. Michael W. Bratschi was signed up to speak but was not present.
2. Kenneth Wells – 5321 Olgers Road – Sutherland – said the address was his address, and not the address being rezoned. He said his property was surrounded by the property in question. He said he has no problems with the rezoning.
3. William E. Hicks – 23250 – Cutbank Road - McKenney – was signed up but chose not to speak.

4. Donald Henshaw – 12526 Siding Road – Church Road – said he owned approximately 300 acres within ¼ to ½ mile of the property in this case that had been zoned residential. He said he would like to know approximately how many trips Tindall would be making from the plant to cross the road with loaded material in a day's time. He said he was not against the rezoning but that there needed to be a truck crossing sign of some sort. He stated concerns regarding the buffers and the parking lot.

5. Mr. Bowman delivered the following concerns from Raymond A. Henshaw that he had sent in writing:

1. *No mention of proffer to extend water line along Olgers Road to parcel requested to be rezoned.*
2. *No mention of proffer for a traffic signal at junction with Route 460.*
3. *Why is the existing lay-down yard along Olgers Road not buffered or behind the building? The lay-down yard should be buffered.*
4. *Why is lay-down yard not paved along Olgers Road? There is much dirt encroaching the pavement at this entrance. A commercial entrance should be paved.*  
*I hope the Board will consider postponing the rezoning request until some of these concerns can be addressed.*

Mr. Haraway asked Mr. Henshaw how many houses he was planning to build on his land. Mr. Henshaw answered 350 at \$350,000 and up in price. He stated that his brother had some land there also and would probably build approximately 80 to 90 homes.

Mr. Bowman stated that Grayco was expected to build approximately 653 homes and a marina, etc.

As there was no one else signed up to speak, the public hearing was closed.

Mr. Drewry asked for clarity from Mr. Johnson regarding the rezoning: that it is one parcel known as Tax Map 20-23 with two parcels contained within it.

Mr. Johnson responded that it was.

Mr. Pat Pennell, Director of Operations for Tindall, spoke to the Board in order to answer questions. He said they had no plans at this time for building on their additional land. He spoke regarding the problems with safety on the road, and working with VDOT and a consultant.

Mr. Stone had a question for the County Attorney, Mr. Drewry. He asked whether there was a problem with the fact that the proffers stated 12 ft. trees, and during the meeting it had been stated that the trees would be 10 ft.

Mr. Drewry said that he would suggest that if the Board asked for any new conditions in the proffers, that they ask for the case to be deferred.

## **OVERVIEW**

The applicant, Tindall Corporation, is seeking a rezoning of one land parcel containing 35.30 acres from Agricultural, General A-2 to Industrial, General M-2 to utilize the property for the storage of finished concrete pre-cast products, possible extension of the existing pre-cast concrete facility and vehicles. The property is located on 5321 Olgers Road (Route 632). The property is further defined as Tax Map 20, Parcel 23. The County Comprehensive Land Use Plan places this property within the Urban Planning Area which allows commercial development.

The property is located approximately 0.2 miles north of the intersection of Olgers Road and Cox Road. The applicant intends on using the subject property to take finished products that are currently transported off-site by truck to a remote storage area and storage those products closer to the plant. By allowing storage of the finished products in close proximity to the plant, it will reduce the impact of heavy truck traffic on Olgers Road and Cox Road.

## **ANALYSIS**

The property under review is designated by the Comprehensive Land Use Plan as Urban Planning Area. As such, page X-14 of the Comprehensive Plan states that the area is "expected to accommodate approximately 70% of future industrial and commercial development". The Comprehensive Plan also encourages the development of cluster commercial developments within that Planning Area.

The property around this land parcel has mixed uses, which include industrial and open space/agricultural/residential. The properties located to the north are zoned Agricultural, General A-2 along Olgers Road (Route 632), to the south properties are zoned Agricultural, General A-2 and to the east and west the properties are Industrial, General M-2.

## **IMPACTS**

The potential impact on the subject property is minimal. The subject property does not anticipate the use of public utilities, but if required the utility demands would be to a minimal and would be reviewed by staff as a part of the site plan process. No impact on the public school system is anticipated, due to the fact that no new residences will be constructed as a result of this rezoning.

The impact on transportation is a major concern. For several years, the applicant has been working with the County and the Virginia Department of Transportation (VDOT) regarding these concerns. The entering and exiting of heavy traffic off Olgers Road has increased safety concerns in this particular area. The current intersection is without a traffic light, which could possibly bring potential traffic accidents due to the railroad crossing being blocked for an incoming train or heavy traffic preventing the loaded trucks from crossing Cox Road. The applicant has committed to the County in a proffer statement that they will spend up to \$250,000 to increase the safety of the existing intersection at Olgers Road and Cox Road. VDOT has also agreed to match the applicant's \$250,000 amount for the improvements at the intersection as apart of the state revenue sharing program.

Staff also raised concerns regarding the proposed crossing from the plant to the subject property. The staff feels that signage needs to be erected by either the applicant or Virginia Department of Transportation (VDOT) acknowledging that an industrial crossing is ahead. By placing signage at this crossing, it will allow oncoming traffic to be aware of heavy trucks crossing Olgers Road from the plant. The applicant has met with VDOT regarding this matter and will provide proper acknowledgement of this crossing by potential signage, striping, and/or lighted signal. The proposed location for the crossing will be at a VDOT approved location.

The applicant will place a vegetative buffer to screen activities on the subject property from any residential dwelling on the adjacent properties as well as future development of additional residential dwellings. The vegetative buffer will consist of two rows of Leyland cypress trees with each row being approximately twelve (12) feet apart. The second row will be centered on the space between the trees in the first row. The proposed uses on the subject property will not begin until after the trees have been planted. The vegetative buffer measure has been addressed in the proffer statement. The applicant also plans on removing tree coverage in the curve before you come upon the proposed crossing. The tree removal has been illustrated in a map provided to the Board in their packets. The applicant will install exterior lighting on the subject property and has proffered to position the lighting to minimize the offsite impact.

## **BACKGROUND**

### **Planning Commission Vote:**

The Planning Commission heard the rezoning request, P-06-01, at their March 8, 2006 meeting. The Planning Commission voted 6-0 to recommend approval with proffers of P-06-01 to the Board.

### **Past Meeting Minutes:**

Attached in your packets are copies of the Planning Commission minutes.

### **Staff Recommendation:**

The Staff has reviewed the rezoning matter and is satisfied that the applicant has successfully responded and

addressed the impacts of rezoning the property to allow greater industrial density.

In developing this recommendation, staff has evaluated the advantages and disadvantages of rezoning this property and believes that the overall proposed request will have a positive impact for the County. Specifically, staff wishes to share the following comments:

1. Staff feels that the impact of the rezoning will be minimal. The applicant has limited the use of the property to opened or covered storage of products and vehicles and possible extension of the existing pre-concrete facility.
2. The rezoning will not have a direct impact on public utilities, public safety, school system, or water quality.
3. The subject property will have a vegetative buffer installed to shield the current and future adjacent property owners from the suggested use.
4. The applicant has address the transportation concerns by providing funding to the County that will be used as matching dollars to the state revenue sharing program to make the necessary measure to improve the intersection of Olgers Road and Cox Road and to address other safety issues in that subject area.
5. The applicant has addressed staff's concerns of the proposed crossing and has consulted with VDOT to resolve this matter. However staff recommends signage be erected to allow oncoming traffic to be aware of trucks crossing over from the plant.

Therefore, Staff's recommendation of approval with proffers of the request for a rezoning based on the following reasons:

1. The applicant has provided signed proffers to the subject property.
2. The updated proffer statement accurately diminishes the impact this request will have on the County.
3. The request is an up zoning of the property from a lower density to a higher density, which could provide for more economic development on the property;
4. The request is not in conflict with the Comprehensive Land Use Plan and;
5. The rezoning classification requested is compatible with other adjacent zoning classifications.

Mr. Moody stated that he felt time was needed to discuss some of the problems that had been brought up. He said he felt that the County and Tindall had a good working relationship.

Upon motion of Mr. Moody to defer, seconded by Mr. Bowman,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that P-06-1 Tindall Corporation rezoning is deferred until the May 16, 2006 Board of Supervisors meeting.

Ayes: Mr. Bowman, Mr. Haraway, Mr. Moody, Mr. Stone, Ms. Moody

Nays: None

#### **14. CITIZEN COMMENTS**

There was no one signed up to speak.

**15. OLD / NEW BUSINESS**

**APPOINTMENTS**

Mr. Haraway stated that he did not have an appointment, but a resignation from Michael McGowan from the Social Services Board.

Upon motion of Mr. Haraway, seconded by Mr. Stone,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the resignation of Michael McGowan from the Dinwiddie County Social Services Board is accepted and approved.

Ayes: Mr. Haraway, Mr. Moody, Mr. Bowman, Mr. Stone, Ms. Moody

Nays: None

Mr. Stone stated that he failed to announce under the Board member comments that he is having a District 5 Town Hall meeting at McKenney Town Hall on Monday, May 1, 2006 from 7:00 – 9:00 p.m. He said that Mr. Ray Varney, Resident Engineer for VDOT, will be there. During the first half of the meeting the Secondary Six-Year Plan will be discussed.

**16. ADJOURNMENT**

Upon motion of Mr. Moody to adjourn, seconded by Mr. Haraway,

Ayes: Mr. Bowman, Mr. Moody, Mr. Haraway, Mr. Stone, Ms. Moody

Nays: None

The meeting was adjourned at 8:27 p.m.

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Doretha Moody, Chairperson

ATTEST: \_\_\_\_\_

W. Kevin Massengill  
Interim County Administrator  
Clerk to the Board

/wjn