

VIRGINIA: AT THE SPECIAL MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE MULTI-PURPOSE ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 20TH DAY OF NOVEMBER 2007 AT 12:30 P.M.

BOARD OF SUPERVISORS  
PRESENT:

MICHAEL W. STONE - CHAIR	ELECTION DISTRICT #5
JOHN V. TALMAGE – VICE CHAIR	ELECTION DISTRICT #3
DORETHA E. MOODY	ELECTION DISTRICT #4
HARRISON A. MOODY	ELECTION DISTRICT #1
DONALD L. HARAWAY	ELECTION DISTRICT #2

ADMINISTRATION

PRESENT: W. KEVIN MASSENGILL, COUNTY ADMINISTRATOR  
ANNE HOWERTON, FINANCE DIRECTOR

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## **1. ROLL CALL**

Michael Stone, Chairman of the Board, called the meeting to order at 12:30 p.m., followed by the roll call.

### **ROLL CALL**

**PRESENT:** Mr. Haraway  
Mr. Moody  
Mr. Talmage  
Mr. Stone

**ABSENT:** Ms. Moody

The following facilities issues were addressed by W. Kevin Massengill, County Administrator.

### **FORD VOLUNTEER FIRE DEPARTMENT**

Mr. Massengill stated that Ford Volunteer Fire Department Assistant Chief Mark Rowland and Dennis Hale, Division Chief of Dinwiddie County Fire and EMS, were present. This has been a two-year process of working with the State to acquire the property adjacent to the Ford Volunteer Fire Department. With Delegate Dance's involvement, the property was finally donated to the County late this year. Over the last two years, however, the cost of renovation and new construction cost has gone up. The County is now working on the site plan prep, professional services and excavation that were not included in the original scope. (The footprint was originally smaller.) The Board viewed plans for the building.

### **EASTSIDE ENHANCEMENT CENTER**

Mr. Massengill stated that the FY 07/08 Capital Improvements Plan provided for \$150,000 of funding to renovate the last remaining classrooms at Eastside Community Enhancement Center for the Farm Service Agency (FSA). The intent was to renovate the building and recoop funds through rentals in subsequent years.

Due to renewed excitement of Recreation and major additions to the original scope, Administration recommended that renovations be used for continued recreational purposes. Mr. Massengill stated that Agricultural Services had met on several occasions and recommended that a new Agricultural facility be planned for at the newly developed Commerce Park.

### **AGRICULTURE SERVICES BUILDING**

Looking at Tobacco Grant funding for first office building in the Commerce Park. All Agriculture services could be kept together in one building - FSA, Extension Services, 4-H, NRCS, Farm Bureau, Soil and Water Conservation and RC&D in one wing of the facility. The other wing of the facility could possibly be an Economic Development office, the Dinwiddie County Chamber of Commerce, a computer training facility and business incubator space. These offices would generate rental income to support investment.

### **SPORTS COMPLEX**

Mr. Massengill stated that \$370,000 was allocated in the C.I.P. for this project. VHB Engineering Firm developed site renderings that included the four field sports complex, a football field, tennis courts, basketball courts, horseshoes, soccer fields and playground. The first phase is the four field complex, concession stands and parking

lots. The County met with the Dinwiddie County Industrial Development Authority (the IDA) regarding the complex. The IDA members felt the sports complex enhances the quality of life in Dinwiddie County and helps to recruit businesses here to the county. They offered \$300,000 to go towards the sports complex. This amount will be held in their account until such time as it is requested by County Administration. Also, a ball field fund raising committee (a group of citizens who are volunteering their time for this committee) have done small events to raise money for the sports complex.

Mr. Massengill stated that he and Brian Mancini, Director of Recreation, met with a private foundation that has verbally indicated that they will assist. They have requested a commitment from the Board of Supervisors that the complex will actually look as it has been physically shown on the renderings. They asked the Board to appropriate an additional \$250,000 and they would donate \$125,000 creating a \$2 - \$1 match. They also recommended that they would make the same offer to the fund raising committee – if the committee raises \$250,000, the foundation will give an additional \$125,000.

Mr. Massengill asked if the Board agreed for him and Mr. Mancini to submit a grant for the sports complex under the above conditions. It was the consensus of the Board to begin the grant process.

### **COUNTY COMPLEX MASTER PLAN**

This discussion included Administration; Planning/Zoning/Building Inspections; Registrar; Commissioner of the Revenue; Treasurer; the School Board Administrative Offices; Social Services; the Health Department and the Sheriff's Office. The operational impact of needed additional office space was discussed. There have been multiple roof leaks in the Administrative Building, the Social Services building and the Health Department. Mr. Massengill stated that the County has used every bit of available space.

Shel Douglas, Director of Social Services, passed out handouts that showed the moisture problems and lack of storage space in their building. The windows no longer close and are wired shut. There are IT security issues, and no lunch room facility. Since last November they have had air quality problems with no external air coming into the building to dilute any germs or viruses.

Dr. Kaye Rankin, District Health Director, spoke regarding the problems with the current Health Department building. There are problems with the HVAC system, there is no lunchroom, no place to hold training, and the current square footage is 3,765 while the ideal for a Health Department of that size should be around 6,000 sq. feet. She stated that there is no area of privacy to discuss issues with patients.

Mr. Massengill stated that in the early 1990's, a consultant was hired and made the recommendation that the Health Department and Social Services buildings be torn down, and a Human Services building constructed at the 8-9 acre tract adjacent to the new Courthouse. The plan was that the current administrative building would have been expanded where the other buildings had been torn down (expanded in an L-shape – 60,000 sq. ft.).

Mr. Massengill further stated that these issues need to be addressed so that services will not be impacted. He said that the Sheriff's Office needs to be addressed as well. He said he felt the County was in desperate need of updating the plan that was done in 1991. He said there needs to be a master plan analysis done regarding the upcoming years and needs.

Mr. Haraway interjected that he felt it was time to give priority to the County's needs. He said he didn't need a consultant to tell him that the County needs a new Social Services building, a new Health Department, and new administrative space. He said he didn't feel the County needed to pay a lot of money to have someone tell us what we already know.

Mr. Massengill stated that he did feel the buildings should be built with future capacity in mind.

### **FIELD HOUSE PROJECT**

Mr. Massengill, County Administrator, stated that there had been conversations between Administration and the Schools regarding the field house. He said that Mr. Parker Simmons had come to a Board meeting last spring and indicated that a field house committee of citizens had a design for a field house that they thought would work. He said that they are asking that some of the year-end funding go toward the field house. There may be some funds remaining after the elementary and high schools are constructed. He said that if funds are remaining, coupled with some year-end funding from the County, there could be a strong possibility that the field house project could be constructed.

**ADJOURNMENT**

Upon motion of Mr. Haraway to adjourn, seconded by Mr. Talmage,

Ayes: Mr. Moody, Mr. Haraway, Mr. Talmage, Mr. Stone

Nays: None

Absent: Ms. Moody

The meeting was adjourned at 2:55 p.m.

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Michael W. Stone, Chairman

ATTEST:

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W. Kevin Massengill  
County Administrator  
Clerk to the Board

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