



County of Dinwiddie
Office of the Commissioner of the Revenue
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Lori K. Stevens
 Commissioner of the Revenue

MONTHLY REPORT/REMITTANCE OF TAX ON MEALS

VIRGINIA SALES TAX REGISTRATION NUMBER: _____

FEDERAL IDENTIFICATION NUMBER: _____

BUSINESS TRADE NAME: _____

ADDRESS: _____

1 GROSS RECEIPTS FOR THE MONTH OF: _____	\$	
2 LESS ALLOWABLE DEDUCTIONS (ATTACH LIST).....	\$	
3 BALANCE TAXABLE.....	\$	
4 4 % TAX ON AMOUNT FROM LINE # 3.....	\$	
5 LESS 3% SELLERS DISCOUNT OF ITEM # 4 (ONLY WHEN FILED ON TIME).....	\$	
6 BALANCE - TOTAL TAX LESS SELLERS DISCOUNT.....	\$	
7 **PENALTY FOR LATE PAYMENT (PLEASE NOTE EXPLANATION BELOW).....	\$	
8 TOTAL - TAX AND PENALTY.....	\$	
9 TOTAL - TAX AND PENALTY DUE AND PAID HERewith.....	\$	

DECLARATION OF SELLER:

I HEARBY SWEAR OR AFFIRM THAT THE AMOUNTS LISTED ABOVE ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF FOR THE PERIOD STATED ABOVE.

DATE: _____

SIGNED BY: _____

TELEPHONE: _____

TITLE: _____

INSTRUCTIONS: MAIL THIS FORM WITH CHECK PAYABLE TO TREASURER OF DINWIDDIE COUNTY, ON OR BEFORE THE 20TH DAY OF THE MONTH FOLLOWING THE MONTH BEING REPORTED TO:

**OFFICE OF THE TREASURER
 COUNTY OF DINWIDDIE
 POST OFFICE BOX 178
 DINWIDDIE VA 23841**

****NOTE: 6% PENALTY TO BE ADDED FOR THE FIRST THIRTY DAYS THAT ACCOUNT IS POSTMARKED AFTER THE DUE DATE, AN ADDITIONAL 6% PENALTY TO BE ADDED FOR EACH ADDITIONAL 30 DAYS THAT ACCOUNT CONTINUES TO BE LATE; PENALTY NOT TO EXCEED 30%. MINIMUM PENALTY IS \$10.00**