

VIRGINIA: MINUTES OF THE REGULAR MEETING OF THE DINWIDDIE COUNTY PLANNING COMMISSION HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING ON THE 14<sup>th</sup> DAY OF JANUARY 2009 AT 7:00 P.M.

PRESENT:	SAMUEL W. HAYES	CHAIRMAN	AT-LARGE
	BUTCH CUNNINGHAM	VICE CHAIRMAN	DIST #4
	DR. MARK MOORE		DIST #1
	PATRICIA HAMILTON		DIST #3
	DANIEL LEE		DIST #5
	THOMAS TUCKER		AT-LARGE

LATE: DEAN McCRAY DIST #2

OTHER:	MARK BASSETT	PLANNING DIRECTOR
	JOHN BLAIR	COUNTY ATTORNEY

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**IN RE: CALL TO ORDER**

Mr. Hayes called the meeting to order at 7:00 p.m.

**IN RE: PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Hayes asked everyone to stand for the pledge of allegiance and remain standing for a moment of silence.

**IN RE: ROLL CALL**

Mr. Hayes asked for the roll to be called and it was noted that Mr. McCray was absent. Mr. Hayes said he was turning the meeting over to Mr. Bassett for the election of officers and the determination of the 2009 meeting schedule.

**IN RE: ELECTION OF CHAIRMAN**

Mr. Bassett opened nominations and asked if there were any nominees for Chairman of the Planning Commission. Mr. Cunningham made a motion nominating Mr. Hayes as Chairman and it was seconded by Ms. Hamilton with Mr. Tucker, Dr. Moore, Ms. Hamilton, Mr. Cunningham, Mr. Lee and Mr. Hayes voting "AYE"

Mr. Tucker made a motion to close the nominations. It was seconded by Mr. Lee with Mr. Tucker, Dr. Moore, Ms. Hamilton, Mr. Cunningham, Mr. Lee and Mr. Hayes voting "AYE." The nominations were closed.

Mr. Tucker read the following motion: BE IT RESOLVED by the Planning Commission of Dinwiddie County, Virginia that Mr. Hayes shall be appointed as the Chairman of the Planning Commission of Dinwiddie County, Virginia for the year 2009, or until a successor assumes office. It was seconded by Mr. Lee with Mr. Lee, Mr. Cunningham, Ms. Hamilton, Mr. Tucker, Dr. Moore and Mr. Hayes voting "AYE"

**IN RE: ELECTION OF VICE CHAIRMAN**

Mr. Bassett opened nominations and asked if there were any nominees for Vice Chairman of the Planning Commission. Dr. Moore made a motion nominating Mr. Cunningham as Vice Chairman and it was seconded by Mr. Lee with Dr. Moore, Ms. Hamilton, Mr. Tucker, Mr. Lee, Mr. Cunningham and Mr. Hayes voting "AYE"

Mr. Tucker made a motion to close the nominations. It was seconded by Mr. Lee with Mr. Tucker, Dr. Moore, Ms. Hamilton, Mr. Cunningham, Mr. Lee and Mr. Hayes voting "AYE" the nominations were closed.

Mr. Tucker read the following motion: BE IT RESOLVED by the Planning Commission of Dinwiddie County, Virginia that Mr. Cunningham shall be appointed as the Vice

Chairman of the Planning Commission of Dinwiddie County, Virginia for the year 2009, or until a successor assumes office. It was seconded by Dr. Moore with Ms. Hamilton, Dr. Moore, Mr. Tucker, Mr. Lee, Mr. Cunningham and Mr. Hayes voting "AYE".

**IN RE: DETERMINATION OF MEETING SCHEDULE FOR 2009**

Mr. Tucker said he wanted to restate the information he said last year and that being his hopes that the meeting date will not change. He said he rearranged his schedule around the second Wednesday of each month and would like for it to remain as the monthly meeting time.

Mr. Bassett asked for a motion to accept the meeting dates, place and times for the upcoming calendar year. Mr. Tucker made a motion and read the following; BE IT RESOLVED, by the Planning Commission of Dinwiddie County, Virginia, that the attached Meeting Schedule Resolution is approved as presented. It was seconded by Mr. Lee with Ms. Hamilton, Mr. Tucker, Dr. Moore, Mr. Lee, Mr. Cunningham and Mr. Hayes voting "Aye". The Meeting Schedule Resolution was approved.

*Resolution*

**of the PLANNING COMMISSION of DINWIDDIE COUNTY, VIRGINIA**

**ORGANIZATIONAL MEETING OF THE PLANNING COMMISSION  
SCHEDULE OF MEETINGS AND DATES FOR 2009**

*WHEREAS*, the Planning Commission of Dinwiddie County, Virginia is required by the Virginia Code to adopt a regular meeting schedule,

*NOW THEREFORE BE IT RESOLVED by the Planning Commission of Dinwiddie County, Virginia*, that the following rules shall apply for the year 2009:

1. Regular Meetings of the Planning Commission shall be held as shown on the attached 2009 calendar, in the Board Meeting Room in the Pamplin Administration Building, 14016 Boydton Plank Road, Dinwiddie, Virginia. Work sessions shall begin at 6:00 p.m. and Public Hearings shall begin at 7:00 p.m. unless otherwise noted.
2. Should it be necessary to cancel a regular and/or an advertised Planning Commission meeting due to weather or other conditions, the meeting shall be continued for 24 hours to the same time and place.

**Planning Commission's 2009 Regular Meeting Dates Calendar**

<b>Feb 11, 2009</b>	<b>Mar 11, 2009</b>	<b>Apr 08, 2009</b>	<b>May 13, 2009</b>
<b>Jun 10, 2009</b>	<b>July 08, 2009</b>	<b>Aug 12, 2009</b>	<b>Sept 09, 2009</b>
<b>Oct 14, 2009</b>	<b>Nov 11, 2009</b>	<b>Dec 09, 2009</b>	

**The organizational meeting for January 2010 will be held on January 13, 2010**

**IN RE: MINUTES**

Mr. Hayes said the members have before them the minutes from the December 10, 2008 workshop meeting. He asked if there were any corrections. He said since there are none he would entertain a motion to accept the minutes as presented.

Upon a motion by Dr. Moore and a second by Ms. Hamilton with Mr. Lee, Dr. Moore, Ms. Hamilton, Mr. Tucker, Mr. Hayes voting "Aye" and Mr. Cunningham abstaining due to not being present at the December meeting the minutes were approved.

Mr. Hayes said the members have before them the minutes from the December 10, 2008 Regular meeting. He asked if there were any corrections.

Mr. Tucker said on page 12 of 15 in the last sentence the words “the county” should say “Tindall Corporation”.

Mr. Hayes said if there are no more corrections he would entertain a motion to accept the minutes with the correction.

Upon a motion by Mr. Tucker and a second by Dr. Moore with Mr. Tucker, Mr. Lee, Ms. Hamilton, Dr. Moore, Mr. Hayes voting “Aye” and Mr. Cunningham abstaining due to not being present at the December meeting the minute were approved with the correction.

**IN RE: APPROVAL OF AGENDA**

Mr. Hayes said the members have before them the agenda and asked if there were any corrections. He said since there are none he would entertain a motion to accept the agenda as presented.

Upon a motion by Mr. Cunningham and a second by Mr. Tucker with Dr. Moore, Ms. Hamilton, Mr. Lee, Mr. Tucker, Mr. Cunningham and Mr. Hayes voting “Aye” the agenda was accepted as presented.

**RE: CITIZEN COMMENTS**

Mr. Hayes opened the citizen comment portion of the meeting and asked if anyone had signed up to speak. He said since no one has signed up to speak he was closing the citizen comments portion of the meeting.

**IN RE: NEW BUSINESS**

Mr. Bassett said Ms. Greene had discussed with the members about signage at their last workshop meeting in December, concerning businesses wanting to erect L.E.D. message/reader boards as part of their signage scheme for their properties. He said the County’s ordinance does not allow these types of message boards, so to help businesses with this situation an ordinance change has to take place. He said the main thing staff wants from the commissioners is to know if they have any suggestions about the cycling of the advertising messages. He said that means how often the message can change on the reader board. He said staff talked about tying the cycling of the text changes to the speed limit along any given roadway where the sign was going to be erected. He said staff has found some standards on that and is crafting some language to bring back to you at your next workshop.

Mr. Dean McCray, the newest Planning Commissioner, arrived at the meeting and apologized to staff, the Commissioners and all present for being late due to a family emergency.

**IN RE: COMMISSIONER’S COMMENTS**

Mr. Tucker said he wants to welcome Mr. McCray back to the Planning Commission. He said he is looking forward to working with him and the new leadership.

Mr. Cunningham said he wasn’t at the last meeting to thank Mr. Cobb, the past Chairman, for all his efforts and time spent with this Commission. He said he wants to welcome Mr. McCray to the Planning Commission and he wants to congratulate Mr. Hayes on being elected the new Chairman.

Mr. McCray said he apologizes for being late to the meeting. He said he is looking forward to working with the Commission. He said he hopes some of his past experience will help out.

Dr. Moore said he echoes Mr. Cunningham’s comments about Mr. Cobb. He said he wants to welcome Mr. McCray back to the Planning Commission. He congratulated Mr. Hayes on his being elected Chairman of the Planning Commission.

Ms. Hamilton said she wanted to welcome Mr. McCray to the Planning Commission.

Mr. Lee said he wants to welcome Mr. McCray to the Planning Commission. He congratulated Mr. Hayes on his selection as Chairman. He presented to the Planning Commissioners a survey that was put together as a result of the Farmer's Market meeting held last Thursday. He said Mr. Quesenberry, Dr. Moore, Ms. Nateea, Mr. Parish and I were present. He said the committee would like to send out the survey after it has been presented to the Board of Supervisors so as to get a feel from the people of Dinwiddie County on whether it is a good idea or not.

Mr. Cunningham said he has two questions. He said the first is that he has seen some Farmer's Markets around in different states and those that thrive are ones that start out small and grow adding more than just farming products as they grow. He asked is that something Dinwiddie would eventually consider. He said the second question is whether or not the survey could be put online and have the results calculated from it?

Dr. Moore said that is part of the plan. He said it would include our website as well as the School Board's and other websites.

Mr. Blair stated that this is something that needs to be talked about. He said it is probably better to wait for a workshop meeting with the Board rather than coming before them at their next meeting to present this survey. He said the reason is there may be a lot of citizens coming to speak about the reassessment issue. He said having the workshop gives you the opportunity to articulate your point of view and it does not get lost in the shuffle. He said another concern that came out of a staff meeting was who will be the front runner with this issue? He said it is one thing for the county to gauge interest of the citizens for a farmer's market if it's a kind of public interest want to know survey. He said it is another thing for the county to get involved if you want it to be a county agency or connected with a county agency. He said finally it is a completely different thing if you are talking about a private interest that wants to do this. He said there are issues such as can the county start doing surveys for a private entity using county property?

The Commissioners took a five minute recess from 8:00 p.m. to 8:05 p.m.

Mr. Hayes said he has a couple of comments. He said he also wants to share in welcoming Mr. McCray back to the Planning Commission. He said he was on the Comprehensive Plan update eight years ago and that is how he got to meet Mr. McCray. He said he learned a lot from that experience and that is what led him to where he is now. He said another thing he remembers Mr. McCray saying that stuck with him was the importance of getting some education around the Planning Commission. He said he has been able to take some Planning related classes and they have helped very much. He said those are two things that stand out and he really appreciates the legacy that he brings back. Mr. Hayes asked Mr. Bassett if the November 11, 2009 meeting date was going to be a problem as that is a national holiday.

Mr. Bassett said no it will not be because of the way the calendar works, it will be moved to the 12<sup>th</sup> of November.

**IN RE: PLANNING DIRECTOR'S COMMENTS**

Mr. Bassett said DCR has the planning funds to plan trails through the county along and adjacent to the High Speed Rail Corridor. He said as a part of that they want to have a community meeting in each of the connecting counties. He said they are trying to have a meeting at the Eastside Enhancement Center on February 26, 2009 at 6:30 p.m.

**IN RE: ADJOURNMENT**

There being no further business Mr. Cunningham made a motion to adjourn the meeting and Mr. Tucker seconded it with all members voting "Aye", the meeting adjourned at 8:35 p.m.

Respectfully submitted

Mark Bassett  
Planning Director

Signed: \_\_\_\_\_  
Planning Commission Chairman

Dated: \_\_\_\_\_