

Circuit Court Clerk Budget



Circuit Court Clerk Facts

Core Government Services

- ◆ Dinwiddie County citizens could not do the following:
 - ◆ Get married or divorced
 - ◆ Get a handgun permit
 - ◆ Buy or Sell land
 - ◆ Record a Judgment
 - ◆ Probate a will or administer an estate
 - ◆ Become a notary
 - ◆ Sue someone for more than \$15,000
 - ◆ And, felons could not prosecuted and sent to the penitentiary

Workload cannot be reduced

- ◆ Every criminal and civil case must be processed
- ◆ Every will must be probated
- ◆ Every deed must be recorded
- ◆ Every application for a concealed handgun permit must be considered

Public Safety

- ◆ Every felon prosecuted must be processed before going to the Department of Corrections
- ◆ Every probation violation must be processed before a criminal can be arrested
- ◆ Every DNA order must be produced in our office for the State Police DNA Databank.

Circuit Court Clerk Budget



Office Improvements

Library of Virginia Grants

No cost to County Taxpayer

◆ Library of Virginia Grants

- ◆ Deed Book Conservation/Reformatting \$25,565
- ◆ Plat Scanning and Plat System \$30,906
- ◆ Microfilm to Digital \$7,344
- ◆ Courthouse Camera Security System \$11,790

◆ Total Savings to the Taxpayer = **\$75,605**

Technology Trust Fund

No cost to County Taxpayer

◆ FY '08 = \$35,494

◆ FY '09 = \$66,647

◆ FY '10 = \$55,488

◆ TTF \$1 Money \$87,253 requested

◆ Total Savings to County Taxpayer **\$157,629**

Office Improvements

No cost to County Taxpayer

- ◆ Land Records 100% digital
- ◆ Social Security Numbers Redacted
- ◆ Online access to all records in Office
- ◆ Microfilm Backup of all Land Records
- ◆ Case Imaging utilizing RMS equipment
- ◆ Supreme Court's Probate System utilized
- ◆ Jury Management System
- ◆ Created PDF Fillable documents
- ◆ Informative website created
- ◆ Network Created to share documents

Courtroom Video Conferencing

- ◆ Development and Procured by the Clerk's Office
 - ◆ In conjunction with the Sheriff, County IT, and CA Office, Chesterfield Sheriff's Dept
- ◆ Benefits County Taxpayer and Sheriff
 - ◆ Lowers transportation costs
 - ◆ Reduces man hours
 - ◆ Saves lives

Circuit Court Clerk Budget



Budget Items and Requests

Budget Items and Revenue Sources

◆ Salary Reimbursement

- ◆ \$205,246 reimbursed to County – Comp Board
- ◆ \$19,401 fringe benefits reimbursed – Comp Board

◆ Maintenance Reimbursement

- ◆ \$13,000 for Land Record System – TTF
- ◆ \$2,500 for Copier Lease and Maintenance – Copy fee

◆ Office Supplies Reimbursed

- ◆ Paper and Toner Cartridges – Copy Fee

Important Facts

About the Clerk's Office

- ◆ Core Government Service
 - ◆ Over 800 statutorily responsibilities
- ◆ Integral part of public safety
- ◆ Improvements made at no cost that benefits citizens in the office and outside of the office
 - ◆ TTF and Library of Virginia Grants
 - ◆ Polycom and Security Camera Grants
- ◆ Budget is 71% reimbursed

Services Cut

◆ Personnel

◆ Increase Workload

- ◆ Backlog of work

- ◆ Mistakes made means lower public safety

◆ Office would not be as responsive to public

- ◆ Public would have to wait longer to get help searching records

- ◆ Phone calls could not be answered during peak hours and response times will be delayed

Budget Request

◆ County Funds

- ◆ Request same amount as last year

◆ State Budget

- ◆ Request County to fund in cuts made by the State to the Clerk's Office to maintain office functionality