

Industrial Development Authority of Dinwiddie County



March 22, 2021
7:00PM

1. CALL TO ORDER AND ROLL CALL
2. ADOPTION OF AGENDA
3. APPROVAL OF MINUTES

Documents:

[1252021 Regular Meeting Minutes - DRAFT \(3\).pdf](#)

4. TREASURERS REPORT AS OF MARCH 2021

Documents:

[Din IDA March 2021 Treasurers Report.pdf](#)

5. CITIZEN COMMENTS
6. CLOSED SESSION
§2.2 - 3711 (A) (5) Business and Industry Development
- Regarding prospective business and industry where no previous announcement has been made
7. OLD/NEW BUSINESS
8. INDUSTRIAL DEVELOPMENT AUTHORITY BOARD MEMBER COMMENTS
9. DEPUTY COUNTY ADMINISTRATOR OF PLANNING AND COMMUNITY DEVELOPMENT COMMENTS
10. ADJOURNMENT

Citizens may access the meeting remotely by calling **1-844-621-3956** access code **132 511 4749**. Please, keep your telephones on mute, if you are able, in order to reduce background noise and ensure that everyone can adequately hear the meeting.

Questions or comments regarding this meeting should be directed to Morgan Ingram at **804-469-4500, option 1, extension 2152 or mingram@dinwiddieva.us**.

VIRGINIA: AT THE REGULAR MEETING OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA, HELD ELECTRONICALLY IN DINWIDDIE, VIRGINIA, ON JANUARY 25, 2021 AT 7:00 P.M.

PRESENT: JAMES VANLANDINGHAM - CHAIRMAN
MICHELLE OLGERS - VICE-CHAIRMAN
ROBERT SPIERS - SECRETARY-TREASURER
WILLIAM JONES
ALAN W. KISSNER
MAXWELL WATKINS
SHARON YATES

ADMINISTRATION PRESENT: TAMMIE COLLINS, DEPUTY COUNTY ADMINISTRATOR
FOR PLANNING AND COMMUNITY DEVELOPMENT
TYLER C. SOUTHALL, COUNTY ATTORNEY
MORGAN INGRAM, ECONOMIC DEVELOPMENT DIRECTOR

1. CALL TO ORDER AND ROLL CALL

Mr. VanLandingham called the meeting to order at 7:07 P.M. He then made the following statement. "Welcome to the January 25, 2021 meeting of the Industrial Development Authority of Dinwiddie County, Virginia. I am Jim VanLandingham, and I presently serve as Chair of the IDA. Because of the threat posed to in-person meetings by COVID-19, this meeting is being held electronically in conformity and compliance with the Pandemic Disaster Continuity of Operations Ordinance approved by the Dinwiddie County Board of Supervisors on April 14, 2020 and renewed September 15, 2020. Notice of this meeting, including dial-in information for this meeting, was provided in the public notice for this meeting as well as the published meeting agenda. As was stated on the agenda for this meeting, Morgan Ingram, who is the Dinwiddie County Director of Economic Development, was responsible for receiving comments or questions related to the meeting. Mr. Southall is County Attorney and legal counsel to the IDA. Mr. Southall, may we please have the Roll Call?" Mr. Southall called roll.

Mr. VanLandingham was electronically present from North Dinwiddie, VA. Ms. Olgers was electronically present from her home in Sutherland, VA. Mr. Spiers was electronically present from a residence in Stoney Creek, Va. Mr. Jones was electronically present from Dinwiddie, VA. Mr. Kissner was electronically present from his home in North Dinwiddie, VA. Mr. Watkins was electronically present from his home in Sutherland, VA. Ms. Yates was electronically present from her home in Dinwiddie, VA.

2. APPROVAL OF/AMENDMENTS TO AGENDA

Mr. VanLandingham asked if there needed to be any amendments to the agenda. None were needed.

Upon motion by Ms. Olgers to adopt the amended agenda, seconded by Ms. Yates, the agenda was adopted by the following vote.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates
 Nays: None

3. ORGANIZATIONAL MEETING

A. Officer Nominations and Appointments

Ms. Olgers was the Chairperson of the Nominating Committee. She told the Board that they had a slate of officers they wished to nominate. They wished to nominate Mr. VanLandingman for a second term as the position of Chairman, Ms. Olgers for a second term as the position of Vice Chairman, and Mr. Jones Secretary-Treasurer.

Upon motion by Mr. Spiers, and a second by Ms. Yates, the slate of officers was elected for the 2021 year by the following vote.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates
 Nays: None

BE IT RESOLVED, by the Industrial Development Authority of Dinwiddie County, Virginia that James VanLandingham shall be appointed as the Chairman of the Industrial Development Authority of Dinwiddie County, Virginia for the year 2021, or until he or she resigns, is unable to hold office, or until a successor assumes office.

BE IT RESOLVED, by the Industrial Development Authority of Dinwiddie County, Virginia that Michelle Olgers shall be appointed as the Vice-Chairman of the Industrial Development Authority of Dinwiddie County, Virginia for the year 2021, or until he or she resigns, is unable to hold office, or until a successor assumes office.

BE IT RESOLVED, by the Industrial Development Authority of Dinwiddie County, Virginia that William Jones shall be appointed as the Secretary/Treasurer of the Industrial Development Authority of Dinwiddie County, Virginia for the year 2021, or until he or she resigns, is unable to hold office, or until a successor assumes office.

B. Adoption of IDA Meeting Schedule for 2021

Mr. VanLandingham asked the Board to look at the meeting schedule for 2021. Mr. VanLandingham asked for any other changes and there were none.

Upon motion by Mr. Jones, seconded by Mr. Kissner, the meeting schedule for the IDA for 2021 was adopted by the following vote.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates
 Nays: None

Resolution

**of the INDUSTRIAL DEVELOPMENT AUTHORITY of DINWIDDIE COUNTY, VIRGINIA
ORGANIZATIONAL MEETING OF THE INDUSTRIAL DEVELOPMENT AUTHORITY
SCHEDULE OF MEETINGS AND DATES FOR 2021**

WHEREAS, the Industrial Development Authority of Dinwiddie County, Virginia is required by its Bylaws to adopt a regular meeting schedule,

NOW THEREFORE BE IT RESOLVED by the *Industrial Development Authority of Dinwiddie County, Virginia*, that the following rules shall apply for the year 2021:

1. Regular Meetings of the Industrial Development Authority shall be held as shown on the attached 2021 calendar, in the Dinwiddie County Airport Conference Room, 6775 Beck-Chappell Drive, North Dinwiddie, Virginia, and shall begin at 7:00 p.m. unless otherwise noted.
2. Should it be necessary to cancel a regular and/or an advertised Industrial Development Authority meeting due to weather or other conditions, the meeting shall be continued for 7 days to the same time and place.

Regular meeting dates are as follows:

January 25, 2021
March 22, 2021
May 24, 2021
July 26, 2021
September 27, 2021
November 22, 2021

C. Resolution Regarding Bank Accounts

Mr. VanLandingham noted the need for the Resolution regarding Bank Accounts as the officers had changed.

Upon motion by Ms. Olgers, and a second by Ms. Yates, the following Resolution regarding Bank Accounts was passed by the following vote.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates
Nays: None

Resolution

**of the INDUSTRIAL DEVELOPMENT AUTHORITY
of DINWIDDIE COUNTY, VIRGINIA
REGARDING BANK ACCOUNTS OF THE INDUSTRIAL DEVELOPMENT AUTHORITY HELD
AT THE BANK OF SOUTHSIDE VIRGINIA AND TOUCHSTONE BANKS**

BE IT RESOLVED by the Industrial Development Authority of Dinwiddie County, Virginia (the "IDA") that any accounts of the IDA held at the Bank of Southside Virginia or Touchstone Bank be revised to reflect that the following IDA members are hereby authorized to sign for withdrawals: James VanLandingham, Chairman, Michelle Olgers, Vice Chairman and William Jones, Secretary/Treasurer – any two of the three being required;

BE IT FURTHER RESOLVED by the IDA that any other signatories currently on record at the Bank of Southside Virginia and Touchstone Bank shall be removed and shall no longer be authorized to make withdrawals.

D. Bylaws

Mr. VanLandingham asked the Board to turn their attention to the IDA By-laws. If any member would like to propose any changes, please speak to Ms. Collins or Mr. Southall before the next meeting in order for it to be placed on the agenda.

4. APPROVAL OF MINUTES

Mr. VanLandingham asked to move on to the minutes from the November 25, 2020 Regular Meeting. He asked if any additions or changes were needed. Mr. Southall noted two corrections made before the meeting.

Upon motion by Ms. Yates, and a second by Mr. Kissner, the minutes for the November 25, 2020 meeting were approved as amended by the following vote.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Ms. Yates
Nays: None
Abstain: Mr. Watkins

Mr. VanLandingham asked to move on to the minutes from the January 12, 2021 Nominating Committee Meeting. He asked if any additions or changes were needed. None were needed.

Upon motion by Mr. Spiers, and a second by Ms. Olgers, the minutes for the January 12, 2021 nominating committee meeting were approved as amended by the following vote.

Ayes: Ms. Olgers, Mr. Spiers, Ms. Yates
Nays: None

5. TREASURER'S REPORT

Mr. Spiers started the Treasurer's report, as of January 19, 2021. The IDA had started with a checking account balance of \$151,852.78 and after several transactions ended with \$345,375.46. Spiers stated that the Touchstone CD had a balance of \$68,696.61. Mr. Spiers went on to state that the second Touchstone CD had a balance of \$104,940.91. The total IDA funds, including the Aldi project account, are \$557,352.60.

Upon motion of Mr. Jones, and a second by Ms. Olgers, the Treasurer's Report, as of January 19, 2021, was adopted as presented.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates

Nays: None

6. PUBLIC COMMENTS

Ms. Collins noted no public comments had been received prior to the meeting and no one signed up to speak prior to the meeting.

7. CLOSED SESSION

Mr. VanLandingham asked Mr. Southall to take the Board into closed session. Mr. Southall noted a need to go into closed session under:

§2.2-3711 (A) (5) Business and Industry Development

- Regarding prospective or expanding business and industry where no previous announcement has been made

Upon motion of Ms. Olgers, and a second by Mr. Watkins, the Board voted to go into Closed Session at 7:32 P.M.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates

Nays: None

At 7:48 P.M., Mr. Southall noted a need for a motion to reconvene into Open Session.

Upon motion of Mr. Kissner, and a second by Ms. Olgers, the board unanimously voted to approve reconvening into Open Session at 7:48 P.M.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates

Nays: None

CERTIFICATION

Mr. Southall read the Certification Resolution and upon motion by Mr. Jones, seconded by Ms. Yates, the following Certification Resolution was adopted:

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates

Nays: None

§2.2-3711 (A) (5) Business and Industry Development

- Regarding prospective or expanding business and industry where no previous announcement has been made

AND WHEREAS, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or that matters other than those identified in the motion were discussed,

NOW BE IT CERTIFIED, that only those matters as were identified in the motion were heard, discussed or considered in the closed meeting.

8. OLD/NEW BUSINESS

Mr. Southall noted that all the FOIA and COIA trainings were done but reminded Board members that they need to turn in their yearly COIA forms by February 1, 2021.

9. IDA BOARD MEMBER COMMENTS

Mr. Jones asked about any bills in the General Assembly that could affect the IDA. Ms. Ingram said she could send out an email.

Mr. VanLandingham asked about any events in the near future that may or may not happen. Ms. Collins stated it could be May before the Covid vaccine leads to have normal events again.

10. DEPUTY COUNTY ADMINISTRATOR FOR PLANNING AND COMMUNITY DEVELOPMENT COMMENTS

Ms. Collins echoed Mr. Southall's call to make sure COIA forms were turned in.

Ms. Collins commented on the Broadband project. Phase 2 will commence this spring and marketing material is going out now for those who will be able to get Broadband from Phase 1.

11. ADJOURNMENT

Mr. VanLandingham asked if there was any further business. There was none.

Upon motion by Ms. Olgers, seconded by Ms. Yates, the meeting was adjourned at 8:06 P.M. by the following vote.

Ayes: Mr. VanLandingham, Ms. Olgers, Mr. Spiers, Mr. Jones, Mr. Kissner, Mr. Watkins, Ms. Yates
Nays: None

*Dinwiddie County
Industrial Development Authority
Treasurer's Report*

BSV ALDI Project Checking Account Activity				
Date	Item #	Description	Amount	Current Balance
1/26/2021		Previous Balance		38,066.34
2/19/2021	1049	Timmons Group- Environmental Services	525.00	37,541.34
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