

**Dinwiddie County**  
**Community Policy and Management Team**  
**Minutes**  
**Wednesday, May 27, 2020**  
Dinwiddie Government Center  
14010 Boydton Plank Road, Dinwiddie, VA

The meeting was held in conformity with and in compliance with the Pandemic Disaster Continuity of Operations Ordinance approved by the Dinwiddie County Board of Supervisors on April 14, 2020. Angel Young-Gill was responsible for receiving public comment and identified in the notice. The notice that was provided allowed for the opportunities for the public to access and participate in such electronic meeting to be identified on the Dinwiddie County website.

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**Roll Call:**

Regina Smith, District 19 CSB, Clinical Manager, CPMT Chair - joined electronically from

Chesterfield, VA

Pam Joyner, DCPS, Director of Special Education, Vice Chair - joined electronically from

Dinwiddie, VA

Anne Howerton, Deputy County Administrator, Finance & General Services - joined electronically

from McKenney, VA

Sheila Green, Centra Health Rivermont/Principal, Private Provider - joined electronically from

Dinwiddie, VA

Erica Stewart, Centra Health Rivermont/Guidance Counselor - absent

Rose Mastracco, Dinwiddie DSS, Director - joined electronically from Dinwiddie, VA

Colleen Hazard Maxwell, 11<sup>th</sup> District CSU, Director - joined electronically from Midlothian, VA

Terry Arthur, Crater Health District, Nurse - absent

Eileen Drake, Parent Representative - absent

Aleisha Manson, Crater Health District, Nurse - absent

Sheryl Jackson-Wade, 11<sup>th</sup> District CSU, Supervisor - absent

Amanda Skalsky, CSA Management Specialist - joined electronically from Prince George, VA

Angel Young-Gill, Children's Services/CSA, Director - joined electronically from Dinwiddie, VA

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The meeting was called to order at 9:13 AM by Chair, Regina Smith.

The April minutes were approved. A motion was made by Sheila and seconded by Anne. All were in favor.

New Business:

The FY 2020 Pool Reimbursement and Transaction History Reports filed on April 28, 2020 & May 26, 2020 was distributed. It showed the year to date expenditure amount of \$1,574,184.65 (\$1,054,835.54 - State & \$519,349.11 - Local).

Members were given the Freedom of Information Act (FOIA) documents that were shared by other localities and stakeholders. There was discussion about these documents and our Board of Supervisors County Pandemic Continuity of Operations Ordinance that is in effect during this period. Members were updated by Angel on the input provided by our County Attorney on FOIA documents and our Ordinance. It was relayed that our Continuity of Ordinance has more authority to provide the continuity of government process than FOIA and our Dinwiddie County's Children's Services Act (CSA) Bylaws, Policies and Procedures (September 2019). It was agreed that members will follow the current Ordinance and not make any additional changes to the Bylaws, Policies and Procedures.

The OCS Administrative Memo #20-02: Cap on FY 2021 Private Day Special Education Rate Increases (May 1, 2020) was reviewed. Amanda provided an update on the School Rate Comparison Form (2019/2020 vs. 2020/2021). We will continue to update the form as the new rates come in. Angel will update the rates on the CSA website before the August 1, 2020 deadline for submissions. The L.E.K. Consulting Firm on Special Education in Virginia has been reaching out to CSA Coordinators to gather input on the source of funding (state, federal vs. community), regulatory/legislative actions and the potential COVID impact. They would not review their client. They were looking to interview at least thirty people over the next few weeks. They were looking for input on disbursements, which private day schools/residential educational providers were used, cost factors, 2% cap on private day schools & enrollment timeframe for youth ages 3 to 22 and more. Members reviewed the FY 2021 FAPT Private Provider submissions. They selected Holly Coates and Andrea Walker with UMFS. They will split their schedule to attend the FAPT meetings. Our CPMT Private Providers (Sheila Green and Erica Stewart) have agreed to continue to serve on CPMT and has already been appointed by the Board of Supervisors. The CSA COVID-19 Survey of Local CSA Programs regarding operations during the pandemic results were distributed and discussed with members. The Office of Children's Services has set a virtual State CSA

Coordinators meeting on June 19, 2020. The SOC Steering Committee will be meeting on May 28, 2020. We will be looking at way to redistribute the \$27,000.00 from the cancelled Wraparound Conference that was scheduled in Florida. We will be looking at ways to reimburse or pay for ICC and FSP services with that recouped funding.

Rose reported that her workers are using remote training. CPS services have increased. Workers are using mask during visits. Colleen stated that DJJ is gradually reopening with modifications such as teleworking, plastic at the intake desk, staff wearing mask, cleaning/sanitizing offices and redoing their waiting room area. They are adapting to the temporary new normal. Sheila indicated that they are closed to the public. They are doing virtual learning and mailing packets to students. They had 3 students who graduated with standard diplomas. They went to their homes to celebrate their graduation. Pam reported that there will be a drive thru graduation for seniors on June 12, 2020. On May 22, they lite up the field for sports and celebrating seniors. The seniors will be able to walk across the stage, listen to speeches and they are making it as normal as possible. The schools are planning on 3 models. They are: all virtual, working on what September will look like & students maybe in school but school will be closed (hybrid virtual model). The community had an adopt a senior event in which seniors were adopted by community members. Each of the 320 seniors were adopted by citizens in our community. They gave those tokens and other items. Regina reported that there is no plan to open District 19 CSB currently. There are draft plans being worked on to include teleworking and more. They indicated that they have been very productive while working from home.

The next CPMT meeting is on June 24, 2020 at 9 AM and will be held electronically based on the current BOS Ordinance.

### **CLOSED SESSION**

At 9:58 AM, upon the motion of Anne Howerton and seconded by Pam Joyner and all were in favor,

The Community Policy and Management Team (CPMT) convened into a closed meeting under:

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business.**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.**

- Discussion of Children's Services Cases

AYES: Regina Smith, Anne Howerton, Pam Joyner, Sheila Green, Rose Mastacco, Colleen Hazard Maxwell

NAYS: None

ABSENT: Eileen Drake, Aleisha Manson, Sheryl Jackson-Wade, Terry Arthur, Erica Stewart

At 10:33 AM, upon motion of Colleen Hazard Maxwell, seconded by Anne Howerton, the CPMT reconvened into open session.

AYES: Regina Smith, Anne Howerton, Pam Joyner, Sheila Green, Rose Mastracco, Colleen Hazard Maxwell

NAYS: None

ABSENT: Eileen Drake, Aleisha Manson, Sheryl Jackson-Wade, Terry Arthur, Erica Stewart

### **CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION**

**Whereas**, the Community Policy and Management Team convened in a closed meeting under section

§2.2-3711 (A)(4). **The protection of the privacy of individuals in personal matters not related to public business**

- Discussion of Children's Services Cases

§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

**Now may it be certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Anne Howerton, seconded by Pam Joyner, the Certification Resolution was adopted.

AYES: Regina Smith, Anne Howerton, Pam Joyner, Sheila Green, Rose Mastracco, Colleen Hazard Maxwell

NAYS: None

ABSENT: Eileen Drake, Aleisha Manson, Sheryl Jackson-Wade, Terry Arthur, Erica Stewart

Upon motion of Rose Mastracco, seconded by Colleen Hazard Maxwell, the March budget was approved as presented. Upon motion of Anne Howerton, seconded by Pam Joyner, the April budget was approved as presented. Upon motion of Anne Howerton, seconded by Pam Joyner, the May budget was approved as presented.

AYES: Regina Smith, Anne Howerton, Pam Joyner, Sheila Green, Rose Mastracco, Colleen Hazard Maxwell

NAYS: None

ABSENT: Eileen Drake, Aleisha Manson, Sheryl Jackson-Wade, Terry Arthur, Erica Stewart

### **ADJOURNMENT**

The meeting was adjourned at 10:40 AM.