

Dinwiddie County
Community Policy and Management Team
Wednesday, June 26, 2019

Minutes

Present: Anne Howerton, Eileen Drake, Colleen Hazard, Rose Mastracco, Regina Smith, Aleisha Manson, and Amanda Skalsky

Absent: Pamela Fields, Sheila Green, Terry Arthur, Angel Young-Gill

The meeting was called to order at 9:09 a.m.

Regina led as vice-chair until Anne arrived. The May minutes were approved. A motion was made by Rose and seconded by Colleen. All were in favor.

New Business:

The FY 2019 Pool Reimbursement and Transaction History Report was still pending at the time of this meeting. Once the report has been completed it will be sent to all CPMT members.

OCS Administrative Memo #19-06: CPMT reviewed the emails received regarding this matter (corrected memo #19-06 and the previously sent memo). No members had any questions regarding information provided. OCS Fwd: Change in LEDRS to Implement Rate Increase Cap on Private Day School Education-HIGH PRIORITY (5.20.19). CPMT members reviewed the information provided regarding this matter and did not have any questions/concerns at the time of this meeting.

Reconfigure prior CPMT Chair fiscal year timeframe (based on past minutes): Amanda explained the reconfiguration timeframes. CPMT approved corrections to be made for this matter. The correct configuration is as follows:

FY2020	Mental Health (Chair)
FY2021	School (Vice Chair)
FY2022	Social Services
FY2023	Court Service Unit
FY2024	County Administrator/Designee
FY2025	Mental Health
FY2026	School
FY2027	Social Services
FY2028	Court Services Unit
FY2029	County Administrator/Designee
FY2030	Mental Health

Rose (DSS) reported that they have a new part time employee, Joy Marshall, who will be helping out in the services division. She will be working up to 15 hours per week at

DSS. She also reported that they have received some adoption grants which can assist with adoption activities and adoption celebrations. Rose also reported that they have 2 potential foster care families in Dinwiddie. Anne reported that the renovations of the school board office should be completed soon. Colleen reported that they are fully staffed. She reported the new staff member is full time and will be in the Dinwiddie office. She reported that Sheryl Jackson-Wade will be going out on FMLA for a long time. Colleen is looking to get approval for a temporary supervisor appointment in Sheryl's absence so they will have adequate coverage. Regina reported that Katrina Pearson will be leaving D19 to go to Southside Community Services Board. She reported that they will be recruiting for Katrina's vacant position. She reported that same day access will be in 3 clinics, Greensville/Emporia, Petersburg, and Prince George. She reported that they are hoping to expand and are working on hiring 1 adult clinician and 1 child clinician. She reported they are also working on the mobile crisis services. D19 has also hired a new psychiatrist, Dr. Sood, who will be covering the 9 areas. They will also be utilizing telemedicine. Regina reported that the Dinwiddie caseload is low right now so if there are clients that can be referred to their program/services please refer them. Aleisha with the Health Department reported that the phones are now working properly at their agency. She reported that they are in need of a Spanish translator. She also reported that she would like to bring more community programs to the county. Eileen reported that she wants to start a senior support group in Dinwiddie as there are a lot of people who could benefit. She reported that her trainings in other localities went well and they had a good turnout. One of the classes she would like to offer is the 6 week diabetic course.

Old Business:

Amanda informed CPMT members that workers still need to complete CANS on time as well as complete discharge CANS for cases that have closed. It was reiterated that IFSP's also needed to be completed appropriately and accurately.

CLOSED SESSION

At 9:45 AM, upon the motion of Colleen Hazard and seconded by Aleisha Manson,

The Community Policy and Management Team (CPMT) convened into a closed meeting under:

§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business.

- Discussion of Children's Services Cases

§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

AYES: Anne Howerton, Eileen Drake, Colleen Hazard, Rose Mastracco, Regina Smith, Aleisha Manson

NAYS: None

ABSENT: Pamela Fields, Terry Arthur, Sheila Green, Angel Young-Gill

At 10:50 AM, upon motion of Colleen Hazard, seconded by Eileen Drake, the CPMT reconvened into open session.

AYES: Anne Howerton, Eileen Drake, Colleen Hazard, Rose Mastracco, Regina Smith, Aleisha Manson

NAYS: None

ABSENT: Pamela Fields, Terry Arthur, Sheila Green, Angel Young-Gill

CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION

Whereas, the Community Policy and Management Team convened in a closed meeting under section

§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business

- Discussion of Children's Services Cases

§2.2-3711 (A) (16). Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now may it be certified, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Colleen Hazard, seconded by Eileen Drake, the Certification Resolution was adopted.

AYES: Anne Howerton, Eileen Drake, Colleen Hazard, Rose Mastracco, Regina Smith, Aleisha Manson

NAYS: None

ABSENT: Pamela Fields, Terry Arthur, Sheila Green, Angel Young-Gill

Upon motion of Regina Smith, seconded by Colleen Hazard, the budget was approved as presented.

AYES: Anne Howerton, Eileen Drake, Colleen Hazard, Rose Mastracco, Aleisha Manson Regina Smith (abstained for 2 case support cases)

NAYS: None

ABSENT: Pamela Fields, Terry Arthur, Sheila Green, Angel Young-Gill

ADJOURNMENT

The meeting was adjourned at 10:58 AM.