

County of Dinwiddie Board of Supervisors

MINUTES

Special Meeting – December 1, 2020, 4:00 PM

Board Meeting Room – Dinwiddie Government Center
14010 Boydton Plank Road, Dinwiddie, Virginia 23841

Supervisors Present:

Daniel D. Lee, <i>Chair</i>	Election District 4
Brenda Ebron-Bonner, <i>Vice Chair</i>	Election District 5
Harrison A. Moody	Election District 1
Dr. Mark Moore	Election District 2
William D. Chavis	Election District 3

Administration Present:

W. Kevin Massengill, *County Administrator*
Anne Howerton, *Deputy County Administrator,*
Finance and General Services
Tyler Southall, *County Attorney*
Tammie Collins, *Deputy County Administrator,*
Planning & Community Development

1. ROLL CALL

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. AMENDMENTS TO AGENDA

Upon motion of Mr. Moody, seconded by Mr. Chavis, the Agenda was approved as presented.

AYES: Mr. Chavis, Ms. Ebron-Boner, Dr. Moore, Mr. Moody, Mr. Lee

NAYS: None

5. REPORTS:

A. FY 2020 FINANCIAL AUDIT REPORT

Leslie Roberts and Danielle Nikolaisen of Brown Edwards & Company presented the County's Fiscal Year 2020 Audit Report.

B. ANNUAL INVESTMENT REPORT TO THE BOARD-PAMPLIN & ABRAHAMS FUNDS

Gray Garland of Thompson Segal & Walmsley reviewed the annual investment report for the trust funds. Mr. Moody asked if the County is better off after paying out scholarships, and Mr. Garland said yes you are.

6. ACTION ITEMS:

A. DARVILLS TOWER LEASE FOR PUBLIC SAFETY RADIO PROJECT

Denice Crowder, Communications Director, presented the following for Board approval.

MEMORANDUM

TO: Dinwiddie County Board of Supervisors
FROM: Denice Crowder, Communications Manager
DATE: December 1, 2020
SUBJECT: Darvills Tower Lease for Public Safety Radio Project

BACKGROUND

On March 17, 2020, the County selected Motorola Solutions to provide the New Public Safety Radio System. The system design calls for the use of seven towers. Each tower site consists of 1 antenna, equipment building, generator and environmental control units provided by the County.

The County currently owns two of the towers and as part of this project plans to construct a third County-owned tower. The County will also utilize four existing towers and enter into long-term lease agreements.

In May 2020, site visits were conducted at each of the four existing tower sites and lease exhibits were developed. The County has negotiated with two of the four tower sites thus far. The Cherry Hill Tower Lease was approved at the November Board Meeting.

In October 2020, the County conducted negotiations with Subcarrier Communications, Inc for the tower located at 16184 Old Cryors Road, McKenney VA. The negotiated lease for the "Darvills" tower site includes a lease amount of \$2,650.00 per month. The lease price may be increased annually by no more than 2.5%. The initial term of the lease will be five (5) years, with the option to renew for four (4) additional terms of five (5) years each.

Due to the age and structural issues with this tower, Subcarrier Communications is tearing down this tower and rebuilding a new one. This lease will commence after construction of the new tower. The tower is expected to be constructed in January 2021.

REQUESTED ACTION

We are requesting approval of the following resolutions.

RESOLUTION

BE IT RESOLVED, that the Dinwiddie County Board of Supervisors does hereby authorize and direct the County Administrator, to enter into a lease with Subcarrier Communications, Inc. to lease a portion of the property and antenna space located 16184 Old Cryors Rd McKenney VA for the County’s Public Safety Radio Communication System. The Board further authorizes the County Administrator to make changes, substantive or otherwise, as approved by the County Attorney.

Upon motion of Mr. Moody, seconded by Mr. Chavis, the resolution was approved.

AYES: Mr. Chavis, Mr. Moody, Dr. Moore, Ms. Ebron-Bonner, Mr. Lee
NAYS: None

B. DSS CARES ALLOCATION TO THE DEPARTMENT OF SOCIAL SERVICES

Natachia Randles, Director of Social Services, presented the following for Board approval.

MEMORANDUM

TO: Board of Supervisors, Kevin Massengill, County Administrator, Anne Howerton, Deputy County Administrator
FROM: Natachia W. Randles, Director
DATE: December 1, 2020
SUBJECT: FY 2021 Budget Amendment –Transfer of CARES Funds to Social Services

BACKGROUND

On 10/06/20 the Board of Supervisors approved Dinwiddie County Social Services request for \$130,000 of the County’s CARES funding to aid in their continued COVID19 response to County citizens directly affected by the pandemic. On 11/17/20 the Board of Supervisors approved additional funding to Social Services in the amount of \$100,000 to continue their efforts of assisting the citizens affected by the pandemic. To date, we have used \$205,694.53 for the grant program to assist citizens with past due rent, utility bills, food, personal/baby items, and \$30,000 of the request went towards purchase a 4-wheel drive vehicle large enough to transport foster care siblings and supplies.

As of today, Dinwiddie Social Services has exhausted those funds and is requesting additional funds in the amount of \$200,000 to continue to assist those citizens impacted by the pandemic. Through the CARES Funds we have successfully assisted over 114 families in need and have received an additional 49 applications from citizens awaiting a decision.

RECOMMENDATION

We recommend approval of the following resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, that the Dinwiddie County Board of Supervisors hereby approves a transfer of CARES funds in the amount of \$200,000 from Fund 228 to Fund 140 to cover the COVID19 related expenditures listed above.

Upon motion of Dr. Moore, seconded by Ms. Ebron-Bonner, the resolution was approved.

AYES: Mr. Chavis, Mr. Moody, Dr. Moore, Ms. Ebron-Bonner, Mr. Lee
NAYS: None

7. CLOSED SESSION

At 4:50 PM, upon motion of Dr. Moore, seconded by Mr. Chavis, the Board went into a closed meeting under:

- A. **§2.2-3711 (A) (3)** DISCUSSION OR CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY

- PROPERTY OFFERED TO THE COUNTY FOR PURCHASE

AYES: Mr. Chavis, Mr. Moody, Ms. Ebron-Bonner, Mr. Lee
NAYS: None

At 5:16 PM, upon motion of Mr. Chavis, seconded by Mr. Moody, the Board convened into an open meeting.

AYES: Mr. Chavis, Mr. Moody, Ms. Ebron-Bonner, Mr. Lee
NAYS: None

Upon motion of Mr. Moody, seconded by Ms. Ebron-Bonner, the certification statement was read:

Whereas, this Board convened in a closed meeting under

A. §2.2-3711 (A) (3) DISCUSSION OR CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY

- PROPERTY OFFERED TO THE COUNTY FOR PURCHASE

And whereas, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

Now be it certified, that only those matters as were identified in the motion were heard, discussed, or considered in the closed meeting.

AYES: Mr. Chavis, Ms. Ebron-Bonner, Mr. Moody, Mr. Lee
NAYS: None

Mr. Massengill gave the Board members an update on the CARES expenditures as of today.

He said about \$83,000 will be going to the Town of McKenney. There are three projects the money would be used for. A new Waste Management vehicle so they could continue curbside pick-up. A new police vehicle so both part time officers could work at the same time controlling crowds and other such activities. A remote monitoring and operating system for their water control system, which would help them operate that system better.

He said about \$15,343 could go to Meherrin River Regional Jail Authority for reimbursement of COVID 19 expenditures. Of the three member jurisdictions, Brunswick County has already paid their amount.

He said that in working with Ms. Ebron-Bonner and District 19 about \$13,000 could be transferred to District 19 to help with their PPE needs.

He said after speaking with Dennis Hale, Fire and EMS Chief, there are three Fire and EMS vehicles we could purchase as decontamination vehicles, which is similar to what we did with two of the Sheriff Office's recently purchased vehicles.

He said after verifying proposed purchases with the auditors and calculating all the projects listed above, we will have about \$300,000 in additional expenditures. If we get to the end of the year with funds still available, we could put them towards the Fire & EMS salaries.

Lastly, he said the Non-Profit Grant and Defogger Programs are going great. Churches have responded well to both programs.

B. BOARD MEMBER COMMENTS

Mr. Moody said he wanted to thank the finance department for doing a great job with the audit.

Mr. Chavis said he wanted to thank staff for making the programs available for the faith-based community.

Ms. Ebron-Bonner said we have a lot to be thankful for. A lot has happened this year, and we are still doing well as a County.

Mr. Lee said he agrees that we are all blessed and to be financially sound as a County through 2020 is a great thing.

C. ADJOURNMENT

Upon motion of Mr. Moody, seconded by Ms. Ebron-Bonner, the meeting was adjourned at 5:33 PM.

AYES: Mr. Chavis, Mr. Moody, Ms. Ebron-Bonner, Mr. Lee

NAYS: None

Daniel D. Lee
Chair

ATTEST: _____
W. Kevin Massengill
County Administrator
Clerk to the Board