



## Dinwiddie Public Works

10817 Wheelers Pond Road

Dinwiddie, Virginia 23841

Phone: 804-469-4500

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### **MEMORANDUM**

TO: Board of Supervisors

FROM: Ray Pauley, Assistant Director of Public Works

DATE: March 16, 2021

SUBJECT: Contract Award, Maintenance of Athletic Fields

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### **Background**

The County has been under contract with Heaton's Lawn Maintenance LLC for athletic field maintenance since 2016. That contract expires on March 31, 2021.

### **Actions**

We released an RFP for athletic field maintenance on February 9, 2021. Two vendors responded to the RFP on February 25, 2021. After review of the proposals, it was determined that Heaton's Lawn Maintenance LLC provided the best value to the County. Further details on this procurement can be found on the County website at [www.dinwiddieva.us/purchasing](http://www.dinwiddieva.us/purchasing).

### **Recommendation**

We recommend approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract for athletic field maintenance with Heaton's Lawn Maintenance LLC with any changes, substantive or otherwise, as may be approved by the County Administrator.