



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

## Administrative Memorandum #21-12

**To:** CPMT Chairs  
CSA Coordinators

**From:** Scott Reiner, Executive Director

**Date:** June 7, 2021

**Subject:** Annual CSA Service Gap Survey

A handwritten signature in black ink, appearing to read "Scott Reiner".

Section 2.2-5211.1.2 of the Code of Virginia requires that: "The community policy and management team shall report annually to the Office of Children's Services on the gaps in services needed to keep children in the local community and any barriers to the development of those services." This requirement led to the implementation of the annual CSA Service Gap Survey, which has been in place since 2007. The Survey can also serve as a resource to local CSA programs in meeting the language of §2.2-5206.4 that each CPMT shall: "Coordinate long-range, community-wide planning that ensures the development of resources and services needed by children and families in its community ..."

Thank you for your cooperation in completing the 2021 Service Gap Survey. The results are now tabulated and summarized. They are included with the Memo and are also available on the OCS website. We hope this information will be helpful to your localities in meeting the needs of children and families and fulfilling your planning responsibilities.

Please direct any technical questions about the Service Gap Survey to Howard Sanderson, CSA Senior Research Analyst at [howard.sanderson@dss.virginia.gov](mailto:howard.sanderson@dss.virginia.gov).

cc: Howard Sanderson

Attachment: FY2021 Service Gap Survey.pdf