

**Dinwiddie County**  
**Community Policy and Management Team**  
**Minutes**  
**Wednesday, June 23, 2021**  
Dinwiddie Government Center  
14010 Boydton Plank Road, Dinwiddie, VA

The meeting was held in conformity with and in compliance with the Pandemic Disaster Continuity of Operations Ordinance approved by the Dinwiddie County Board of Supervisors on April 14, 2020. Angel Young-Gill was responsible for receiving public comment and identified in the notice. The notice that was provided allowed for the opportunities for the public to access and participate in such electronic meeting to be identified on the Dinwiddie County website.

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**Roll Call:**

Diana Barnes, District 19 CSB, Specialist Children's Services Manager - joined electronically from Petersburg, VA

Alicia Lee, DCPS, Special Education, Co-Chair - absent

Anne Howerton, Deputy County Administrator, Finance & General Services - joined electronically from Dinwiddie, VA

Sheila Green, Salisbury-Rivermont School/Principal, Private Provider - joined electronically from Dinwiddie, VA

Erica Stewart, Salisbury-Rivermont School/Guidance Counselor - absent

Natachia Randles, Dinwiddie DSS, Director, Vice-Chair - joined electronically from Dinwiddie, VA

Tracy King, 11<sup>th</sup> District CSU, Director - joined electronically from Petersburg, VA

Terry Arthur, Crater Health District, Nurse - joined electronically from Dinwiddie, VA

Shanon Fletcher, Crater Health District, Nurse - absent

Pam Joyner, DCPS, Director of Special Education, Chair - absent

Eileen Drake, Parent Representative - joined electronically from Dinwiddie, VA

Sheryl Jackson-Wade, 11<sup>th</sup> District CSU, Supervisor - absent

Amanda Skalsky, CSA Management Specialist - joined electronically from Dinwiddie, VA

Angel Young-Gill, Children's Services/CSA, Director - joined electronically from Dinwiddie, VA

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The meeting was called to order at 9:00 AM by the Vice-Chair, Natachia Randles.

The May minutes were approved. A motion was made by Terry and seconded by Sheila. All were in favor.

New Business:

The FY 2021 Pool Reimbursement and Transaction History Report filed on June 7, 2021 was distributed. It showed the total year to date expenditure amount of \$1,721, 732.70 (\$1,157,005.55 - State & \$564,727.15 - Local).

Angel reported on the OCS Administrative Memo #21-11, CSA Guidance Re: Implementation of Title IV-E Funded Foster Care Prevention Services through the Family First Prevention Services Act (FFPSA) that is effective July 1, 2021. Members concurred that DSS and FAPT will follow the regular FAPT process and use the 'Comprehensive FAPT' with our regular IFSP form to comply with this new guidance. The OCS Administrative Memorandum #21-12, Annual CSA Gap Survey & accompanying document, FY2021 Service Gap Survey was reviewed and discussed based state's data and on our region. The OCS Administrative Memorandum #21-13, FY2021 Administrative Budget Plan, FY2022 Administrative Budget Plan Funding and New Transaction History Report Showing Administrative History Information was distributed on June 4, 2021. Members reviewed these allocations as well as the FY2021 CSA Program Expenditure Year End Instructions, FY2022 Base Pool and Protected (Non-Mandated) Funds, FY2022 WRAP-Around Services for Students with Disabilities and FY2022 Expenditures Reporting guidance from the OCS Administrative Memo #21-14 sent on June 14, 2021. The Broadcast for the new DSS legislation was provided on June 3, 2021. It summarizes the new legislation for DSS Family Services related to Adoption, Child Abuse, Foster Care and Kinship Guardianship. This will result in new guidance in the form of regulations that will come out this Fall. They will provide training and input on CSA's responsibilities connected to this legislation. OCS facilitated a webinar on 'Changes to CSA Special Education-related Statutes' on June 9, 2021 that relates to HB2217/SB1313 that were implemented in the 2021 the General Assembly session. It addresses 'Transitional Services' that are available to youth with an IEP that will be heading back to public schools. These services can be funded by CSA and have a designated timeframe to be disbursed for this fiscal year. The FY2022 Children's Services Act (CSA) Local Agency - Annual Risk Assessment Survey was completed by CPMT today. Members rated the survey and determined that Dinwiddie's CSA programs were at low risk. Additional input was provided as part of the discussion & added to the

survey. The Proposed SEC Policies (2) are open for public comment. They are SEC Policy 3.2 - Family Assessment and Planning Team & SEC Policy 3.3 - Family Engagement. The deadline for comments is July 16, 2021 at 5:00 PM. On May 31, 2021, DMAS announced an increase in rates for PRTC (Psychiatric Residential Treatment Facilities) placements that are effective July 1, 2021. The new rate will be \$432.32. Members discussed the ordinance expiring and the return to 'in person' meetings verses virtual meetings. All agreed to CPMT & FAPT returning to in person meetings. The parents and private providers can be invited with precautions being in place or continue virtually per our policy. The team would like clarification on an emergency option to call in if there is not a quorum for in person meetings. Angel will explore this option with Tyler Southall, our attorney for his input on this concern. The FY2022 CPMT Chair is Social Services (Natachia Randles) and the Vice-Chair is Court Services (Tracy King) or their identified designee. We appreciated Pam Joyner and Alicia Lee (our Schools) chairing this fiscal year.

Diana reported that District 19 CSB would be opening on July 1 to the public. Staff will be onsite. They will have their child psychiatrist and telehealth available two days a week. The youth will have case management services and outpatient therapy is on site as well. Anne stated they are finishing the year. They have CIP projects. They have used the appropriated first part of the COVID funds and are working on the second round of funding usage. The auditors will be here in August and September. The County is looking at a new ERP financial system. Sheila reported that they made it through 2021. The last day for students are Rivermont was on June 22. Monday will start the children's WRAP program. The new owners of Salisbury Rivermont Schools are wonderful. The company has 30 other private day schools. They had three students graduate and seven students were transitioned back to public school. Three of these students transitioned back to DCPS. Natachia indicated that Social Services would be starting their new FY22 budget on June 1. They have new initiatives beginning this year. They are in the planning phases for FFPSA. She will be hiring an executive secretary and filling two foster care positions. Tracy reported that they are slowly coming back to in person. They are reviewing community programs. Staff will be doing one day in the office. On June 30, 2021, the Governor will terminate the Order that is in effect. The staff may all be back in by July. They are down two staff members in Petersburg and Powhatan. Terry stated that they would continue to do COVID clinics in all areas. They have done some DHS an DMS youth but not many high school students received the COVID vaccine. They are participating in other vaccinations. Eileen reported that she started teaching at McKenney. She is doing Strength Training on Tuesday and Thursday at 4:30 PM. Her strength training class has up to 15 people in attendance.

The next CPMT meeting is on August 25, 2021 at 9 AM and will be held in person in the Dinwiddie Training Room.

### **CLOSED SESSION**

At 10:19 AM, upon the motion of Anne Howerton and seconded by Eileen Drake and all were in favor,

The Community Policy and Management Team (CPMT) convened into a closed meeting under:

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business.**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16).** Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

AYES: Sheila Green, Diana Barnes, Tracy King, Natachia Randles, Anne Howerton, Terry Arthur, Eileen Drake

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Pam Joyner

At 10:44 AM, upon motion of Anne Howerton, seconded by Sheila Green, the CPMT reconvened into open session. All were in favor.

AYES: Sheila Green, Diana Barnes, Tracy King, Natachia Randles, Anne Howerton, Terry Arthur, Eileen Drake

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Pam Joyner

## **CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION**

**Whereas**, the Community Policy and Management Team convened in a closed meeting under section

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16).** Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

**And whereas** , no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

**Now may it be certified** , that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Terry Arthur, seconded by Tracy King, the Certification Resolution was adopted.

AYES: Sheila Green, Diana Barnes, Tracy King, Natachia Randles, Anne Howerton, Terry Arthur, Eileen Drake

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Pam Joyner

Upon motion of Terry Arthur, seconded by Tracy King, the June budget was approved as presented.

AYES: Sheila Green, Diana Barnes, Tracy King, Natachia Randles, Anne Howerton, Terry Arthur, Eileen Drake

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Pam Joyner

### **ADJOURNMENT**

The meeting was adjourned at 10:48 AM.