



## Dinwiddie County Circuit Court

14008 Boydton Plank Road

Dinwiddie, Virginia 23841

Phone: 804-469-4540

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### **MEMORANDUM**

TO: Board of Supervisors  
FROM: Barrett Chappell, Clerk  
DATE: August 17, 2021  
SUBJECT: Record Scanning, Circuit Court

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### **Background**

The Circuit Court is seeking to back scan its older court case files and have the vendor upload the images into the Supreme Court of Virginia's Case Imaging System. Currently, the court case files are only available electronically back to 2009. Having the older court case files scanned will allow for quick and easy access for clerks and the general public.

### **Actions**

Starpoint Inc. has previously completed the same project in Southampton, Northampton, and Lancaster County. Dinwiddie Circuit Court will be using a cooperative procurement agreement with Region 19 Allied States.

### **Recommendation**

We recommend approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract for record scanning court case files with Starpoint Inc. with any changes, substantive or otherwise as may be approved by the County Administrator.