

**Dinwiddie County**  
**Community Policy and Management Team**  
**Minutes**  
**Wednesday, August 25, 2021**  
Dinwiddie Government Center  
14010 Boydton Plank Road, Dinwiddie, VA

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**Roll Call:**

Natachia Randles, Dinwiddie DSS, Director, Chair

Diana Barnes, District 19 CSB, Specialist Children's Services Manager

Pam Joyner, DCPS, Director of Special Education

Sheila Green, Salisbury-Rivermont School/Principal, Private Provider

Eileen Drake, Parent Representative

Anne Howerton, Deputy County Administrator, Finance & General Services

Amanda Skalsky, CSA Management Specialist

Angel Young-Gill, Children's Services/CSA, Director - Absent

Tracy King, 11<sup>th</sup> District CSU, Director, Vice-Chair, - Absent

Sheryl Jackson-Wade, 11<sup>th</sup> District CSU-Supervisor- Absent

Terry Arthur, Crater Health District, Nurse- Absent

Shanon Fletcher, Crater Health District, Nurse- Absent

Erica Stewart, Salisbury-Rivermont School/Guidance Counselor- Absent

Alicia Lee, DCPS, Special Education- Absent

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The meeting was called to order at 9:01 AM by the Chair, Natachia Randles.

The June minutes were approved. A motion was made by Sheila and seconded by Pam. All were in favor.

## New Business:

The FY 2021 Pool Reimbursement and Transaction History Report (report number 11) filed on July 15, 2021 was distributed. It showed the total year to date expenditure amount of \$1,919,351.30 (\$1,288,704.12 - State & \$630,647.18 - Local). The FY 2021 Pool Reimbursement and Transaction History Report (report number 12) filed on August 10, 2021 was distributed. It showed the total year to date expenditure amount of \$2,181,706.90 (\$1,464,464.11 - State & \$717,242.79 - Local). The CSA supplemental reports #1 and #2 filed on July 15, 2021 and August 10, 2021 was distributed. FY2022-CSA Pool reimbursement report with admin plan filed on August 6, 2021 was distributed.

Amanda informed Angel will be sending out the by-laws to CPMT members in the next few weeks in preparation for the OCS audit which will be occurring in 2022. The auditor will be reviewing cases for FY2021. CPMT was also informed about working on the self-assessment workbook, old vs. new, in preparation for the audit as well. CPMT members agreed that cases to review can be pulled from the list the county auditor pulled randomly. CPMT reviewed the CPMT inquiry on-quorum/emergency call in policy and it was approved by members. Anne Howerton made a motion and it was seconded by Pam Joyner. CPMT members also reviewed the FY2022 FAPT and CPMT calendar date selections and there were no changes/additions. All members approved the calendar. CPMT members reviewed the FY2022 annual risk assessment survey and there were no questions.

Diana Barnes of District 19 had no new department reports. CSU and Health Department were absent. Natachia reported they are working closely with Prince George County DSS due to PG getting an influx of 3500 Afgans placed at Fort Lee. Dinwiddie DSS is on stand by and will be assisting to process any overflow applications if needed. Shelia reported they started the new school year on Monday (8/23/2021) full time. There are 7 classrooms and they are excited about the new school year. She reported so far there have not been any reported COVID cases within the school. Eileen reported she is on the advisory board for the area on aging and that Prince George will be sending out a survey to seniors to identify their needs. She is hoping this will open up more senior opportunities in that locality. Pam reported they are gearing up for the new school year. They will be having a back to school bash September 1, 2021 at the Historic Southside Building. Anne reported they are gearing up for their upcoming audit.

The next CPMT meeting is on September 22, 2021 at 9 AM and will be held in person in the Dinwiddie Training Room.

## **CLOSED SESSION**

At 9:15 AM, upon the motion of Pam Joyner and seconded by Diana Barnes and all were in favor,

The Community Policy and Management Team (CPMT) convened into a closed meeting under:

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business.**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16).** Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

AYES: Natachia Randles, Diana Barnes, Pam Joyner, Sheila Green, Eileen Drake, Anne Howerton

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Terry Arthur, Tracy King

At 9:33 AM, upon motion of Anne Howerton, seconded by Eileen Drake, the CPMT reconvened into open session. All were in favor.

AYES: Natachia Randles, Diana Barnes, Pam Joyner, Sheila Green, Eileen Drake, Anne Howerton

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Terry Arthur, Tracy King

### **CERTIFICATION AND MOTION TO ADOPT CERTIFICATION RESOLUTION**

**Whereas**, the Community Policy and Management Team convened in a closed meeting under section

**§2.2-3711 (A)(4). The protection of the privacy of individuals in personal matters not related to public business**

- Discussion of Children's Services Cases

**§2.2-3711 (A) (16).** Discussion or consideration of medical and mental health records subject to the exclusion in subdivision 1 of Section 2.2-3705.5.

- Discussion of Children's Services Cases

**And whereas** , no member has made a statement that there was a departure from the lawful purpose of such closed meeting or of the matters identified in the motion discussed.

**Now may it be certified** , that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Sheila Green, seconded by Eileen Drake, the Certification Resolution was adopted.

AYES: Natachia Randles, Diana Barnes, Pam Joyner, Sheila Green, Eileen Drake, Anne Howerton

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Terry Arthur, Tracy King

Upon motion of Pam Joyner, seconded by Anne Howerton, the August budget was approved as presented.

AYES: Natachia Randles, Diana Barnes, Pam Joyner, Sheila Green, Eileen Drake, Anne Howerton

NAYS: None

ABSENT: Alicia Lee, Shanon Fletcher, Sheryl Jackson-Wade, Erica Stewart, Terry Arthur, Tracy King

## **ADJOURNMENT**

The meeting was adjourned at 9:35AM.