



Dinwiddie County Human Resources

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MEMORANDUM

TO: Dinwiddie County Board of Supervisors
FROM: Crystal Spain, Director of Human Resources
DATE: October 19, 2021
SUBJECT: Contract Award, Premier Staffing Source

Background

Public Works has experienced challenges in recruiting and hiring part-time Grounds Maintenance Workers. We have limited part-time staff who are focused on performing daily mowing and field maintenance operations. The current staffing level does not provide adequate personnel to focus on additional grounds operations such as mulching, weeding, pruning shrubs, etc. The frequency of these tasks will be best completed by temporary staff who can be contacted under short notice when needs arise and weather conditions are appropriate.

Actions

The County researched several temporary staffing companies that have contracts with other entities throughout the state. Premier Staffing Source Inc. had the most available options in comparison to others and has a recent contract with the City of Richmond. The County will use cooperative procurement to enter into a multi-year contract with Premier Staffing Source, Inc. This contract will also provide other departments with access to temporary staffing resources if needs arise and funding is available. Funding for Public Works needs will be covered by vacancy savings.

Recommendation

We recommend approval of the following resolution.

BE IT RESOLVED, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract with Premier Staffing Source Inc. for temporary personnel services with any changes, substantive or otherwise, as may be approved by the County Administrator.
